

**GARBERVILLE SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Date of Meeting: March 22, 2022  
5:00 p.m. – Open Public Session**

**I. REGULAR MEETING CALLED TO ORDER**

Doug Bryan called the meeting to order at 5:03 p.m.

**II. ESTABLISHMENT OF QUORUM**

Rio Anderson-Present  
Doug Bryan- Present  
Julie Lyon- Present  
Dan Thomas- Present

**III. APPROVAL OF AGENDA**

Motion: Julie Lyon                      Second: Rio Anderson                      Vote: 4-0

**IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED**

**V. OPEN SESSION**

**VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

Meeting Attendance:

Lisa Music  
Kristen Vogel

**VII. ANNOUNCEMENTS AND COMMUNICATIONS  
REPORTS AND PRESENTATIONS**

Operations Staff- 0

Office Staff- 0

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson

No additional comments were made by Ralph Emerson.

**VIII. REGULAR AGENDA ITEMS**

**A. CONSENT AGENDA**

A.1 Approve Financials Date January 2022 - pg. 5-17

A.2 Approve February 22nd, 2022 Regular Meeting Minutes - pg. 18-20

A.3 Operations Safety Report- pg. 21

**Motion: Rio Anderson                      Second: Dan Thomas                      Vote: 4-0**

**B. GENERAL BUSINESS – Action items**

- B.1 Update on SHCP Request for Potable Water  
(discussion-possible action) Jennie

**The District received notice from the administrative hearings office that they were extending their deadline by 30 days.**

- B.2 Projects—Authorization to Enter Contract and approve Agreements pg. 25  
(action requested) Jennie  
**Motion: Julie Lyon Second: Rio Anderson Vote: 4-0**

**Resolution 22-005 Motion: Julie Lyon Second: Rio Anderson Roll Call Vote: 4-0**

- B.3 Water Capacity Update  
(discussion-possible action) Jennie  
**Post Pone until April 2022 Board Meeting.**

- B.4 Resolution #22-003 for Authorized Signatures pg. 26-29  
(discussion-possible action) Resolution #22-003  
**Motion: Dan Thomas Second: Rio Anderson Roll Call Vote: 4-0**

**Account #991328097 has been closed and needs to be removed from the Resolution 22-003. Resolution 22-003 was approved with the changes made at the meeting.**

- B.5 Connick Creek/Customer Water Use Contract pg. 30-43  
(discussion-possible action)

**The District serves Connick Creek potable water, but is not responsible for the waterline. The District only can walk the waterline but not make any repairs. If the master meter overage goes unpaid, all customers in Connick Creek will have their water turned off.**

- B.6 Vacuum Trailer  
(discussion-possible action)

**Bring back. More research needs to be done on the price between a used Vac trailer and a new Vac trailer.**

**C. POLICY REVISION / ADOPTION**

- C.1 Connection Fees. Sec 4.4a pg. 44-50  
(discussion-possible action) 3rd reading – Resolution #22-004  
**Motion: Rio Anderson Second: Julie Lyon Roll Call Vote: 4-0**

- C.2 Fire Flow and Installation Requirements Sec 3a pg. 51-53  
(discussion-possible action) 2<sup>nd</sup> reading

**Bring back with edits and a Resolution.**

**IX. CLOSED SESSION**

No Items for Closed Session

**X. RETURN TO OPEN SESSION**

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Nothing to report

**XI. ITEMS FOR NEXT BOARD MEETING**

1. Carpet for office
2. Vacuum Trailer
3. Water Ordinance-Sec 14.5 Drought Plan-Enforcement
4. Board Policy
- 5.

**XII. ADJOURNMENT**

**The meeting ended at 6:13 p.m.**