

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Date of Meeting: October 25th, 2022
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

Doug Bryan called the meeting to order at 5:00 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Present
Doug Bryan- Present
Julie Lyon- Present
Dan Thomas- Present

III. APPROVAL OF AGENDA

Motion: Rio Anderson Second: Dan Thomas Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION (5:00pm)

IVa. Questions or Comments about Closed Session Items

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code Section, 54956.9(d)(2), (e)(3)): One Claim, Claimant: (Richard and Hope Lamb).**
(discussion—possible action)

V. RETURN TO OPEN SESSION

_____ No actions were taken during closed session.

VI. OPEN SESSION

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

Remote Public Comments:

1. Submit written public comments to [insert email address]. Emails are distributed to the Garberville Board of Directors and staff. To ensure the GSD Board has the opportunity to review information prior to the meeting, send emails by 1 p.m. on meeting date.
2. Fire Protection District Comments—Ed Voice Pg. 4

VIII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS –

Operations Staff- River Level and Operational Demands

Office Staff- Mary spoke about the LIHWAP Program. Four pledges were received in October 2022.

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson Pg. 5

No additional comments were made.

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve Financials Date No Financials
- A.2 Approve September 27, 2022 Regular Meeting Minutes - pg. 6-8
- A.3 Operations Safety Report- pg. 9-10 (handout signature page)
Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

B. GENERAL BUSINESS – *Action items*

- B.1 Tank Replacement Project Update
(discussion—possible action) Jennie-Verbal

We chose to switch surveyors to Point West. This ended up removing \$42,000 from SHN’s contract and we have executed a contract with Point West. One is for Robertson tank which is \$19,000. The other is for Wallan tank which is \$9,000 this gives us a total of \$28,000. That includes a big chunk of work that SHN was going to do for that \$42,000. Also, we added a third contract that was for the Hurlbutt field for an additional \$25,000.

- B.2 Generator grant application update
(information only)
Funding is available from the State for generators. The District has submitted an application.

- B.3 Update on Southern Humboldt Community Park
(discussion-possible action) Jennie-Verbal
Motion to modify the SHCP payment plan to where additional quarterly payments will be added to total sum due divided by the remaining months within the payment plan.
Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

- B.4 State Policy on Water Service Disconnection
(discussion-possible action)

- B.5 Amendment to Brown Act Policy
(Discussion only) 1st reading
Bring Back.

C. POLICY REVISION / ADOPTION

- C.1 Required Water Meter Discontinuance—Sec 10.9a pg. 57-60
(discussion only) 3rd reading
No changes made. Bring back with a resolution in December 2022.
- C.2 Billing Procedures—Sec 9.5 pg. 61-63
(discussion only) 1st reading
Doug Bryan gave direction to call and get clarification on SB 998.

X. ITEMS FOR NEXT BOARD MEETING

- 1. Tank Replacement Project
- 2. Conference with Real Property Negotiators
- 3. River and Drought Conditions
- 4. Water Meter Discontinuance-Policy, Sec 10.9a
- 5. Billing Procedures Sec 9.5

NOTE

*There will be no Board Meeting in November 2022
Next meeting will be December 20th, 2022*

XI. ADJOURNMENT

Doug Bryan ended the meeting @ 6:13 p.m.