

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

August 29, 2017

5:30 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

Meeting Called to order at 5:31p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Arrived to the meeting at 6:25 p.m.

Linda Brodersen-Present

Doug Bryan

Richard Thompson

Gary Wellborn

III. APPROVAL OF AGENDA

Motion: Richard Thompson

Second: Gary Wellborn

Vote: 4-0

IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA

V. CLOSED SESSION

A. Conference with Legal Counsel-Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One Potential Case: The receipt of a written employment/labor law claim pursuant to the California Tort Claims Act dated August 11th, 2017, from Tina Stillwell. (California Government Code § 54956.9(e)(3).)

VI. OPEN SESSION

The closed session meeting date was moved to September 6th, 2017 at 5:00 p.m. in the District office.

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

VIII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- Dan and Brian helped the Redway Community District perform a smoke check test.

Office Staff- Mary Attended a Quickbooks training seminar in Eureka.

Board Members-

General Manager— The District is enforcing the billing policy that is in place. The District had two pumps go out that feed Maple lane and Upper Maple. The District is able to keep providing water to our customers while repairs are made.

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve Financials
A.2 Approve 7/25/17 Regular Meeting Minutes
A.3 Operations Safety Report
Motion: Gary Wellborn Second: Richard Thompson Vote: 4-0

B. GENERAL BUSINESS – Action items

- B.1 Connick Creek Contract--Concerns
(discussion-possible action)
A new contract needs to be written up between Connick Creek and the District.
The existing contract is from 2010.
- B.2 Commercial Agricultural/Cannabis Requirements
(discussion-possible action)
The District and the Board of Directors are working diligently together to find a solution for the up and coming permitted cannabis customers.

Cannabis Committee-Rio Anderson, Doug Bryan
- B.3 District Zoning Map
(discussion-possible action)
- B.4 Contract for accounting services
(discussion-possible action)
Motion: Richard Thompson Second: Gary Wellborn Vote: 5-0

C. POLICY REVISION / ADOPTION

- C.1 Water Ordinance—Article 9, Billing: Sec 9.5. Payment of Bills
(discussion possible action) 2nd reading-Resolution #17-010

Mr. Bryan feels we need to do more work on this ordinance but will approve this version so staff is able to conduct business and collect service fees with clear direction.
Motion: Doug Bryan Second: Gary Wellborn Roll Call Vote: 5-0
- C.2 Personnel Policy, 7.2-7.3 Smoking, alcohol and drug policy

TABLE

X. ITEMS FOR NEXT BOARD MEETING

1. Update on Projects
2. Kimtu water transmission line-Leino Lane upgrades
3. Late Charges
4. Personnel Policy 7.2-7.3
September 19th, 2017 @ 5:00 p.m. Next Board Meeting

XI. ADJOURNMENT

7:35 p.m.