

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: July 27, 2021

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

Doug called the meeting to order at 5:00 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Present
Doug Bryan-Present
Julie Lyon- Present
Dan Thomas- Present

III. APPROVAL OF AGENDA

Motion: Dan Thomas Second: Julie Lyon Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED

(No Closed Session Items)

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS –

Operations Staff- No Comment

Office Staff- No Comment

Board Members- No Comment

Correspondence- No Correspondence

General Manager—Ralph Emerson Pg. 4

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date May 2021 - pg. 5-17

A.2 Approve Date: June 22, 2021 Regular Meeting Minutes - pg. 18-20

A.3 Operations Safety Report- No Meeting This Month

Motion: Julie Lyon Second: Rio Anderson Vote: 4-0

A.3 SDRMA will no longer be providing the District with safety meeting material.

B. GENERAL BUSINESS – *Action items*

- B.1 River Conditions and Drought Planning
 (discussion-possible action) Info at meeting
To determine which drought phase the District is in staff is monitoring the river level daily. The District has supplied customers with a drought flyer which states the drought phases. Also, on the Districts website is the same drought information.
- B.2 High Water Use Letter to Customers
 (discussion—possible action)
Motion: Dan Thomas Second: Rio Anderson Vote: 4-0
The Board gave staff the direction to hand out high water use letters to customers who meet the requirements.
- B.3 Delinquent Payment Notice to Customers
 (discussion-possible action)
The District did not receive funding for the COVID-19 pandemic. The District is handing out letters to those customers who need to catch up past due service charges. Payment plans are encouraged.
- B.4 Town Square Restroom Responsibility
 (discussion-possible action)
The District cannot take on the responsibility of the town square restroom.
- B.5 Update on SHCP Request for Potable Water pg. 26
 (discussion-possible action)

The Pre-Hearing Conference was held on May 11, 2021, at 9:30 am and the Public Hearing was held on June 15, 2021 from 9:00 am to 5:30 pm. The closing brief deadline was extended to July 9th and GSD, RCSD, Ed Voice, and Ms. Sutton submitted closing briefs.

- B.6 Cannabis Permits and Requests for Water Service
 (discussion—possible action) information at meeting
The Board wants to pursue writing a letter against a proposed project in the Districts sphere of influence. The Boards concern is the impact to the water source.
- B.7 Incorporation Process Investigation pg. 27-28
 (discussion-possible action)
District Staff will continue to look into what the requirements are for becoming a CSD. The Board will look into what services the District wants to offer the community.
- B.8 Projects and Operations-Call-Outs
 (discussion possible action) Report by Staff
Sunnybank is the current issue that needs to be replaced. The backhoe is needing new hydraulic hoses.

C. POLICY REVISION / ADOPTION

- C.1 Water Use Ordinance-Sec 15.9-Commercial Ag Water pg. 29-33
 (discussion-action requested) 3rd reading (resolution 21-007)

The Board adopted the water use ordinance change. The word commercial was removed from the first sentence.

Motion: Rio Anderson Second: Dan Thomas Roll Call Vote: 4-0

IX. CLOSED SESSION

Pursuant to Government Code Section –No Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Drought and River Conditions
2. Projects and Funding Update
3. Update on infrastructure Improvements
4. Board Member Vacancy
- 5.

XII. ADJOURNMENT

6:27 p.m.