

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**September 20th, 2018
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

@ 5:02 pm

II. ESTABLISHMENT OF QUORUM

**Rio Anderson- Arrived at 5:04 pm
Linda Brodersen-Present
Doug Bryan
Richard Thompson**

III. APPROVAL OF AGENDA

Motion: Doug Bryan Second: Richard Thompson Vote: 3-0

IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA

V. CLOSED SESSION

A. No items for closed session

VI. OPEN SESSION

A. Board Report of action, if any, taken during closed session—No action

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

Ms. Vogal and Mr. Easthouse attended the meeting.

VIII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS –

Operations Staff- 0

Office Staff-0

Board Members- SDRMA sent a letter about No Paid Workers Compensation Claims in 2017-18.

General Manager—Ralph Emerson

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve 8/28/2018Regular Meeting Minutes

A.2 Operations Safety Report-

**Motion: Richard Thompson Second: Doug Bryan Vote: 4-0
At next month's meeting the June and July Financials will be presented to the Board.**

B. GENERAL BUSINESS – Action items

B.1 Chlorine Contact Chamber Update

The state is in control of the tracer study. The tracer study will take two days to complete. The parts and valves have been ordered to plumb the chlorine contact chamber into the water plant.

B.2 Customer Service Charges and Rate Study Update

On October 8th, 2018 is the rate study meeting with Jennie Short.

B.3 Ten Year Capital Improvement Projects
(discussion--direction)

B.4 101 Netlink Internet Service Agreement with SHCP

The operators have been dealing with very slow internet at the water treatment plant. The District purchased security cameras for down at the water treatment plant. The slow internet is causing the cameras to not function properly. So the community park has agreed to allow the District to bounce a signal off the parks satellite. The District will pay for any additional cost this may cause to the park. The contract states that the District can back out of the contract at any time.

B.5 GSD Customer Water Usage and Service Charges
(discussion-possible action)

C. POLICY REVISION / ADOPTION

C.1 Personnel Policy—Employee Approved Days Off Sec:5.3.1—5.3.9
(discussion possible action) second reading

Motion: Richard Thompson Second: Doug Bryan Vote: 4-0

The Board approves this policy with corrections.

C.2 Ordinance: Payment of Bills, Service Charge Discount, Sec 9.5 (f)(g), 9.12
(discussion—no action) second reading—resolution 18-010

Motion: Rio Anderson Second: Doug Bryan Roll Call Vote: 4-0

The Board approves this ordinance change with corrections.

C.3. Payment of Bills, Water Meter Tampering, Sec 9.5
(discussion—possible action) second reading—resolution 18-011

Bring back with corrections.

This fine pertains to a customer who has been turned off for nonpayment.

C.4 Hazardous Work Conditions Policy Sec:7.1(a)
(discussion—possible action) second reading—approved by legal counsel
Clean up and bring back.

C.5 **ADDING ORDINANCE ARTICLES 4B, 4C, 4D APPENDING ARTICLE 1, 2, 5 AND 15
ESTABLISHING RATES, RULES AND REGULATIONS FOR WATER AND SEWER
SERVICE WILL-SERVE LETTERS**
(discussion—no action) first reading

X. ITEMS FOR NEXT BOARD MEETING

1. Rate Study
2. Chlorine Contact Chamber Update
3. Multi Family Residences
- 4.

XI. ADJOURNMENT

@ 6:30 pm