

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: Tuesday, September 22, 2020

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

@ 5:00 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson- Arrived at 5:03 p.m.

Linda Brodersen- Present

Doug Bryan- Present

Julie Lyon- Present

Dan Thomas- Present

III. APPROVAL OF AGENDA

Motion: Julie Lyon

Second: Dan Thomas

Vote: 4-0

Per customer request the Board moved B.8 after B.1

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- 0

Office Staff- 0

Board Members- 0

Correspondence- Email letters from Maggie Coate, Peter Ryce

General Manager—Ralph Emerson Pg. 4

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date—no financials - Pg. 5

A.2 Approve Date: August 18, 2020 Regular Meeting Minutes - Pg. 6-8

A.3 Operations Safety Report- Pg. 9-10

Motion: Doug Bryan

Second: Dan Thomas

Vote: 5-0

B. GENERAL BUSINESS – *Action items*

- B.1 Rate Implementation and Update Pg. 11-13
(discussion—possible action)

The new rates took effect in August 2020. Staff is dealing with customer questions concerning the change in the rates. A few property owners have written letters to the Board concerning the change in their monthly service charges.

- B.2 Drought Planning Update Pg. 14-15
(discussion-action requested)

Change drought flyer again. Take away the portion that talks about fines. Doug Bryan suggested to have a water conservation chart for customers without a septic tanks.

- B.3 SHCP Update for Potable Water Pg. 16
(discussion-possible action)

The State Water Board will have to dismiss the protest and they have a process to do so. A new group was created within the division of water rights. The group is called the Administrative Hearings Office. Partly why this group was created is because the water board is a slow agency to get anything through. A memo has been prepared requesting that this project be transferred to that group so that it can be quickly processed.

- B.4 Robertson Tank-Repairs, Compliance Order and Proposal Pg. 17-35
(discussion-possible action)
Motion: Doug Bryan Second: Rio Anderson Vote: 5-0

The Robertson tank needs to be replaced not just repaired. The tank is in bad shape. The compliance order helped push the tank replacement funding up on the list. Linda entertained a motion to direct the Board Chair to sign the letter to the State Water Resource Control Board.

- B.5 Grant Update and Time line
(discussion-possible action)

Things are moving along as fast as the process will allow. The Robertson tank moved up the list due to the compliance order. Meadows waterline replacement project is still a priority of the Districts.

- B.6 Emergency Planning for Fires and Customer Safety Pg. 36
(discussion—possible action) Update from Staff

The District needs more water storage for any emergencies. The District is working on having a plan in place for any possible emergencies.

- B.7 Bulk Water Settlement Agreement with California Water Board Pg. 37-78
(Report-Status-Further Handling Direction)
(discussion-possible action)

Motion: Doug Bryan Second: Julie Lyon Vote: 5-0

The 40,000 from the county reserve needs to be removed from last year's budget into the current budget. The Board authorized the transfer of the 40,000 from the 2019 budget to the 2020 budget.

- B.8 Customer Request for Water and Adjustment to Service Charge
(discussion-possible action) information at meeting

B.8 was moved after B.1

**The current tenant does not want to pay for two units on one meter.
Steve, the tenant attended the meeting on behalf of his landlords. The Board approved lowering
Steve's EDU'S from 1.8 to a 1.6.**

C. POLICY – ORDINANCE REVISION / ADOPTION

C.1 Personnel Policy 5.3.7—7.9 Pg. 79-87
(discussion-no action) 1st reading

**Line C. needs to be moved underneath the rest of the columns.
Take the green out. Bring Back.**

C.2 Sec. 14.5 Drought Contingency Plan Pg. 88
(discussion-no action) 1st reading

Bring Back.

IX. CLOSED SESSION

No Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Update on Customer Water Demand
2. Personnel Policy 5.3.7—7.9 2nd reading
3. Drought Contingency Ordinance Sec. 14.5
- 4.
- 5.

XII. ADJOURNMENT

@ 6:30 p.m.