

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: November 17, 2020

COVID-19 HEALTH MEASURES ARE REQUIRED

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

@ 4:58 p.m.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson-Present
Linda Brodersen-Present
Doug Bryan-Present
Julie Lyon-Present
Dan Thomas-Present**

III. APPROVAL OF AGENDA

Motion: Rio Anderson Second: Julie Lyon Vote: 5-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Kristen Vogel was in the audience.

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff-

Office Staff-

Board Members-

Correspondence-

General Manager—Ralph Emerson

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date July, August and September 2020

A.2 Approve Date: **October 27, 2020 Regular Meeting Minutes**

A.3 Operations Safety Report

Motion: Julie Lyon Second: Dan Thomas Vote: 5-0

The Board approved the consent agenda with the changes made. The date was wrong on the Minutes.

B. GENERAL BUSINESS – Action items

B.1 Robertson Tank Grant Update

(Action required)

Robertson/Wallan tank is moving forward. The District has 3 / 4 of the clearances that we need to get a funding agreement for the planning phase of the project. We are hoping to be on schedule for the compliance order.

Meadows Aerial Waterline is moving slowly through the state process. The District has 2 / 4 of the clearances needed.

B.2 2020-2021 Budget Update

(Discussion—possible action) presentation by Jennie Short

The District has lost revenue during the COVID-19 pandemic. This is an ongoing situation. The budget committee will be Linda Brodersen and Rio Anderson. The District needs to cut cost where possible this year.

B.3 Petition for Change in Place of Use-SHCP Update

(Discussion-possible action) Jennie Short

The process is going to move forward in a timely fashion. We received notice that the project has been transferred to the Administrative Hearings Office.

B.4 Emergency Preparedness Plan

(Discussion-possible action)

A link will be placed on the Districts website.

B.5 Projects and Development Update

(Discussion-possible action)

Update only.

B.6 Customer Request for Service Charge Reduction

(Discussion—possible action)

The District did everything they could to help this customer with their leak issues. A letter of response will be sent to this customer.

B.7 Discontinuance Fee and Application

(Discussion—possible action)

Bring Back.

C. POLICY REVISION / ADOPTION

C.1 Water Ordinance Sec. 10.9 Discontinuance of Service

(Discussion-no action) 1st reading

Bring Back.

IX. CLOSED SESSION

Pursuant to Government Code Section

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Emergency Operations Plan
2. Discontinuance of Service Ordinance Sec.10.9
- 3.
- 4.
- 5.

XII. ADJOURNMENT

@ 6:37 p.m.