

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Date of Meeting: September 27th, 2022
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

Doug Bryan called the meeting to order at 5:00 p.m.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson-Present
Doug Bryan-Present
Julie Lyon-Present
Dan Thomas-Present**

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION (5:00pm)

Questions or Comments about Closed Session Items

1. Conference with Real Property Negotiators (Government Code § 54956.8):

Property: Approximately *(undetermined)* acres of land and is a portion of the parcel designated as Assessor's Parcel Numbers APN 031-211-010, APN 031-211-012, APN 031-211-021, APN 223-061-016, APN 223-061-018

Garberville Sanitary District Negotiating Team with Russ Gans (GSD attorney) will participate and under negotiation: Price and/or terms of payment/conditions, Ground Lease and Development Agreement

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code

Section, 54956.9(d)(2), (e)(3)): One Claim, Claimant: (Richard and Hope Lamb) Pgs. 4-15

(discussion—possible action)

Motion: Rio Anderson Second: Julie Lyon Vote: 4-0

V. RETURN TO OPEN SESSION

_____ All the Board Members that were present in closed session were all in favor of rejecting the claim.

VI. OPEN SESSION

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Meeting Attendance- Lisa Music and Kristen Vogel

**VIII. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS**

Operations Staff- 0

Office Staff- Problems with Customer service charge assistance (Mary)

Office staff has been educating the customers on the LIHWAP Program and the Senior Discount application process.

Board Members- 0

Correspondence- Board Member Candidate Appointments

General Manager—Ralph Emerson

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date No Financials

A.2 Approve August, 23rd, 2022 Regular Meeting Minutes - pg. 18-20

A.3 Operations Safety Report- pg. 21-23

Motion: Dan Thomas

Second: Rio Anderson

Vote: 4-0

B. GENERAL BUSINESS – *Action items*

B.1 Tank Replacement Project Update pg. 24-31

(discussion—possible action) Jennie

We received a letter from California Department of Water Resources confirming approval of Funding for the Robertson/Hurlbutt/Wallan Tank Replacement Project Small Community Drought Relief Program Application for Grant Funding in the amount of \$4,545,000. This funding covers project development (project evaluation, alternative analysis and preliminary design, topographical surveying, geotechnical evaluation, environmental review, permitting, and final design), property acquisition, bidding and construction of this project. This amount is in addition to the \$325,000 of planning funding we received from the State Water Board under Prop. 68. The first claim for reimbursement of expenses through July 31, 2022, has been prepared in the amount of \$90,550.24.

B.2 Generator grant application update pg. 32-49

(discussion-possible action)

The generator grant application was submitted. The program will provide additional generators or fund the upgrades.

B.3 Update on Southern Humboldt Community Park pg. 50-51

(discussion-possible action)

In July 2022 we invoiced the Park for the final payment under the terms of the Water Service Agreement. The amount was \$ 4,453.05 and was due by August 15, 2022. The Park has not made the final payment. Instead they have sent the attached letter requesting that the Board modify the terms of the agreement to extend the time frame for making the final payment. The request is for an extension to September 2023.

Doug asked for a motion to modify the terms of the Water Service Agreement with the SHCP, to take the remaining balance and split it across the next 9 months. The payment will be due on the first of the month and the amount due is \$494.78 with acknowledgment that service is not turned on until the balance is paid in full.

Motion: Dan Thomas

Second: Julie Lyon

Vote: 4-0

- B.4 LAFCO Board Member Nominations pg. 52-53
(action requested)

Doug asked for a motion to authorize the chair of the board to fill out the ballot paperwork to re nominate the incumbents for the two open positions of the LAFCO board.

Motion: Julie Lyon

Second: Rio Anderson

Vote: 4-0

- B.5 Multiple Water Meters Discontinued Service Policy
(Discussion-possible action) information at meeting

The board gave the office staff direction to notify this specific customer about qualifying for the discontinuance of service policy for both their meters. A sight visit is required before approving the application.

- B.6 Cannabis Dispensary Approval Request pg. 54-58
(Discussion-possible action)

The board and staff do not feel that there will be additional impact to the District with this project.

C. POLICY REVISION / ADOPTION

- C.1 Required Water Meter Discontinuance—Sec 10.9a pg. 59-62
(discussion—action requested) 2nd reading

No changes were made at the meeting on this ordinance. Bring back to the next board meeting with a resolution.

X. ITEMS FOR NEXT BOARD MEETING

1. Tank Replacement Project
2. Conference with Real Property Negotiators
3. River and Drought Conditions
4. Water Meter Discontinuance-Policy

XI. ADJOURNMENT

The board chairperson ended the meeting at 6:14 p.m.