

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Date of Meeting: August 27th, 2019
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

@ 4:59 p.m

II. ESTABLISHMENT OF QUORUM

**Rio Anderson-Present
Linda Brodersen
Richard Thompson
Julie Lyon**

Doug Bryan-Absent

III. APPROVAL OF AGENDA

Motion: Richard Thompson Second: Julie Lyon Vote: 4-0

Pull A.1 from consent agenda. Motion made after the financials were pulled.

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

**VII. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS**

Operations Staff- 0

Office Staff- 0

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson

A sewer leak was found last week on Alderpoint Road.

Time on PIR takes staff away from tasks at hand.

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 **Preliminary June 2019 Financial Statements – PULL FINANCIAL STATEMENTS**

A.2 Approve Date: July 23, 2019 Regular Meeting Minutes

A.3 Operations Safety Report

Motion: Julie Lyon

Second: Rio Anderson

Vote: 4-0 (Motion Carried)

B **GENERAL BUSINESS** – *Action items*

B.1 Purchase Utility Truck

The truck has been purchased and delivered. The backhoe has been put off another year.

B.2 Open Bids for 1999 Surplus Utility Truck

(action requested)

Motion: Rio Anderson

Second: Richard Thompson

Vote: 4-0

No minimum bid.

B.3 Damage to Wastewater Treatment Plant Gate and Fence

At the wastewater treatment plant a hit and run happened, which left the gate and fence damaged. The District did get a video of the truck and trailer that caused the damage. Renner may have enhanced video of the truck that caused damage. Dan did make a police report right after the incident happened. The quote to fix the fence was too small of an amount to file an insurance claim.

B.4 SHCP Potable Water Update—Approval of Agreement

Motion: Julie Lyon

Second: Richard Thompson

Vote: 3-0-1

Rio recused himself from this agenda item for any conflict of interest. The board would like an amortization schedule for payments from the SHCP. The park will pay back the District within 3 years and give a deposit towards the accrued cost. Richard stated that he would like the SHCP to issue payment to the GSD quarterly (four payments a year).

B.5 Water Leak Repairs

Update on the leak repairs the District has completed in the last year.

B.6 MOU for SDRMA to Administer Health Benefit Program

(Action Requested) Resolution #19-004

Motion: Richard Thompson

Second: Rio Anderson

Roll Call Vote: 4-0

B.7 Request for Cannabis Manufacturing Water Service-Joe Bilandzija

(Information Only) **Bring Back**

Joe Bilandzija and Peter Sydel attended the meeting to answer questions from the board and public. The District is going to revise the application Joe signed to match the requirements from the GSD.

B.8 Blue-Green Algae Concerns

(discussion-possible action)

B.9 Southern Humboldt County Public Agency Collaboration

(discussion-possible action)

The District hosted a meeting to join together other Districts in the area.

C. POLICY REVISION / ADOPTION

**C.1 Water Ordinance: Article 10 – Discontinuance of Service
(discussion-no action) first reading**

The District has roughly 20 to 60 shut off notices go out per month. When a customer’s water is turned off they normally come into the office immediately. Others wait to contact the District when it is after normal business hours. The cost for overtime for this matter needs to be covered by an additional fee. Bring Back.

IX. CLOSED SESSION

A. No Items For Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Rate Structure Process
2. SHCP Update
3. **Joe Bilandzija**
4. **Water Ordinance**

September 17, 2019 @ 5:00 p.m.

XII. ADJOURNMENT

@ 6:26 p.m.