

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS**

**AGENDA
REGULAR BUSINESS MEETING**

Location: Garberville Sanitary District Office
919 Redwood Dr. Garberville, CA
Date: February 24, 2014
Time: 5:00 P.M.
Posted: February 20, 2014

I. CALL TO ORDER

II. ROLL CALL

___ Rio Anderson, Chairperson
___ Doug Bryan, Vice-Chairperson
___ Linda Brodersen, Treasurer
___ Bill Stewart, Director
___ Vacant

III. PUBLIC COMMENT ON CLOSED SESSION ITEM

Members of the public may address the Board on items on the Closed Session Agenda.

IV. CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

PUBLIC EMPLOYEE APPOINTMENT

Title: Water/Wastewater Operator

PUBLIC EMPLOYEE COMPENSATION AND SALARY SCHEDULE

REPORT OUT OF CLOSED SESSION

V. BOARD MEMBER, COMMITTEE & GM REPORT

1 Directors' Report

A. Rio Anderson
B. Doug Bryan
C. Linda Brodersen
D. Bill Stewart

2. General Manager's Report

VI. PUBLIC COMMENT

An opportunity for any member of the public to address the Board of Directors on any matter not on the Agenda, but which is within the jurisdiction of the Board. The Board may limit time allowed for each speaker. The public will also be allowed to speak concurrently with the calling of an agenda item following the staff presentation of that item.

Pursuant to the Brown Act, the District Board may discuss an item but may not take action on an item that does not appear on the Agenda.

VII. ANOUNCEMENTS AND COMMUNICATIONS

1. Workshop Notice: Introduction to Good Governance Principles
Mckinleyville Community Services District
April 16, 2015
2. Notice of Nominations for the SDRMA Board of Directors 2015
Election

VIII. CONSENT AGENDA

These matters are routine in nature and will be approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion. Any member of the Board may pull a particular item for discussion. The intent of the consent agenda is to acknowledge that the Board members have read the consent agenda reports and no further discussion is necessary. The consent agenda will be enacted by one motion.

1. Approval of the January 2015 Regular Business Meeting Minutes
2. Approval of the December 2014 Financials
3. Approval of the January 2015 Financials
4. Plant, Systems and Safety Report

Motion to Approve Consent Agenda

IX. ACTION and/or DISCUSSION ITEMS

1. Gypo Ale Mill

Adopt Resolution 15-003

A RESOLUTION OF THE GARBERVILLE SANITARY DISTRICT BOARD OF DIRECTORS APPROVING WASTEWATER TREATMENT SERVICE AGREEMENT WITH GYPPO ALE MILL

2. Drinking Water Project

GM verbal status of project: No Action Needed.

3. Annexation

Approve the attached agreement entitled "AGREEMENT BETWEEN GARBERVILLE SANITARY DISTRICT AND

PROPERTY OWNER SERVED BY A WATERLINE
CONSTRUCTED BY CONNICK CREEK ASSOCIATION
(Amending Instrument Number 2010□22217□9)" and
authorize the Chair of the Board to sign the agreement

4. Alderpoint Road Water Tank
GM verbal on status of project - No Action Needed
5. Approve New Employee for Water/Wastewater Operator Position
(Discussion/Action)
GM verbal discussion
6. Wage Increase and Salary Schedule for Employees (Discussion /
Action)
GM verbal discussion
6. Purchase of Water Leak Detector - (Discussion/Action)
GM Verbal Presentation
7. Aeration for Primary Wastewater Pond - (Discussion/Action)
GM Presentation
8. Purchase of Portable Generator - (Discussion/Action)
GM Report and Information Included in Packet
9. Budget Committee - (Action)
Elect Members and Schedule Date To Meet
10. Purchase of Wastewater Pipe Camera and Hydro Flusher for
Maintenance (discussion/ Action)
GM Verbal Presentation

X. ITEMS FOR NEXT BOARD MEETING

Procurement Resolution
Board Planning Meeting

XI. ADJOURNMENT OF MEETING

Next Board Meeting March 24, 2015 at 5:00 pm

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Garberville Sanitary District at (707) 923-9566. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102 - 35.104 ADA Title II).

Garberville Sanitary District

PO Box 211
Garberville, CA. 95542
(707)923-9566
remerson@garbervillesd.org

GENERAL MANAGER REPORT

Date: February 24, 2015

It has been a very busy month as we complete the DWTP tasks, prepare for building the Alder Point storage tank, plan for infrastructure upgrades this summer, hire a new operations employee, update equipment inventory and work on policy revisions and a preliminary budget .

We had a mandatory pre-bid walk through for the Alder Point storage tank project on February 10th and had 18 companies represented from as far away as Utah with some from Nevada and southern California. I am optimistic about competitive bids based on the turn out.

We completed staff evaluations last week and have set goals to move forward in an effort to improve our skills and create a positive working environment. My evaluation should take place during March so as to meet the requirements of my contract agreement.

Dave Winters apartment project is proceeding and we are working on how to accommodate the water and wastewater needs while upgrading the infrastructure and service lines for all customers in proximity of the project. We have determined that replacing the sewer laterals and water service lines will be in the best interest of the customers and the District because of persistent problems on that street. I contacted John Neil to include customer wastewater lateral and water service connections in his estimate
We have begun working on the 2015-2016 Budget and will be setting up a time during May when members of the Board can assist in budget planning.

I propose a Board workshop and planning meeting outside of the regular Board meeting. These types of meetings are good because they involve the Board with staff in setting goals, implementing mission and vision statements and overall planning for the needs of the District. This meeting can be on a weekend or any time conducive to your busy schedule.

My recommendation would be to have this meeting at a different yet relaxing location such as a restaurant but the office is absolutely acceptable. Any meeting of this nature would still be posted and open to the public.

Does any day work for all of you between March 10–20th or April 13–24th?

Respectfully Submitted:

Ralph Emerson



RECEIVED
FEB 11 2015
BY:

DATE: January 20, 2015
TO: Board Members of Special Districts in Humboldt County
FROM: Colette Metz, LAFCo Administrator
SUBJECT: CSDA Governance Training Workshop Coming to McKinleyville!

There is an exciting professional development opportunity sponsored by the California Special Districts Association (CSDA) and developed specifically for newly elected/appointed officials of special districts. A special thank you to Greg Orsini, McKinleyville CSD General Manager and John Woolley, Manila CSD President (both representing the northern CA region on the CSDA Board) for holding this workshop locally. Additional information is provided below.

Workshop Title: **Introduction to Good Governance Principles**

When: April 16, 2015

Where: McKinleyville Community Services District
Azalea Hall, Hewitt Room
1620 Pickett Road
McKinleyville, CA 95519

Course Description: Leading a special district as an experienced or newly elected/appointed official is both exciting and challenging. You have accepted the responsibility of representing your constituents and customers in the most effective and professional manner possible. This will demand that you acquire or maintain the necessary skills to govern a special district. The Introduction to Good Governance training has been designed specifically for special district board members and board chairs/presidents in order to provide the tools, background, and overall knowledge necessary to help navigate the first year of governing a special district and be an effective leader. For more information about the training, or to register, visit www.csda.net.

This course qualifies for six hours of Governance Training toward the Special District Leadership Foundation District of Distinction designation.

Cost: CSDA Member: \$225 - Non-Member: \$375

Scholarships are available through the Special District Leadership Foundation's 2015 Educational Allowance Fund, designed to provide funding assistance to special district staff and elected officials who are first-time attendees at select events and/or programs. *An application is enclosed.* For more information about the scholarship fund, or to download the application, visit www.sdlf.org.

Join your peers for this in-person professional development opportunity!

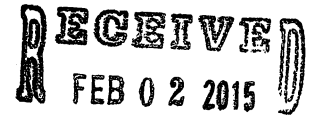
Special District Risk
Management Authority

Maximizing Protection.
Minimizing Risk.

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141
T 800.537.7790
F 916.231.4111
www.sdrma.org



**Notification of Nominations – 2015 Election
SDRMA Board of Directors**



January 23, 2015

Mr. Soran Anderson
Board President
Garberville Sanitary District
Post Office Box 211
Garberville, California 95542-0211

BY:

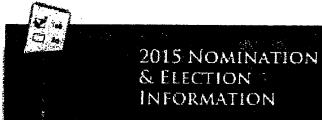
Dear Mr. Anderson:

Notice of Nominations for the Special District Risk Management Authority (SDRMA) Board of Directors 2015 Election is being provided in accordance with the SDRMA Sixth Amended and Restated Joint Powers Agreement. The following nomination information is enclosed: Nomination Packet Checklist, Board of Director Fact Sheet, Nomination/Election Schedule, SDRMA Election Policy No. 2015-01, Sample Resolution for Candidate Nomination and Candidate Statement of Qualifications.

General Election Information - Three (3) Directors seats are up for election. The nomination filing deadline is Friday, May 1, 2015. Ballots will be mailed to all SDRMA member agencies in mid-May. Mail-in ballots will be due Tuesday, August 25, 2015.

Nominee Qualifications - Nominees must be a member or the agency's governing body or full-time management employee (see SDRMA Election Policy 2015-01, Section 4.1) and be an active member agency of **both** SDRMA's property/liability and workers' compensation programs. Candidates must be nominated by resolution of their member agency's governing body and complete and submit a "Statement of Qualifications".

Nomination Documents and Information - Nomination documents (Nominating Resolution and Candidates Statement of Qualifications) and nomination guideline information may also be obtained on SDRMA's website at www.sdrma.org. To obtain documents electronically:



From the SDRMA homepage, click on the "2015 Nomination & Election Information" button. All necessary nomination documents and election information may be downloaded and printed.

Term of Office - Directors are elected to 4-year terms. The term of office for the newly elected Directors will begin January 1, 2016 and expire December 31, 2019.

Nomination Filing Deadline - Nomination documents **must be received in SDRMA's office no later than 5:00 P.M. on Friday, May 1, 2015.**

Please do not hesitate to contact SDRMA Chief Operating Officer Paul Frydendal at 800.537.7790, if you have any questions regarding the 2015 SDRMA Board of Director Nominations or the election process.

Sincerely,
Special District Risk Management Authority


Gregory S. Hall, ARM
Chief Executive Officer



GARBERVILLE SANITARY DISTRICT

P. O. BOX 211 GARBERVILLE CA 95542
PHONE (707) 923-9566 / FAX (707) 923-3130

January 2015 Board Meeting Minutes not in packet

Will be available at Tuesday's meeting



GARBERVILLE SANITARY DISTRICT

P.O. BOX 211 • GARBERVILLE, CA 95542 • (707) 923-9566

BOARD AGENDA MEMORANDUM

Meeting Date: February 24, 2015
To: Garberville Sanitary District Board of Directors
From: Tina Stillwell, Business Manager
Subject: December 2014 Financial Statements

GENERAL OVERVIEW AND STATUS

The Fiscal YTD Revenue & Expense LY Comparison Statement shows water revenue is down from last year and wastewater is up due to the one-time Winter Apts. connection fees. The drought and conservation demands will continue to affect the revenue.

YTD Water Revenue	\$275,326.07 (this includes \$15,000 in one time connection fee from Winters apts.)
YTD Water Total Expenses	\$155,013.67
YTD Water Net Ordinary Revenue	\$120,312.40
YTD Water Depreciation & Interest -	<u>\$-28,042.09</u>
YTD Water Net Revenue	\$92,270.31

Last Year Water Net Revenue = \$103,353.24.

YTD Wastewater Revenue	\$207,837.92 (this includes \$20,200 one time connection fee from Winters Apts.)
YTD Wastewater Total Expenses	\$116,928.46
YTD Wastewater Net Ordinary Revenue	\$90,909.46
YTD Wastewater Depreciation & Interest	<u>\$-79,512.71</u>
YTD Wastewater Net Revenue	\$11,396.75

Last Year Wastewater Net Revenue \$4,720.13

ATTACHMENTS

1. Financial Report Condensed for December 31, 2014
2. Check Register
3. Balance Sheet with Comparison to Fiscal Year ending June 30, 2014
4. Revenue and Expense Budget Performance for water - current month, fiscal year to date
5. Revenue and Expense Budget Performance for wastewater - current month, fiscal year to date
6. YTD Revenue and Expense previous year comparison water and wastewater



GARBERVILLE SANITARY DISTRICT

P.O. BOX 211 • GARBERVILLE, CA 95542 • (707) 923-9566

Financial Report as of December 31, 2014

1 Operating Account	\$314,846.16
2 WRF Account	\$64,839.63
3 SRF Account	\$69,984.64
4 Water Enterprise Fund	\$20,182.84
5 County Treasury – Sewer Reserve	\$291,145.64
6 County Treasury – Water Reserve	\$5,222.71
7 Petty Cash & Cash Drawer	\$249.51
8	\$766,471.13
9 Revenue and Expenses for September (12-1-14 to 12-31-14)	
10 Revenue	
11 Water Charges	\$39,435.88
12 Sewer Charges	\$30,491.09
13 Late Charges	\$555.00
14 Connection Fees	\$0.00
15 Other Revenue	\$0.00
17 Total Revenue	\$70,481.97
18 Expenses	
19 Administrative	\$11,576.93
20 Payroll	\$10,506.77
21 Rent	\$800.00
22 Sewer (PR, monitoring, repairs & Utilities)	\$5,546.86
23 Water (PR, monitoring, pumping, repairs, & Utilities)	\$13,236.61
24 Total Expenses	\$41,667.17
25 Net Operating Revenue	\$28,814.80
26 Depreciation	
27 Water Depreciation	\$4,384.00
28 Sewer Depreciation	\$12,383.00
29 Total Depreciation	\$16,767.00
30 Interest expense	\$0.00
31 Interest income	\$34.59
32 NET INCOME	\$12,082.39

Garberville Sanitary District
Register QuickReport
December 2014

		Date	Num	Memo	Amount
1	101 Netlink				
2		12/05/2014	7207	internet	-140.00
3	Total 101 Netlink				-140.00
4	Amazon.com				
5		12/03/2014	12/3debit	Flex Magnetic Sheet and 2 Ref. Books	-53.02
6	Total Amazon.com				-53.02
7	Blue Star Gas				
8		12/05/2014	7208	office	-9.50
9	Total Blue Star Gas				-9.50
10	Boot Leg				
11		12/19/2014	12/19debit	Safety Jackets	-621.29
12	Total Boot Leg				-621.29
13	Browns Sporting Goods				
14		12/19/2014	12/19visa	Rubber Boots	-32.42
15	Total Browns Sporting Goods				-32.42
16	C & K Market Inc.				
17		12/04/2014	12/4MTG	Safety Mtg	-40.00
18	Total C & K Market Inc.				-40.00
19	Capital Bank & Trust				
20		12/08/2014	51325	025158148	-216.50
21		12/08/2014	61325	557880519	-755.72
22		12/22/2014	12100	557880519	-771.50
23		12/22/2014	91100	025158148	-226.49
24	Total Capital Bank & Trust				-1,970.21
25	Dennis Ryan				
26		12/05/2014	7209	DWTP 11/16 - 11/30 Mileage	-20.72
27		12/19/2014	7244	DWTP - 12/1/14 - 12/15/14 mileage	-41.44
28	Total Dennis Ryan				-62.16
29	E. C Smith, Inc.				
30		12/29/2014	7249	Wallan Road Tank Exposed	-23,800.00
31	Total E. C Smith, Inc.			Water Line Replacement	-23,800.00
32	EDD				
33		12/08/2014	656056	499-0538-3	-611.99

**Garberville Sanitary District
Register QuickReport
December 2014**

			Date	Num	Memo	Amount
34			12/23/2014	50056	499-0538-3	-689.58
35	Total EDD					-1,301.57
36	Eel River Cafe					
37			12/16/2014	7238	staff meeting	-44.00
38	Total Eel River Cafe					-44.00
39	Emerald Technologies					
40			12/05/2014	7210	Operations computer repair	-112.50
41	Total Emerald Technologies					-112.50
42	HLAFCO					
43			12/08/2014	7227	2014 Annexation Application	-2,735.87
44	Total HLAFCO					-2,735.87
45	Humboldt County Dept. of Health & Human S					
46			12/08/2014	7228	Hazardous Material Facility Fee-	-305.35
47	Total Humboldt County Dept. of Health & Human S				Water Intake Generator	-305.35
48	IRS					
49			12/08/2014	2885209	68-0296323	-3,187.52
50			12/22/2014	43384	68-0296323	-3,597.64
51	Total IRS					-6,785.16
52	Jamie Corsetti, CPA					
53			12/08/2014	7229	Monthly Accounting	-270.00
54	Total Jamie Corsetti, CPA					-270.00
55	Jennie Short					
56			12/08/2014	7230	Contract Services for November 2014	-5,485.68
57	Total Jennie Short					-5,485.68
58	Kolstad Land Surveyors					
59			12/05/2014	7211	Annexation - legal description	-2,625.00
60	Total Kolstad Land Surveyors					-2,625.00
61	LACO					
62			12/05/2014	7212	ALPN Rd Tank Project -	-1,353.00
63	Total LACO				services for 10/5/14 thru 11/1/2014	-1,353.00
64	Lender's Construction Services, LLC					
65			12/05/2014	7213	DWTP Services for	-2,000.00
66	Total Lender's Construction Services, LLC				10/1/14 thru 10/30/14	-2,000.00

Garberville Sanitary District
Register QuickReport
December 2014

		Date	Num	Memo	Amount
67	Michael Dunphy				
68		12/22/2014	7248	check plants & Stations	-150.00
69	Total Michael Dunphy				-150.00
70	Miclette's Automotive Repair				
71		12/05/2014	7214	CraneTruck Electrical Repair	-209.83
72	Total Miclette's Automotive Repair				-209.83
73	Mitchell, Brisso, Delaney & Vrieze				
74		12/08/2014	7231	Professional Services	-814.00
75	Total Mitchell, Brisso, Delaney & Vrieze				-814.00
76	Nilsen Feed & Garden				
77		12/19/2014	12/19 visa	Hay for hillside at SWTP	-23.63
78	Total Nilsen Feed & Garden				-23.63
79	North Coast Laboratories Ltd.				
80		12/08/2014	7232	Monitoring	-500.00
81	Total North Coast Laboratories Ltd.				-500.00
82	PAC Machine Co., Inc				
83		12/11/2014	12/11debit	Generator Part	-30.81
84	Total PAC Machine Co., Inc				-30.81
85	PG&E				
86		12/05/2014	7215		-2,723.64
87		12/08/2014	7233	Water Treatment Plant	-1,483.25
88	Total PG&E				-4,206.89
89	Pitney Bowes Purchase Power				
90		12/09/2014	12/9debit	postage	-208.99
91	Total Pitney Bowes Purchase Power				-208.99
92	Recology Humboldt County				
93		12/05/2014	7216	trash pickup	-17.07
94	Total Recology Humboldt County				-17.07
95	Redway True Value				
96		12/05/2014	7226	Engraver and Keys	-30.70
97		12/08/2014	7234	Extension Cord	-15.04
98	Total Redway True Value				-45.74

Garberville Sanitary District
Register QuickReport
December 2014

			Date	Num	Memo	Amount
99	Redwood Merchant Services					
100			12/02/2014	12/02debit	11/14 Bank Cards Fees	-38.26
101			12/31/2014	12/14bkcdfc	12/14 bank cards fees	-30.48
102	Total Redwood Merchant Services					-68.74
103	RENNER					
104			12/10/2014	12/10debit	fuel	-568.97
105	Total RENNER					-568.97
106	Rural Community Assistance Program					
107			12/01/2014	12/1debit	DWTP - 11/14 Interest	-1,742.75
108	Total Rural Community Assistance Program					-1,742.75
109	SDRMA					
110			12/19/2014	7245	medical insurance	-3,372.12
111			12/29/2014	7250	6840 - Workers Comp - 3rd Qtr	-4,195.00
112	Total SDRMA				(January 1 - Mar 31)Program Yr 2014-15	-7,567.12
113	Sentry III Center					
114			12/05/2014	7217	12/14 rent	-800.00
115	Total Sentry III Center					-800.00
116	Staples					
117			12/05/2014	7218	office supplies	-75.39
118	Total Staples					-75.39
119	Staples Credit Plan					
120			12/05/2014	7219	DWTP - Binders, Toner,	-450.96
121	Total Staples Credit Plan				Paper, Misc supplies	-450.96
122	SWRCB					
123			12/05/2014	7220	WDR Annual Fees	-17,017.00
124	Total SWRCB					-17,017.00
125	Tina Stillwell					
126			12/08/2014	7235	Postage	-24.83
127	Total Tina Stillwell					-24.83
128	Umpqua Bank					
129			12/22/2014	12/22debit	11/14 Tm Fees	-46.33
130	Total Umpqua Bank					-46.33

Garberville Sanitary District
Register QuickReport
December 2014

		Date	Num	Memo	Amount
131	US Cellular				
132		12/05/2014	7221	cell phones	-383.67
133	Total US Cellular				-383.67
134	USABLUBOOK				
135		12/05/2014	7222		-2,611.92
136		12/08/2014	7236	Water Treatment R & M	-337.03
137	Total USABLUBOOK				-2,948.95
138	VERIZON				
139		12/05/2014	7223	Phones	-526.81
140	Total VERIZON				-526.81
141	Wahlund Construction, Inc.				
142		12/05/2014	7224	DWTP - PPE# 17	-185,443.54
143	Total Wahlund Construction, Inc.				-185,443.54
144	WYCKOFF'S				
145		12/05/2014	7225	Supplies	-71.58
146		12/08/2014	7237	1 compression 90	-4.84
147	Total WYCKOFF'S				-76.42
148	Arreguin, Daniel J				
149		12/05/2014	7202		-1,550.63
150		12/19/2014	7239		-1,922.79
151	Total Arreguin, Daniel J				-3,473.42
152	Copenhafer, Ronald				
153		12/05/2014	7203		-2,015.08
154		12/19/2014	7240		-1,857.33
155	Total Copenhafer, Ronald				-3,872.41
156	Emerson, Ralph K				
157		12/05/2014	7204		-2,440.41
158		12/19/2014	7241	VOID:	0.00
159		12/19/2014	7246		-1,958.44
160	Total Emerson, Ralph K				-4,398.85
161	Ryan, Dennis M				
162		12/05/2014	7205		-1,699.96
163		12/19/2014	7242		-2,507.08

Garberville Sanitary District
Register QuickReport
December 2014

			Date	Num	Memo	Amount
164	Total Ryan, Dennis M					-4,207.04
165	Stillwell, Christina					
166			12/05/2014	7206		-1,045.19
167			12/19/2014	7243	VOID:	0.00
168			12/19/2014	7247		-1,083.66
169	Total Stillwell, Christina					-2,128.85
170	TOTAL					-291,775.74

Garberville Sanitary District
Balance Sheet June 30, 2014 Comparison
As of December 31, 2014

		Dec 31, 14	Jun 30, 14	\$ Change
1	ASSETS			
2	Current Assets			
3	Checking/Savings			
4	1005 · Umpqua Checking- Operating	314,846.16	1,514,954.09	(1,200,107.93)
5	1006 · Umpqua System Reserve - Water	64,839.63	49,766.45	15,073.18
6	1007 · Umpqua System Reserve - Sewer	69,984.64	50,708.11	19,276.53
7	1011 · Water Enterprise Fund	20,182.84	20,177.76	5.08
8	1030 · County Treasury - Sewer Reserve	291,145.64	291,145.64	0.00
9	1031 · County Treasury - Water Reserve	5,222.71	5,222.71	0.00
10	1040 · Petty Cash	49.51	49.51	0.00
11	1050 · Cash Drawer	200.00	200.00	0.00
12	Total Checking/Savings	766,471.13	1,932,224.27	(1,165,753.14)
13	Accounts Receivable			
14	11000 · Accounts Receivable - Other	515.00	772.00	(257.00)
15	Total Accounts Receivable	515.00	772.00	(257.00)
16	Other Current Assets			
17	1100 · Accounts Receivable	101,219.87	110,860.91	(9,641.04)
18	1315 · Water Grant Receivable	0.00	480,848.82	(480,848.82)
19	1500 · Prepaid Insurance	8,684.79	2,255.22	6,429.57
20	1510 · Prepaid Licenses and Permits	10,118.01	0.00	10,118.01
21	Total Other Current Assets	120,022.67	593,964.95	(473,942.28)
22	Total Current Assets	887,008.80	2,526,961.22	(1,639,952.42)
23	Fixed Assets			
24	CIP - Alderpoint Tank (Water)	150,181.89	75,710.35	74,471.54
25	CIP - DWTP (Water)			
26	Tobin Well 2014	40,189.31	34,363.51	5,825.80
27	CIP - DWTP (Water) - Other	4,843,634.25	3,993,476.70	850,157.55
28	Total CIP - DWTP (Water)	4,883,823.56	4,027,840.21	855,983.35
29	Collection Facilities			
30	Cost - Coll Fac	44,670.59	44,170.59	500.00
31	Cost - IP 2000	2,029,949.22	2,029,949.22	0.00
32	Cost - Lines	2,081,173.11	2,080,180.29	992.82
33	Total Collection Facilities	4,155,792.92	4,154,300.10	1,492.82
34	Land - Sewer	129,810.68	129,810.68	0.00
35	Land - Water	88,698.62	88,698.62	0.00
36	MSR/SOI and Annexation Project	154,279.50	145,075.86	9,203.64
37	Office Equipment	18,510.72	17,764.97	745.75
38	Sewer Project - 2011	2,792,451.91	2,792,451.91	0.00
39	Treatment Facilities			
40	Cost - Equipment	7,887.37	3,381.24	4,506.13
41	Cost - Plant	488,193.00	488,193.00	0.00
42	Total Treatment Facilities	496,080.37	491,574.24	4,506.13

Garberville Sanitary District
Balance Sheet June 30, 2014 Comparison
As of December 31, 2014

		Dec 31, 14	Jun 30, 14	\$ Change
43	Vehicles	48,023.52	48,023.52	0.00
44	Water Easements & Intangibles	177,397.11	177,397.11	0.00
45	Water System	146,217.04	120,924.22	25,292.82
46	Accumulated Depreciation-Water	(390,732.26)	(364,428.26)	(26,304.00)
47	Accumulated Depreciation-Sewer	(1,228,918.06)	(1,154,620.06)	(74,298.00)
48	Total Fixed Assets	11,621,617.52	10,750,523.47	871,094.05
49	TOTAL ASSETS	12,508,626.32	13,277,484.69	(768,858.37)
50	LIABILITIES & EQUITY			
51	Liabilities			
52	Current Liabilities			
53	Accounts Payable			
54	2000 · Accounts Payable	389,707.13	699,157.36	(309,450.23)
55	Total Accounts Payable	389,707.13	699,157.36	(309,450.23)
56	Other Current Liabilities			
57	Accrued Interest	0.00	4,280.75	(4,280.75)
58	*Accounts Payable	0.00	17,107.68	(17,107.68)
59	2205 · Accrued Simple	0.00	1,251.41	(1,251.41)
60	2225 · Accrued Workers Comp	8,025.15	0.00	8,025.15
61	2230 · Accrued Vacation	17,273.49	17,273.49	0.00
62	2235 · Customer Deposits	0.00	3,000.00	(3,000.00)
63	2250 · Loans Payable - Current Portion	1,011,084.00	1,011,084.00	0.00
64	Total Other Current Liabilities	1,036,382.64	1,053,997.33	(17,614.69)
65	Total Current Liabilities	1,426,089.77	1,753,154.69	(327,064.92)
66	Long Term Liabilities			
67	2500 · N/P - SWRCB	212,954.55	234,357.88	(21,403.33)
68	2605 · RCAC Loan #0789-GSD-01	247,298.60	925,268.67	(677,970.07)
69	2700 · SRF Loan - Water	930,484.69	739,247.17	191,237.52
70	2800 · Municipal Fin.Corp. WWTP CCOs	65,835.35	97,647.70	(31,812.35)
71	2900 · Less Current Portion	(1,011,084.00)	(1,011,084.00)	0.00
72	Total Long Term Liabilities	445,489.19	985,437.42	(539,948.23)
73	Total Liabilities	1,871,578.96	2,738,592.11	(867,013.15)
74	Equity			
75	3000 · Contributed Capital	6,129,491.75	6,129,491.75	0.00
76	3100 · Retained Earnings	4,409,400.83	2,518,805.63	1,890,595.20
77	3200 · Prior Period Adjustment	(5,512.28)	0.00	(5,512.28)
78	Net Income	103,667.06	1,890,595.20	(1,786,928.14)
79	Total Equity	10,637,047.36	10,538,892.58	98,154.78
80	TOTAL LIABILITIES & EQUITY	12,508,626.32	13,277,484.69	(768,858.37)

10:32 AM
02/21/15
Accrual Basis

Garberville Sanitary District
Revenue & Expense Prev Year Comparison - Water
July through December 2014

		Jul - Dec 14	Jul - Dec 13	\$ Change	% Change
1	Ordinary Revenue/Expense				
2	Revenue				
3	Water Charges				
4	4100 · Residential	148,613.92	153,238.79	(4,624.87)	(3.02%)
5	4110 · Commercial	109,926.15	113,379.16	(3,453.01)	(3.05%)
6	4150 · Bulk Water Sales	0.00	48.00	(48.00)	(100.0%)
7	Total Water Charges	258,540.07	266,665.95	(8,125.88)	(3.05%)
8	4300 · Connection Fees	15,000.00	87.50	14,912.50	17,042.86%
9	4650 · Late Charges	1,707.50	1,625.00	82.50	5.08%
10	4700 · Other Operating Revenue	78.50	446.00	(367.50)	(82.4%)
11	Total Revenue	275,326.07	268,824.45	6,501.62	2.42%
12	Gross Profit	275,326.07	268,824.45	6,501.62	2.42%
13	Expense				
14	Administrative and General				
15	Insurance				
16	5040 · Liability	2,656.38	2,574.74	81.64	3.17%
17	5050 · Workers' Comp	5,414.70	838.27	4,576.43	545.94%
18	5055 · Health				
19	5037 · Employee Benefits	982.37	2,725.45	(1,743.08)	(63.96%)
20	5055.1 · Employee Portion	(1,535.26)	(2,534.75)	999.49	39.43%
21	5055 · Health - Other	6,765.66	9,090.00	(2,324.34)	(25.57%)
22	Total 5055 · Health	6,212.77	9,280.70	(3,067.93)	(33.06%)
23	Total Insurance	14,283.85	12,693.71	1,590.14	12.53%
24	5000 · Advertising	390.66	107.50	283.16	263.41%
25	5005 · Bad Debts	2,214.85	0.00	2,214.85	100.0%
26	5010 · Bank Charges				
27	5012 · Merchant Account Fees	200.48	177.22	23.26	13.13%
28	5010 · Bank Charges - Other	69.27	509.42	(440.15)	(86.4%)
29	Total 5010 · Bank Charges	269.75	686.64	(416.89)	(60.71%)
30	5020 · Directors Fees	350.00	662.50	(312.50)	(47.17%)
31	5030 · Dues and Memberships	1,173.72	712.97	460.75	64.62%
32	5035 · Education and Training	697.81	184.00	513.81	279.25%
33	5060 · Licenses, Permits, and Fees	2,232.64	1,877.82	354.82	18.9%
34	5065 · Auto	344.56	166.99	177.57	106.34%
35	5070 · Miscellaneous	286.59	0.00	286.59	100.0%
36	5080 · Office Expense	1,422.27	891.06	531.21	59.62%
37	5085 · Outside Services	1,612.58	2,056.25	(443.67)	(21.58%)
38	5090 · Payroll Taxes	4,302.35	5,062.01	(759.66)	(15.01%)
39	5100 · Postage	505.12	560.80	(55.68)	(9.93%)
40	5110 · Professional Fees	8,345.14	7,589.39	755.75	9.96%
41	5120 · Property Taxes	12.00	12.00	0.00	0.0%
42	5125 · Repairs and Maintenance	0.00	122.26	(122.26)	(100.0%)
43	5130 · Rents	2,400.00	3,000.00	(600.00)	(20.0%)
44	5135 · Retirement	1,170.03	1,583.83	(413.80)	(26.13%)
45	5137 · Supplies	175.15	72.18	102.97	142.66%
46	5140 · Telephone	1,634.83	1,511.79	123.04	8.14%
47	5145 · Tools	1,638.61	0.00	1,638.61	100.0%
48	5150 · Travel and Meetings	76.86	500.85	(423.99)	(84.65%)

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02/21/15
Accrual Basis

Garberville Sanitary District
Revenue & Expense Prev Year Comparison - Water
July through December 2014

		Jul - Dec 14	Jul - Dec 13	\$ Change	% Change
49	5155 · Utilities	550.27	442.41	107.86	24.38%
50	5160 · Wages				
51	5165 · Wages - Overtime	23.29	485.77	(462.48)	(95.21%)
52	5160 · Wages - Other	20,777.64	20,230.92	546.72	2.7%
53	Total 5160 · Wages	20,800.93	20,716.69	84.24	0.41%
54	Total Administrative and General	66,890.57	61,213.65	5,676.92	9.27%
55	Water Trans and Distribution				
56	7075 · Fuel	1,012.75	0.00	1,012.75	100.0%
57	7090 · Repairs and Maintenance	10,371.50	18,708.24	(8,336.74)	(44.56%)
58	7100 · Supplies	5,100.89	3,393.87	1,707.02	50.3%
59	7110 · Utilities	5,886.45	5,099.58	786.87	15.43%
60	7120 · Wages				
61	7125 · Wages - Overtime Water	2,356.46	1,366.14	990.32	72.49%
62	7120 · Wages - Other	9,465.23	14,410.28	(4,945.05)	(34.32%)
63	Total 7120 · Wages	11,821.69	15,776.42	(3,954.73)	(25.07%)
64	Total Water Trans and Distribution	34,193.28	42,978.11	(8,784.83)	(20.44%)
65	Water Treatment				
66	7020 · Fuel	2,150.94	0.00	2,150.94	100.0%
67	7010 · Monitoring	1,524.05	1,288.41	235.64	18.29%
68	7030 · Repairs and Maintenance	1,346.35	941.17	405.18	43.05%
69	7040 · Supplies	8,368.76	5,890.32	2,478.44	42.08%
70	7050 · Utilities	20,566.69	17,542.33	3,024.36	17.24%
71	7060 · Wages				
72	7065 · Wages - Overtime Water	1,639.01	706.80	932.21	131.89%
73	7060 · Wages - Other	18,334.02	14,987.07	3,346.95	22.33%
74	Total 7060 · Wages	19,973.03	15,693.87	4,279.16	27.27%
75	Total Water Treatment	53,929.82	41,356.10	12,573.72	30.4%
76	Total Expense	155,013.67	145,547.86	9,465.81	6.5%
77	Net Ordinary Revenue	120,312.40	123,276.59	(2,964.19)	(2.41%)
78	Other Revenue/Expense				
79	Other Revenue/Expense				
80	8053 · Water Capital Grant Income	0.00	0.00	0.00	0.0%
81	8060 · Interest Income	78.26	80.42	(2.16)	(2.69%)
82	8070 · Other Non-Operating Revenue	0.00	707.52	(707.52)	(100.0%)
83	Total Other Income	78.26	787.94	(709.68)	(90.07%)
84	Other Expense				
85	9010 · Other Expenses	0.00	2,022.61	(2,022.61)	(100.0%)
86	9040 · Depreciation	26,304.00	15,732.00	10,572.00	67.2%
87	9050 · Interest Expense	1,816.35	2,956.68	(1,140.33)	(38.57%)
88	Total Other Expense	28,120.35	20,711.29	7,409.06	35.77%
89	Net Other Income	(28,042.09)	(19,923.35)	(8,118.74)	(40.75%)
90	Net Revenue	92,270.31	103,353.24	(11,082.93)	(10.72%)

Garberville Sanitary District
Revenue & Expense Prev Year Comparison - Wastewater
July through December 2014

		Jul - Dec 14	Jul - Dec 13	\$ Change	% Change
1	Ordinary Revenue/Expense				
2	Income				
3	4200 · Sewer Charges	185,920.42	185,378.36	542.06	0.29%
4	4300 · Connection Fees	20,200.00	87.50	20,112.50	22,985.71%
5	4650 · Late Charges	1,707.50	1,625.00	82.50	5.08%
6	4700 · Other Operating Revenue	10.00	10.00	0.00	0.0%
7	Total Revenue	207,837.92	187,100.86	20,737.06	11.08%
9	Expense				
10	Administrative and General				
11	Insurance				
12	5040 · Liability	2,656.32	2,574.67	81.65	3.17%
13	5050 · Workers' Comp	4,930.38	1,032.05	3,898.33	377.73%
14	5055 · Health				
15	5037 · Employee Benefits	592.39	0.00	592.39	100.0%
16	5055.1 · Employee Portion	(1,494.57)	(2,392.34)	897.77	37.53%
17	5055 · Health - Other	6,765.66	9,090.00	(2,324.34)	(25.57%)
18	Total 5055 · Health	5,863.48	6,697.66	(834.18)	(12.46%)
19	Total Insurance	13,450.18	10,304.38	3,145.80	30.53%
20	5000 · Advertising	390.64	107.50	283.14	263.39%
21	5005 · Bad Debts	2,533.49	0.00	2,533.49	100.0%
22	5010 · Bank Charges				
23	5012 · Merchant Account Fees	200.44	177.20	23.24	13.12%
24	5010 · Bank Charges - Other	69.24	509.29	(440.05)	(86.41%)
25	Total 5010 · Bank Charges	269.68	686.49	(416.81)	(60.72%)
26	5020 · Directors Fees	350.00	662.50	(312.50)	(47.17%)
27	5030 · Dues and Memberships	1,017.72	712.97	304.75	42.74%
28	5035 · Education and Training	622.80	59.00	563.80	955.59%
29	5060 · Licenses, Permits, and Fees	9,163.34	8,134.33	1,029.01	12.65%
30	5065 · Auto	344.54	172.91	171.63	99.26%
31	5080 · Office Expense	1,209.98	890.97	319.01	35.81%
32	5085 · Outside Services	1,608.86	2,056.20	(447.34)	(21.76%)
33	5090 · Payroll Taxes	3,221.32	3,877.52	(656.20)	(16.92%)
34	5100 · Postage	505.08	560.78	(55.70)	(9.93%)
35	5110 · Professional Fees	8,788.11	6,969.36	1,818.75	26.1%
36	5125 · Repairs and Maintenance	0.00	122.25	(122.25)	(100.0%)
37	5130 · Rents	2,400.00	2,400.00	0.00	0.0%
38	5135 · Retirement	837.56	1,244.57	(407.01)	(32.7%)
39	5137 · Supplies	175.14	72.16	102.98	142.71%
40	5140 · Telephone	1,634.81	1,511.83	122.98	8.14%
41	5145 · Tools	916.60	0.00	916.60	100.0%
42	5150 · Travel and Meetings	37.87	374.78	(336.91)	(89.9%)
43	5155 · Utilities	550.26	442.41	107.85	24.38%
44	5160 · Wages				
45	5165 · Wages - Overtime	31.05	486.39	(455.34)	(93.62%)
46	5160 · Wages - Other	18,244.11	18,733.53	(489.42)	(2.61%)
47	Total 5160 · Wages	18,275.16	19,219.92	(944.76)	(4.92%)
48	Total Administrative and General	68,303.14	60,582.83	7,720.31	12.74%

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02/21/15
Accrual Basis

Garberville Sanitary District
Revenue & Expense Prev Year Comparison - Wastewater
July through December 2014

		Jul - Dec 14	Jul - Dec 13	\$ Change	% Change
49	Sewage Collection				
50	6010 · Fuel	1,012.73	0.00	1,012.73	100.0%
51	6030 · Repairs and Maintenance	8,731.69	1,466.39	7,265.30	495.46%
52	6040 · Supplies	589.43	84.55	504.88	597.14%
53	6050 · Utilities	2,545.07	2,494.88	50.19	2.01%
54	6060 · Wages				
55	6065 · Wages - Overtime Sewer	611.39	495.30	116.09	23.44%
56	6060 · Wages - Other	6,079.25	7,719.69	(1,640.44)	(21.25%)
57	Total 6060 · Wages	6,690.64	8,214.99	(1,524.35)	(18.56%)
58	Total Sewage Collection	19,569.56	12,260.81	7,308.75	59.61%
59	Sewage Treatment				
60	6075 · Fuel	1,012.73	0.00	1,012.73	100.0%
61	6080 · Monitoring	2,841.37	5,248.49	(2,407.12)	(45.86%)
62	6100 · Repairs and Maintenance	30.54	3,324.97	(3,294.43)	(99.08%)
63	6110 · Supplies	3,681.57	6,651.08	(2,969.51)	(44.65%)
64	6120 · Utilities	4,939.17	4,551.41	387.76	8.52%
65	6130 · Wages				
66	6135 · Wages - Overtime Sewer	1,440.17	1,201.95	238.22	19.82%
67	6130 · Wages - Other	15,110.21	20,070.00	(4,959.79)	(24.71%)
68	Total 6130 · Wages	16,550.38	21,271.95	(4,721.57)	(22.2%)
69	Total Sewage Treatment	29,055.76	41,047.90	(11,992.14)	(29.22%)
70	Total Expense	116,928.46	113,891.54	3,036.92	2.67%
71	Net Ordinary Revenue	90,909.46	73,209.32	17,700.14	24.18%
72	Other Revenue/Expense				
73	Other Revenue				
74	Property Tax Revenue				
75	8010 · Secured	0.00	10,694.99	(10,694.99)	(100.0%)
76	8020 · Unsecured	0.00	732.87	(732.87)	(100.0%)
77	8025 · Prior Years	0.00	4.81	(4.81)	(100.0%)
78	8030 · Supplemental - Current	0.00	38.39	(38.39)	(100.0%)
79	8035 · Supplemental - Prior Years	0.00	19.67	(19.67)	(100.0%)
80	Total Property Tax Revenue	0.00	11,490.73	(11,490.73)	(100.0%)
81	8060 · Interest Income	76.53	820.26	(743.73)	(90.67%)
82	8070 · Other Non-Operating Revenue	0.00	707.51	(707.51)	(100.0%)
83	9030 · Homeowners' Tax Relief	0.00	174.83	(174.83)	(100.0%)
84	Total Other Income	76.53	13,193.33	(13,116.80)	(99.42%)
85	Other Expense				
86	9040 · Depreciation	74,298.00	75,592.50	(1,294.50)	(1.71%)
87	9050 · Interest Expense	5,291.24	6,090.02	(798.78)	(13.12%)
88	Total Other Expense	79,589.24	81,682.52	(2,093.28)	(2.56%)
89	Net Other Revenue	(79,512.71)	(68,489.19)	(11,023.52)	(16.1%)
90	Net Revenue	11,396.75	4,720.13	6,676.62	141.45%



GARBERVILLE SANITARY DISTRICT

P.O. BOX 211 • GARBERVILLE, CA 95542 • (707) 923-9566

Date: 02/24/15
To: GSD Board of Directors
From: Operations Manager
Subject: Monthly Reports

Sampling and Testing
Monthly BOD – 20 mg/L

No Safety Incidents or near misses.

Ron Copenhafer
Operations Manager
Garberville Sanitary District



GARBERVILLE SANITARY DISTRICT

P.O. BOX 211 • GARBERVILLE, CA 95542 • (707) 923-9566

RESOLUTION NO. 15-003

A RESOLUTION OF THE GARBERVILLE SANITARY DISTRICT BOARD OF DIRECTORS APPROVING WASTEWATER TREATMENT SERVICE AGREEMENT WITH GYPPO ALE MILL

- A. **WHEREAS**, Garberville Sanitary District (“GSD”) operates a wastewater treatment plant at/near Garberville, California (the “WWTP”);
- B. **WHEREAS**, Gyppo Ale Mill (“GAM”) intends to construct and operate a brewery and eatery in at/near Redway, California, and brew beer (the “GAM Brewery”);
- C. **WHEREAS**, the GAM Brewery is located within the jurisdictional boundaries of the Redway Community Services District (“RCSD”), a California Community Services District;
- D. **WHEREAS**, RCSD has agreed and will serve and treat all grey and blackwater generated in connection with the restaurant/eatery and kitchen facility at the GAM Brewery, but lacks the capacity and facilities to adequately treat the wastewater generated by GAM in connection with beer fermentation and brewing operations (the “GAM Brewing Wastewater”);
- E. **WHEREAS**, GAM has requested that GSD accept and treat the GAM Brewing Wastewater generated at its Redway facility, subject to GAM’s obligation to ship/truck the Wastewater to GSD’s Garberville facility and pay GSD treatment service fees, as stated in the proposed Wastewater Treatment Service Agreement between GSD and GAM;
- F. **WHEREAS**, GSD sought the approval of the Humboldt Local Area Formation Commission (“LAFCo”), and LAFCo’s consent and concurrence that providing the service is a permissible service, compliant with limitations on the provision of services contained in the California Government Code;
- G. **WHEREAS**, at the regularly scheduled meeting conducted by LAFCo on December 17, 2014, LAFCo concurred that the treatment of GAM Brewing Wastewater by GSD is permissible, and not violative of restrictions on the provision of extraterritorial services since all treatment activities will occur within existing GSD service boundaries; and
- H. **WHEREAS**, GSD is willing to accept and treat the GAM Brewing Wastewater subject to GAM’s compliance with the terms and conditions of the proposed Wastewater Treatment Services Agreement

THEREFORE BE IT RESOLVED, by the Board of Directors of the Garberville Sanitary District that the attached Wastewater Treatment Services Agreement is hereby approved and the Chairman of this Board is authorized to execute the same.

Passed and adopted by Garberville Sanitary District's Board of Directors on _____, 2015, by the following vote:

AYES: Directors _____

NOES: Directors _____

EXCUSED: Directors _____

_____, Chairperson

ATTEST:



GARBERVILLE SANITARY DISTRICT

P.O. BOX 211 • GARBERVILLE, CA 95542 • (707) 923-9566

BOARD AGENDA MEMORANDUM

Meeting Date: February 24, 2015
To: Garberville Sanitary District Board of Directors
From: Jennie Short
Subject: Annexation Project: Change in Jurisdictional Boundary

GENERAL OVERVIEW AND STATUS

Over the past few months, staff has coordinated with District Counsel and the Brisbin Family to modify the Connick Creek Waterline agreement as required by LAFCo. The modification consists of changing all the references for APN 222-156-012-000 to APN 223-061-025-000. The purpose of the change is to correct the information to accurately reflect the parcel which contains the two existing water services. The attached agreement was prepared by District Counsel and has been signed by the Brisbin Family Trustee.

Once the District executes the agreement, it will be forwarded to LAFCo. This agreement will fulfill condition 5a in LAFCo Resolution 14-05, which is the final remaining condition that was placed upon the Annexation approval and will allow the Executive Officer to file and record the Notice of Completion for the Annexation. LAFCo Resolution 14-05 and 14-07 is attached should you desire to review the conditions of approval.

FINANCIAL CONSIDERATIONS

The project is within the FY 14/15 budget.

STAFF RECOMMENDATION FOR BOARD ACTIONS

Approve the attached agreement entitled "*AGREEMENT BETWEEN GARBERVILLE SANITARY DISTRICT AND PROPERTY OWNER SERVED BY A WATERLINE CONSTRUCTED BY CONNICK CREEK ASSOCIATION (Amending Instrument Number 2010-22217-9)*" and authorize the Chair of the Board to sign the agreement.

ATTACHMENTS

- AGREEMENT BETWEEN GARBERVILLE SANITARY DISTRICT AND PROPERTY OWNER SERVED BY A WATERLINE CONSTRUCTED BY CONNICK CREEK ASSOCIATION (Amending Instrument Number 2010-22217-9)
- LAFCo Resolution 14-07
- LAFCo Resolution 14-05

Recording Requested by

Garberville Sanitary District

After recording return to

Garberville Sanitary District
P.O. Box 211
Garberville, CA 95542

AGREEMENT BETWEEN GARBERVILLE SANITARY DISTRICT
AND PROPERTY OWNER SERVED BY A WATERLINE CONSTRUCTED BY
CONNICK CREEK ASSOCIATION

(Amending Instrument Number 2010-22217-9)

The parties to this agreement are the Garberville Sanitary District ("District") and
Donna D. Butler [INSERT TRUSTEE' NAME], Trustee of the Brisbin Family Trust
U/T/D April 6, 1984.

1. On October 9, 1997, the District entered into an agreement (the Original Agreement) with an unincorporated association known as the Connick Creek Association (the Association) for the purpose of providing water to eight parcels of land within a subdivision located outside the boundaries of the District as it existed at the time. The Original Agreement was recorded in Humboldt County records on February 2, 1998 as document number 1998-2664-11 and was binding on the District, the Association and on the owners of the parcels involved.

2. On October 4, 2010, the above-named parties, among other property owners, entered into an agreement (the 2010 Agreement) amending the Original Agreement so that the affected parcels are metered separately and each owner is personally responsible for the water used on his or her parcel and the costs associated therewith. The 2010 Agreement identified the affected parcels by Humboldt County Assessor Parcel Number. In said agreement, the parcel owned by the Brisbin Family Trust was incorrectly identified as Assessor Parcel Number "222-156-012-000". Therefore, the purpose of this amendment is to cure the parcel identification error contained in the 2010 Agreement and to correctly identify the parcel as Assessor Parcel Number "223-061-025-000".

3. The October 2010 Agreement was recorded in the Humboldt County records on October 8, 2010 as document number 2010-22217-9.

The parties, therefore, agree as follows:

4. Any and all references to Assessor Parcel Number "222-156-012-000" in the 2010 Agreement is hereby amended and replaced with "223-061-025-000".

5. This amendment exclusively affects that parcel owned by the Brisbin Family Trust. All other terms and conditions contained in the Original Agreement as amended by the 2010 Agreement remain valid and binding upon the parties thereto.

Entered into in Humboldt County, California on 2/19, 20~~14~~¹⁵

Garberville Sanitary District

by _____

P.O. Box 211, Garberville, California

Property Owners

Brisbin Family Trust U/T/D April 6, 1984

Donna D Brisbin

Signature of Trustee

DONNA D BRISBIN

Print Name of Trustee

222-061-025-000

See California Acknowledgment attached

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

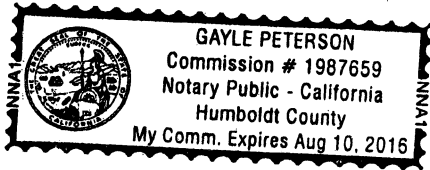
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Humboldt)
On 2/19/15 before me, Gayle Peterson
Date Here Insert Name and Title of the Officer
personally appeared Donna D. Brisbin
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies); and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Gayle Peterson
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Agreement between Garberville Sanitary Dist & Property owner Document Date: 2/19/15
Number of Pages: 3 Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Donna D. Brisbin
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____



RESOLUTION NO. 14-07

ACTING AS THE CONDUCTING AUTHORITY, ORDERING THE ANNEXATION OF GARBERVILLE WATER COMPANY SERVICED PROPERTIES TO THE GARBERVILLE SANITARY DISTRICT.

WHEREAS, the Humboldt Local Agency Formation Commission, hereinafter referred to as the "Commission," adopted Resolution No. 14-05, subject to terms and conditions, on July 16, 2014, after holding a public hearing, making determinations, and approving the Annexation of Garberville Water Company Serviced Properties to the Garberville Sanitary District in accordance with proceedings taken pursuant to Part 3, Division 3, Title 5 of the California Government Code (commencing with Section 56650, Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000); and

WHEREAS, the Commission serves as the conducting authority for proceedings taken pursuant to Part 4, Division 3, Title 5 of the California Government Code (commencing with Section 57000, Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000) to determine whether the proposal outcome is confirmed, terminated, or subject to an election based on written protests received from landowners and registered voters residing within the subject territory in accordance with California Government Code Section 57075; and

WHEREAS, the Commission delegated authority to the LAFCo Executive Officer to order, hold, and report on conducting authority proceedings pursuant to California Government Code Section 57000(c); and

WHEREAS, the Executive Officer held a public hearing at the City Council Chambers at the GSD Office, 919 Redwood Drive, Garberville, on September 8, 2014, after providing sufficient notice of the hearing in the form and manner prescribed by law; and

WHEREAS, at said hearing, the Executive Officer summarized the determinations, terms and conditions included in Resolution No. 14-05, and heard and received all oral and written protests, objections, and evidence presented; and

WHEREAS, upon conclusion of the protest hearing, the Executive Officer determined the value of written protests filed and not withdrawn, which consisted of one (1) registered voter protest and one (1) landowner protest.

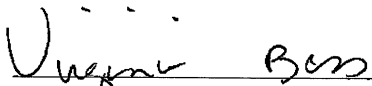
NOW, THEREFORE, BE IT RESOLVED by the Commission as follows:

1. The Commission, acting as the conducting authority, hereby orders the Annexation of Garberville Water Company Serviced Properties to the Garberville Sanitary District without election, pursuant to California Government Code Section 57075(a)(3).

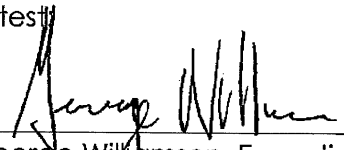
2. The Commission hereby authorizes and directs the Executive Officer to file a Certificate of Completion upon the satisfaction of the terms and conditions in LAFCo Resolution No. 14-05.

PASSED AND ADOPTED at a meeting of the Humboldt Local Agency Formation Commission on the 17th day of September, 2014, by the following roll call vote:

AYES: Commissioners: Fennell, Losey, McPherson, Newman, Rupp, Bass
NOES: Commissioners: None
ABSENT: Commissioners: Nicolini
ABSTAIN: Commissioners: None



Virginia Bass, Chair
Humboldt LAFCo

Attest


George Williamson, Executive Officer
Humboldt LAFCo



RESOLUTION NO. 14-05

**APPROVING THE ANNEXATION OF
GARBERVILLE WATER COMPANY SERVICED PROPERTIES
TO THE GARBERVILLE SANITARY DISTRICT**

WHEREAS, the Humboldt Local Agency Formation Commission, hereinafter referred to as the "Commission," is responsible for regulating boundary changes affecting cities and special districts pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and

WHEREAS, the Garberville Sanitary District filed a proposal with the Commission by resolution of application; and

WHEREAS, the affected territory is inhabited as defined in Government Code Section 56046; and

WHEREAS, the Executive Officer's report and recommendations on the proposal were presented to the Commission in the manner provided by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the proposal on July 16, 2014; and

WHEREAS, the Commission considered all the factors required by law under Government Code Section 56668 and adopted local policies and procedures; and

WHEREAS, the Commission found the proposal consistent with the adopted Garberville Sanitary District Sphere of Influence, adopted by the Commission in March 2013; and

WHEREAS, the Commission provided sufficient notice, including notice of the Commission's intention to waive protest proceedings in accordance with California Government Code Section 56663.

NOW, THEREFORE, BE IT RESOLVED by the Humboldt Local Agency Formation Commission as follows:

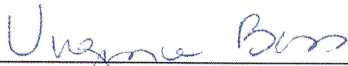
1. The Commission's determinations on the proposal incorporate the information and analysis provided in the Executive Officer's written report.
2. The Commission, as Responsible Agency, certifies it has independently reviewed and considered the Mitigated Negative Declaration prepared by the Lead Agency (SCH# 2012032025) – the Garberville Sanitary District – concerning potential impacts associated with the proposal in accordance with the California Environmental Quality Act (CEQA). The Commission finds the Mitigated Negative Declaration (finding of no significant adverse environmental effect) is

adequate and directs the Executive Officer to file a Notice of Determination with the Humboldt County Clerk.

3. The Commission approves the proposal, with amendment, as provided in Exhibit "A". The proposal, as amended, includes the annexation of approximately 383 acres of land (consisting of 75 Assessor's parcels) to the Garberville Sanitary District. In lieu of being annexed, the properties served by the Connick Creek Association's private waterline, including 10 metered connections on 9 Assessor's parcels (APN 222-156-014, -015, -016, -017, -018, -019, -020, -021 and 223-061-025), are approved as an out-of-agency service pursuant to Government Code Section 56133.
4. The effective date shall be the date of recordation of the Certificate of Completion. The Certificate of Completion must be filed within one calendar year from the date of approval unless a time extension is approved by the Commission.
5. Recordation is contingent upon the satisfaction of following terms and conditions as determined by the Executive Officer:
 - a) The existing service agreement(s) between the Garberville Sanitary District and the property owners served by the Connick Creek Association's private waterline shall be amended or modified to include the connections on APN 223-061-025.
 - b) Completion of the 30-day reconsideration period provided under G.C. Section 56895.
 - c) Completion of conducting authority proceedings by Executive Officer (unless waived pursuant to Government Code Section 56663).
 - d) Submittal of a final map and geographic description of the affected territory as amended by the Commission conforming to State Board of Equalization requirements.
 - e) Payment of any outstanding fees as identified in the Commission's adopted fee schedule.
6. Upon effective date of the proposal, the affected territory will be subject to all previously authorized charges, fees, assessments, and taxes that were lawfully enacted by the Garberville Sanitary District. The affected territory will also be subject to all of the rates, rules, regulations, and ordinances of the Garberville Sanitary District.

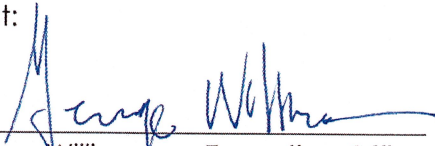
PASSED AND ADOPTED at a meeting of the Humboldt Local Agency Formation Commission on the 16th day of July, 2014, by the following roll call vote:

AYES: Commissioners: Fennell, Losey, McPherson, Newman, Nicolini, Rupp, Bass
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAIN: Commissioners: None



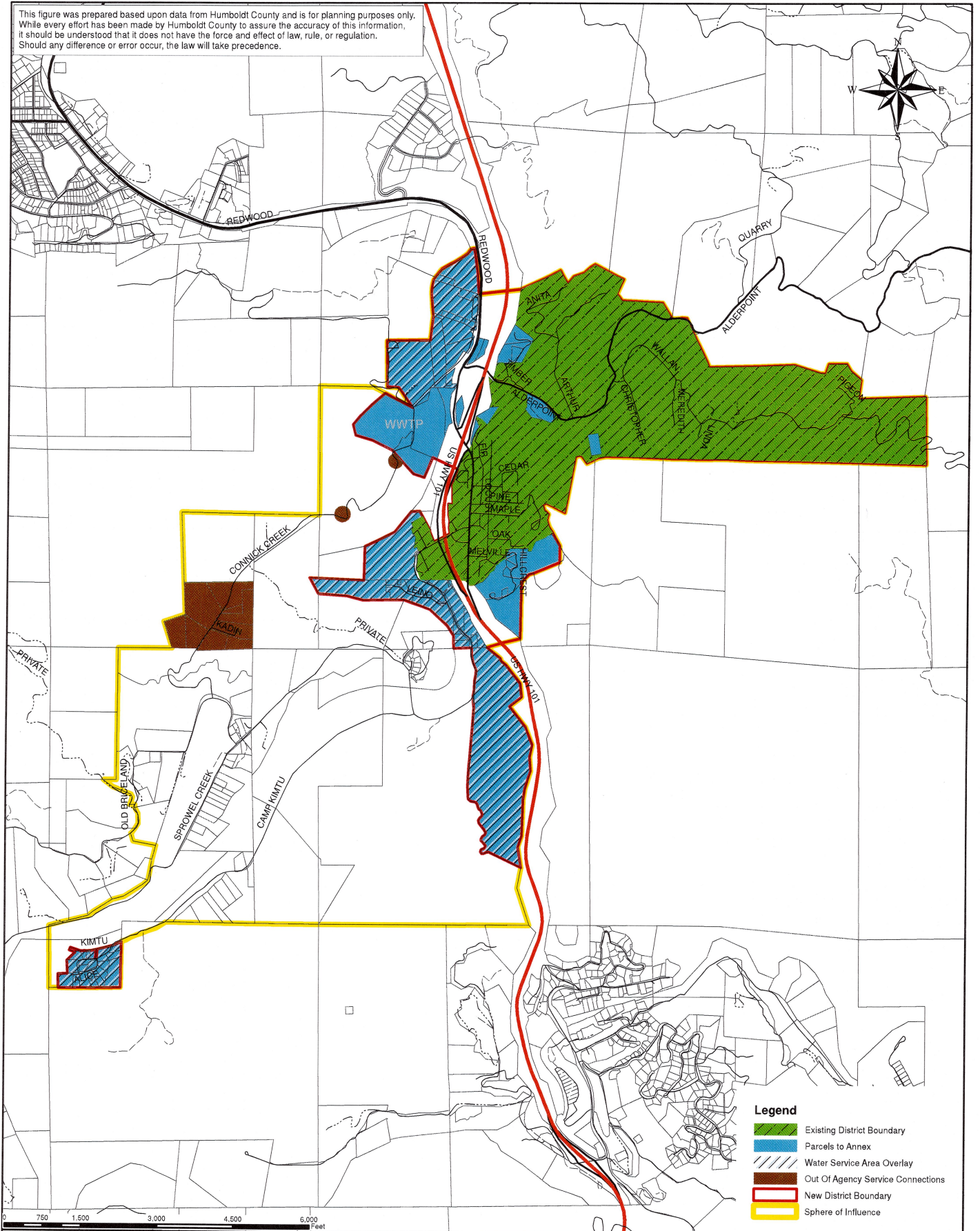
Virginia Bass, Chair
Humboldt LAFCo

Attest:



George Williamson, Executive Officer
Humboldt LAFCo

This figure was prepared based upon data from Humboldt County and is for planning purposes only. While every effort has been made by Humboldt County to assure the accuracy of this information, it should be understood that it does not have the force and effect of law, rule, or regulation. Should any difference or error occur, the law will take precedence.



- Legend**
- Existing District Boundary
 - Parcels to Annex
 - Water Service Area Overlay
 - Out Of Agency Service Connections
 - New District Boundary
 - Sphere of Influence



Annexation Project
 Garberville Sanitary District (707) 923-9566

LAFCo Resolution 14-05
 SCALE: 1:30,000
 DRAWN BY: J. SHORT
 DATE: 07/09/2014

Exhibit A