

**GARBERVILLE SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Date of Meeting: Tuesday, June 27<sup>th</sup>, 2023**  
**5:00 p.m. – Open Public Session**

**I. REGULAR MEETING CALLED TO ORDER**

Doug Bryan called the meeting to order at 5:01 p.m.

**II. ESTABLISHMENT OF QUORUM**

**Rio Anderson- Present**  
**Doug Bryan- Present**  
**Julie Lyon- Present**  
**Dan Thomas- Present**  
**Richard Landes- Present**

**III. APPROVAL OF AGENDA**

*Motion: Dan Thomas*

*Second: Julie Lyon*

*Vote: 5-0*

**IV. NO CLOSED SESSION**

**VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

**General Public / Community Groups**

**Meeting Attendance**

**Kristin Vogel**

**Bob Weiner- Bob asked the Board if they were interested in more information concerning solar battery backup storage. Doug asked Bob to send the information to Ralph.**

**VII. ANNOUNCEMENTS AND COMMUNICATIONS**

**REPORTS AND PRESENTATIONS –**

**Operations Staff- River Levels/Operational Demands- Dan reported the river level was 135 CFS.**

**Office Staff--LIHWAP Program Update- The program has ran out of funding. Mary was told not to send customers towards the program until further notice. The District has received \$11,890.71 from LIHWAP.**

**Board Members- 0**

**Correspondence- 0**

**General Manager—Ralph Emerson Pg. 4**

**VIII. REGULAR AGENDA ITEMS**

**A. CONSENT AGENDA**

**A.1 Approve Financials Date-April 2023 - pg. 5-16**

**A.2 Approve May 23rd, 2023 Regular Meeting Minutes - pg. 17-19**

**A.3 Operations Safety Report- pg. 20-22**

**Motion: Dan Thomas      Second: Richard Landes      Vote: 5-0**

**B. GENERAL BUSINESS – Action items**

- B.1 Update on Southern Humboldt Community Park Water pg. 23-39  
(discussion—possible action) Jennie

**The District received from the Park a request for a few changes to the WSA that mainly consist of changing the financial burden associated with installation of the new meter and water service lateral from the Park to GSD. The Park has provided a letter requesting the Board modify their stance that the costs associating with installing the meter are the Park’s responsibility since the District told the Park back in 2009 when the meter was turned off that we would install a new meter once the waterline in Sprowel Creek Road or Tooby Ranch Road was completed. They feel that the District should fulfil that promise and bear the cost for installation of the meter.**

**Doug asked for a motion to approve the updated water service agreement with the changes and language noticed in the agreement after the board discussion.**

**Motion: Julie Lyon                      Second: Rio Anderson                      Vote: 5-0**

- B.2 Update on Tank Replacement Project pg. 40-53  
(discussion-possible action) Jennie

**Jennie gave an update on tank replacement project. SHN is working on the 30% design of the project, which should be complete by the end of July. The geotechnical investigation is completed. Late biological field studies will be completed in July, which will allow SHN’s Environmental staff to begin production of the CEQA document.**

- B.3 Drought Preparedness and River Level  
(discussion-possible action)

**The District will implement the drought phases once the river level gets to that point.**

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- B.4 Customer Water Usage Update  
(discussion-possible action)  
**TABLE**

- B.5 Vagrants Damaging District Property  
(discussion-possible action)

**The District has been unsuccessful at getting any help from the local authorities on the vagrant issues we are having. The District has had to clean up two different properties of ours that has been trashed from the vagrants. The district is in the process of implementing a policy to deal with the vagrants.**

**C. POLICY REVISION / ADOPTION**

- C.1 Personnel Policy Changes pg. 54-106  
(discussion-possible action)

**Bring back for further board discussion. The board wants to go section by section making changes to the personnel policy.**

**IX. CLOSED SESSION**

No Closed Session Items

**X. ITEMS FOR NEXT BOARD MEETING**

1. River Level and Water Conservation
2. Update on SHCP

3. Tank Replacement Project Update
- 4.
- 5.

**XI. ADJOURNMENT**

**Doug Bryan ended the meeting at 6:28 p.m.**