

**GARBERVILLE SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Date of Meeting: June 28<sup>th</sup>, 2022  
5:00 p.m. – Open Public Session**

**I. REGULAR MEETING CALLED TO ORDER**

Doug called the meeting to order at 5:01 p.m

**II. ESTABLISHMENT OF QUORUM**

Rio Anderson- Present  
Doug Bryan- Present  
Julie Lyon- Present  
Dan Thomas- Present

**III. APPROVAL OF AGENDA**

Motion: Julie Lyon                      Second: Dan Thomas                      Vote: 4-0

**IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED**

**V. OPEN SESSION**

**VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

Richard Landes  
Kristen Vogel  
Lisa Music

**VII. ANNOUNCEMENTS AND COMMUNICATIONS  
REPORTS AND PRESENTATIONS –**

Operations Staff- Update on River Conditions ([www.waterwatch.usgs.gov](http://www.waterwatch.usgs.gov))

Office Staff- Customers calling in with confusion on rate increase from local newspaper article.

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson Pg.4

**VIII. REGULAR AGENDA ITEMS**

**A. CONSENT AGENDA**

A.1 Approve Financials Date- April 2022 - pg. 5-15

A.2 Approve: May 24<sup>th</sup> 2022 Regular Meeting Minutes - pg. 16-18

A.3 Operations Safety Report- pg. 19-23

Motion: Rio Anderson                      Second: Julie Lyon                      Vote: 4-0

**B. GENERAL BUSINESS – Action items**

- B.1 SHCP Update on Requested Water pg. 24-25  
(discussion—possible action)

**On June 21<sup>st</sup> 2022 the water board unanimously approved our request to extend our place of use to include the S.H.C.P.**

- B.2 Tank Replacement Project and Planning Update pg. 26-28  
(discussion-possible action)  
**Update from Jennie Short on the Tank Replacement Project.**

- B.3 Board Elections---Application (information at meeting)  
(discussion-possible action)  
**Doug Bryan and Julie Lyon are both up for re-election.**

- B.4 Customer Service Charge Assistance-LIHWAP pg. 29-36  
(discussion-possible action)

**Customers must apply for this funding themselves. The information is available at the office and will be mailed out to all past due customers.**

- B.5 Joint Use Agreement for GSD equipment pg. 37  
(discussion-possible action)

**Bring back with more information on the cost per equipment and staff time.**

## C. POLICY REVISION / ADOPTION

- C.1 Fire-Flow and Installation Requirements-Sec 7.9, 3a and 4b pg. 38-44  
(discussion-action requested) 3<sup>rd</sup> reading **Resolution #22-008**  
**Motion: Julie Lyon** **Second: Dan Thomas** **Roll Call Vote: 4-0**

**The Board approved Resolution #22-008 with the minor changes made at the meeting.**

- C.2 Water Ordinance- Drought Plan-Enforcement-Sec 14.5 pg. 45-48  
(discussion—possible action) 3<sup>rd</sup> reading

**Bring back with the Board recommendations.**

- C.3 Required Water Meter discontinuance—Base Rate Requirement  
(discussion—possible action) Discussion at Meeting  
**The Board discussed having a lower rate for AG meter customers during a drought.**  
**Bring back with the Board recommendations.**

- C.4 Water Ordinance 14.1 and 15.7 – Pool and Tank Water pg. 49-50  
(discussion-no action) 2<sup>nd</sup> reading

**The Board discussed to have a cheaper rate for filling a swimming pool once a year with a cutoff time in July.**

**Bring back with the Board recommendations.**

## IX. CLOSED SESSION

No Closed Session Items

**X. RETURN TO OPEN SESSION**

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**No Action Taken**

**XI. ITEMS FOR NEXT BOARD MEETING**

1. Drought Planning
2. Mandatory water disconnection responsibility
3. Project Update
- 4.
- 5.

\*Next Meeting is July 19, 2022

**XII. ADJOURNMENT**

**Meeting ended at 6:39 p.m.**