

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Date of Meeting: Tuesday, April 4th, 2023
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

Doug Bryan called the meeting to order at 5:01 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Present
Doug Bryan- Present
Julie Lyon- Present
Dan Thomas- Present
Richard Landes- Present (Arrived at 5:06 p.m.)

III. APPROVAL OF AGENDA -

Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING

The closed session was tabled.

V. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Meeting Attendance: Kristen Vogel & Jared with SHN

**VI. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS**

Operations Staff- River Levels—Operational Demands

Office Staff- Mary gave an update on the changes made to the LIHWAP program flyer.

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson

No additional comments were made.

VII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date- December 2022 & January 2023 - pg. 5-29

A.2 Approve: February 21st, 2023 Regular Meeting Minutes - pg. 30-32

A.3 Operations Safety Report- pg. 33-35

Motion: Dan Thomas Second: Rio Anderson Vote: 5-0

B. GENERAL BUSINESS – Action items

- B.1 Water Tank Replacement Project SHN Presentation pg. 36-37
(discussion—possible action)

Jared with SHN gave a presentation on the progress of the water tank project thus far. Doug asked for a motion to approve the chair of the board to sign the letter of transmittal to DFA & DDW.

Motion: Dan Thomas Second: Julie Lyon Vote: 5-0

- B.2 Authorized Signatures for Contracted Projects pg. 38-39
(discussion-possible action) Resolution #23-005

Doug asked for a motion to approve Resolution 23-005

Motion: Dan Thomas Second: Rio Anderson Roll Call Vote: 5-0

- B.3 Garberville Road and Beautification Project
(discussion-possible action)

Table

- B.4 Umpqua Bank Debit Card Purchase Limit
(discussion-possible action)---Mary Update

Bring back with more information on credit card options with Umpqua Bank.

C. POLICY REVISION / ADOPTION

- C.1 Personnel Policy Changes pg. 40-92
(discussion-possible action)

Bring back with more information.

VIII. Questions or Comments about Closed Session Items

1. Evaluation of Contract with 4Js Consulting

Conference With Labor Negotiators (Gov. Code Section 54957.6)
Consideration of New Contract with 4Js Consulting
(discussion—possible action)

IX. RETURN TO OPEN SESSION

Closed Session was tabled.

X. ITEMS FOR NEXT BOARD MEETING

1. Water Capacity Report
2. Tank Replacement Project
3. SCHFA Update
4. Personnel Policy
5. Contract with 4Js Consulting

XI. ADJOURNMENT

Doug Bryan ended the meeting at 6:29 p.m.