

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: February 25, 2020

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

@ 5:01 p.m.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson-Present
Linda Brodersen
Doug Bryan
Julie Lyon**

III. APPROVAL OF AGENDA

C.3 is combined with C.1

Motion: Julie Lyon Second: Doug Bryan Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- 0

Office Staff- 0

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson Pg. 4

No additional comments.

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date December 2019 - Pg. 5-16

A.2 Approve Regular Meeting Minutes-Date: January 28, 2020 Pg. 17-19

A.3 Operations Safety Report- Pg. 20-21

Motion: Rio Andersen Second: Julie Lyon Vote: 4-0

B. GENERAL BUSINESS

B.1 Update on GSD Board Appointment (Dan Thomas)

Tabled for the March 24, 2020 board meeting.

B.2 Update on New Rate Structure Process Pg. 22-23

The District will be sending out Rate Study Notices by mail to all the customers and landlords by March 12th.

B.3 Requirements for customers with wells
(information at meeting)

The District sought legal counsel concerning this issue. A customer will be able to have a well, only if there is not a residence or building on property. The District will have their own requirements. Requirements are being discussed under Agenda item C.2

B.4 Update on recent generator problems at raw water pump station
(discussion--possible direction)

Report by Dan and Brian.

B.5 Update on SHCP Water Service Pg. 24-25
(discussion only)

The board wants to acknowledge Jennie Short for all her hard work concerning the Park.

B.6 Replace Copier/Printer

Report by Mary. More information will be provided at the next board meeting.

B.7 Projects Update Pg. 26
(information Only)

The District is seeking funds from available grants. Applications have been submitted.

C. POLICY REVISION / ADOPTION

C.1 Sec 9.5 Payment of Bills. Pg. 27-31
(discussion-no action) 2nd reading—resolution #20-002

Table. Incorporate language from bill 998 in the Districts payments of bills.

C.2 Sec 4.9 Service Connection Pg. 32
(discussion—no action) 1st reading

It would be helpful to have a list of all the existing wells in the District boundaries. As well as a list of all the undeveloped properties in the District boundaries.

C.3 Sec 10.1 Disconnection for Non-Payment. Pg. 33-34
(discussion—no action) 1st reading
Combined with C.1

IX. CLOSED SESSION

No items for Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Dan Thomas appointment to GSD Board
2. Water Source Capacity Report
3. Rate Study Update
4. Projects update
5. Water Disconnection Ordinance

Next Board Meeting Is March 24, 2020

XII. ADJOURNMENT

6:08 p.m.