

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA
MINUTES**

919 Redwood Dr. Garberville, CA

June 27, 2017

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

II. ESTABLISHMENT OF QUORUM

**Rio Anderson -Absent
Doug Bryan**

**Linda Brodersen- Present
Richard Thompson
Gary Wellborn**

III. APPROVAL OF AGENDA

Motion: Gary Second: Richard Vote: 3-0 Pull Financials

IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA

V. CLOSED SESSION

VI. OPEN SESSION

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

Charlie Butterworth- Suggest keeping an outside accounting source.

**VIII. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS**

Operations Staff- 0

Office Staff- 0

Board Members- 0

General Manager—Ralph Emerson

General Managers Report Pg 4-The GSD will Not be raising the rates!

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

**A.1 Approve Financials - pg -----(pull from Consent Agenda) 5-22
March and April 2017 Financials**

Motion: Richard Second: Gary Vote: 3-0

A.2 Approve 5/23/17 Regular Meeting Minutes - pg 23-24

A.3 Operations Safety Report- pg 25-26

Motion: Gary Second: Richard Vote: 3-0

A. **GENERAL BUSINESS** –

- B.1 2017-2018 Budget Presentation pg. 27-34
(discussion-possible action) **Power Point Presentation (Jennie Short)**
Motion: Gary Second: Richard Vote: 3-0
- B.2 Town Square-Restroom Modifications pg 35-39
(discussion-possible action)
Motion: Gary Second: Richard Vote: 3-0
Motion to let the restroom group install a grease interceptor with no change in fees.
- B.3 Customer Billing—Notification cards
(discussion-possible action) -----Information at Meeting
Possible single page statement billing instead of post card billing. Pros and Cons to both.
- B.4 Relief on Service Charges—Shapiro—
(discussion-possible action)
Customer needs to pay for what is owed. If Customer wants to pay for a meter change and improvements that need to be done, then they can bring it back before the Board for Approval.

C. **POLICY REVISION / ADOPTION**

- C.1 Policy Manual—Approval of Expenditures: Sec 7.7 pg 40
(discussion possible action) 2nd reading
Motion: Gary Second: Richard Vote: 3-0
- C.2 Water Ordinance—Article 9, Billing: Sec 9.5, Payment of Bills pg. 41-43
(discussion-no action) 1st reading
- C.3 Water Ordinance—Disconnect/Reconnect Fee—Article 10: Sec 10.1-10.2 pg. 44-47
(discussion—possible action) 2nd reading (roll call) **Resolution #17-009**
Motion: Richard Second: Gary Vote: 3-0 Roll Call Vote
- Changing Reconnection Fee from \$25 to \$100, to help prevent Non Payment.
There will be no Disconnect Fee.
- C.4 Policy Manual—Accrued Vacation Hours—Sec 5.3.1 pg. 48
(discussion—possible action) 2nd reading
Motion: Gary Second: Richard Vote: 3-0

X. **ITEMS FOR NEXT BOARD MEETING July 25, 2017**

1. Copier-Printer
2. Commercial Cannabis Rates-Permitting
3. Andy Sundquist (Candor Rock LLP) Contract for Services
4. Water Ordinance—Payment of Bills Article 9, Billing: Sec 9.5—2nd reading

XI. **ADJOURNMENT**

7:03 p.m.