

**GARBERVILLE SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Date of Meeting: May 25, 2021**

**5:00 p.m. – Open Public Session**

**I. REGULAR MEETING CALLED TO ORDER**

**@ 5:00 p.m.**

**II. ESTABLISHMENT OF QUORUM**

**Rio Anderson-Present  
Doug Bryan- Present  
Julie Lyon- Present  
Dan Thomas- Present**

**III. APPROVAL OF AGENDA**

**Motion: Julie Lyon                      Second: Dan Thomas                      Vote: 4-0**

**IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED**

**V. OPEN SESSION**

**VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

**Bonnie Blackberry  
Keith Easthouse**

**VII. ANNOUNCEMENTS AND COMMUNICATIONS**

**REPORTS AND PRESENTATIONS –**

**Operations Staff- 0**

**Office Staff- 0**

**Board Members- Rio Anderson spoke with Michelle Bushnell about the GSD turning into a Community Services District. Rio wants the District to look into this future development.**

**Correspondence- Pg. 4-5**

**General Manager—Ralph Emerson Pg. 6**

**VIII. REGULAR AGENDA ITEMS**

**A. CONSENT AGENDA**

- A.1 Approve Financials Date March 2021 - pg. Handout
- A.2 Approve Date: April 27<sup>th</sup>, 2021 Regular Meeting Minutes - pg. 7-9
- A.3 Operations Safety Report- pg. 10-11

**Motion: Dan Thomas                      Second: Rio Anderson                      Vote: 4-0**

**B. GENERAL BUSINESS – Action items**

- B.1 Acceptance of Linda Brodersen Resignation—Open Board Position pg. 12  
(discussion-action requested)  
**Motion: Julie Lyon                      Second: Dan Thomas                      Vote: 4-0**

**The Board accepted Linda Brodersen resignation letter.**

- B.2 Update on Grants and Projects  
(action requested)

**Robertson and Wallan Tank Replacement Project SWRCB-SRF Planning Grant**

More work has been done towards combining this project with the Hurlbutt Tank project to expedite and efficiently analyze the system's water storage needs. This would provide opportunities to consolidate the Robertson and Hurlbutt Tank into a single larger storage tank.

**Hurlbutt Tank Replacement Project SWRCB-SRF Planning Grant**

The project was created in FFAST and documents were uploaded to the State for review. Ideally this project would be combined with Robertson and Wallan Tanks Replacement Project. I have been preparing various scope of work, mapping, and problem description documents for the state staff to justify combination. I have also been working with SWRCB staff to issue a compliance order for this tank.

**Meadows Aerial Waterline Reroute Project SWRCB-SRF Planning Grant**

The grant application for planning project funding was submitted in November 2019. The application has two of four clearances completed.

**Bear Canyon Aerial Sewer line Repair Project Technical Assistance Grant**

This project will have a technical assistance grant application completed in the near future.

- B.3 Update on SHCP Request for Potable Water---Timeline pg. 15-16  
(discussion-possible action)

The Pre-Hearing Conference was held on May 11, 2021, at 9:30 am. The Public Hearing will begin on June 15, 2021, at 9:00 am, and will continue as needed on June 16, 2021, starting at 9:00 am.

- B.4 Water Capacity Report  
(discussion-possible action)

**Table until next year.**

- B.5 Filter Media Replacement Status  
(discussion—possible action) Update from Staff  
**During the replacement of the media the operators will ask customers to reduce water usage.**

- B.6 Drought Contingency Planning  
(discussion—possible action) update from Dan & Ralph

- B.7 High Water Use Letter to all Customers  
(discussion-possible action)

**Make changes to the letter following the Boards direction and send out to the customers.**

**The purpose of this letter is to inform customers about the effect of their high water usage on their bills under our current rate structure.**

**C. POLICY REVISION / ADOPTION**

C.1 Water Ordinance-General Sec 1.1—4.8 pg. 24-35  
(discussion-action requested) 3rd reading—resolution #21-006

**Motion: Rio Anderson      Second: Julie Lyon      Roll Call Vote: 4-0**

**The title of the chairperson was changed on the Resolution. The Water Ordinance was adopted with changes made by the Board.**

C.2 Water Ordinance- Sec 15.9 Commercial Agricultural Water Use. pg. 36-37  
(discussion—no action) 1<sup>st</sup> reading

**The Board discussed making changes to the rate structure. This will require following Prop 218 guidelines.**

**The Board appointed a rate committee to start the research on making changes to the rates.**

**Rate Committee- Julie Lyon and Dan Thomas.**

**IX. CLOSED SESSION**

Pursuant to Government Code Section

**X. RETURN TO OPEN SESSION**

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Report of any actions taken in Closed Session

**XI. ITEMS FOR NEXT BOARD MEETING**

1. 2021-2022 Budget Proposal and Approval
2. Drought Planning Update
3. Water Use Ordinance Sec 15.9—Commercial Ag Water Use
4. **Rates**
5. **Park Hearing Update**

**XII. ADJOURNMENT**

@ 6:29 p.m.