

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: December 15th, 2020

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

5:00 p.m.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson- Absent
Linda Brodersen- Present
Doug Bryan- Present
Julie Lyon- Present
Dan Thomas- Present**

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Dan Thomas Vote: 4-0 Motion Carried

IV. COMMENTS ON CLOSED SESSION ITEM

V. THE BOARD WILL ENTER CLOSED SESSION

**Conference with Legal Counsel Regarding Stillwell vs Garberville Sanitary District Pending Litigation.
Paragraph (2) of subdivision (d) of Government Code Section 54956.9**

VI. OPEN SESSION

1. Report any action taken in closed session
2. Action if required from closed session item

The Board upon Motion of Director Doug Bryan and a Second from Director Dan Thomas was unanimously to approve the final settlement agreement in the litigation of Stillwell Vs Garberville Sanitary District. Directors Doug Bryan, Julie Lyon, Dan Thomas and Linda Brodersen each voted to approve the settlement agreement in that matter. A copy of the settlement agreement will be available by request.

Motion: Doug Bryan Second: Dan Thomas Vote: 4-0

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

No Public Attendance

VIII. ANNOUNCEMENTS AND COMMUNICATIONS

**REPORTS AND PRESENTATIONS –
Operations Staff- 0**

Office Staff- 0

Board Members- Dan Thomas asked what the rivers flow was currently. CFS 211

Correspondence- Letter from Erica Boyd

General Manager—Ralph Emerson Pg. 4

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve Financials Date October 2020
- A.2 Approve Date: November 17, 2020 Regular Meeting Minutes
- A.3 Operations Safety Report
Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

B. GENERAL BUSINESS – Action items

Dan Thomas and Rio Anderson were sworn into office.

B.1 Board Organization and Duties
(action required)

Nomination of Chairperson – **Linda Brodersen**
Motion: Doug Bryan Second: Julie Lyon Vote: 4-0

Nomination of Vice Chairperson- Doug Bryan
Motion: Dan Thomas Second: Julie Lyon Vote: 4-0

Nomination of Secretary- Mary Nieto
Motion: Julie Lyon Second: Linda Brodersen Vote: 4-0

Nomination of Treasurer- Julie Lyon
Motion: Linda Brodersen Second: Dan Thomas Vote: 4-0

Authorized Signatures to Sign For District

No changes to the Signatures to Sign for the District. Same directors as last year.

B.2 Approve 2021 Board Calendar
(action requested)

Motion: Dan Thomas Second: Julie Lyon Vote: 4-0

B.3 Veterans Memorial Building Presentation by Michelle Bushnell
(discussion-possible action)

No action taken. Michelle did not attend the meeting. The District will bring this back to the Board at Michelle’s request.

B.4 GSD Emergency Response Plan
(discussion-possible action)

Add the Hospital and Redwood Rural email address to the list.

B.5 Covid-19 lost Revenue Update (from Mary)
(discussion-possible action)

The grant funding opportunity for COVID-19 PPE reimbursement has closed. The District was unable to apply for this grant. Mary gave a presentation on the lost revenue issues that started in March 2020.

B.6 Discontinuance of Service Application
(discussion—possible action)

Bring back this application with the changes the Board made at the meeting.

C. POLICY REVISION / ADOPTION

C.1 Water Ordinance- Discontinuance of Service Sec 10.9

(discussion—action requested) 2nd reading –resolution 20-014

Bring back with the changes made at the meeting.

C.2 Board Policy-Roles and Responsibility
(discussion-no action) 1st reading

The Board will review this policy and bring back to the next meeting.

X. ITEMS FOR NEXT BOARD MEETING

1. Update on River Conditions
 2. Update on Grant process
 3. GSD Staff Projects
 4. Veterans Memorial Building
- The next board meeting is January 26, 2021

XI. ADJOURNMENT

@ 6:45 p.m.