

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

**There will be a regular meeting held by the Garberville Sanitary District Board of Directors at the
GSD District Office
919 Redwood DR. Garberville, CA**

Date of Meeting: June 22, 2021

5:00 p.m. – Open Public Session

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 919 Redwood Dr. during normal business hours.

I. REGULAR MEETING CALLED TO ORDER

II. ESTABLISHMENT OF QUORUM

Rio Anderson___, Doug Bryan___, Julie Lyon____, Dan Thomas_____

III. APPROVAL OF AGENDA - Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda.

IV. CLOSED SESSION---comments on closed session item

CONFERENCE WITH LEGAL COUNSEL— CONSIDER INITIATION OF LITIGATION (California Government Code Section 54956.9(d)(4)). One (1) Case.

V. OPEN SESSION

Report of any action taken in closed session

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Up to fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the GSD Board. Speakers are limited to 3 minutes. The GSD Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the GSD Board does not respond to public comment at this time.

General Public / Community Groups

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS – Routine report of activities, operations, meetings / conferences held and/or attended by Board members, Staff, and General Manager

Operations Staff-

Office Staff-

Board Members-

Correspondence-

General Manager—Ralph Emerson Pg. 4

Government Code Section 54954.3 provides that the public will have an opportunity to address the Board on any item described on a regular or special meeting either before or during the consideration of that item. The Board reserves the right to limit the time of presentation by individuals and groups

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

Notice to the Public

All matters listed under Consent Agenda are considered to be routine and all will be enacted by one motion and voice vote. There will be no separate discussion of these items unless the Board of Directors requests items to be removed from the Consent Agenda for separate action. Any items will be considered after the motion to approve the Consent Agenda.

- A.1 Approve Financials Date April 2021 - HANDOUT
 - A.2 Approve Date: May 25th, 2021 Regular Meeting Minutes - pg. 5-7
 - A.3 Operations Safety Report- pg. 8-9
- Motion: Second: Vote:**

B. GENERAL BUSINESS – Action items

Notice to the Public

The Board of Directors will allow public comment on agenda items although any person who wishes to speak on an agenda item must submit a request prior to the meeting being called to order. You will be given 5 minutes on each agenda item that you wish to comment and then the Board of Directors will discuss the item amongst themselves with no other public comment.

- B.1 Final Budget Proposal and Presentation Year 2021-2022
(action requested) Presentation by Jennie Short
Motion: Second: Vote:
- B.2 Update on SHCP Request for Potable Water and Hearing
(discussion-possible action) Jennie Short Update
Motion: Second: Vote:
- B.3 Drought and River Conditions-Plan Update **pg. 10-14**
(discussion-possible action)
Motion: Second: Vote:
- B.4 Advertise for New Board Member **pg. 15-18**
(discussion-possible action)
Motion: Second: Vote:
- B.5 Incorporated Municipality Process **pg. 19-21**
(discussion-possible action)
Motion: Second: Vote:
- B.6 Rates-Tiers and Possible Changes
(discussion—possible action) Update from Staff
Motion: Second: Vote:
- B.7 Town Square Restroom Management **pg. 22**
(discussion-possible action)
Motion: Second: Vote:
- B.8 Sunny Bank Lane-Sewer Pumping Station
(discussion-possible action) info at meeting
Motion: Second: Vote:

C. POLICY REVISION / ADOPTION

- C.1 Water Use Ordinance Sec 15.9—Commercial Ag Water Use
(discussion-possible action) 2nd reading

pg. 23-24

IX. ITEMS FOR NEXT BOARD MEETING

1. Drought and River Conditions
2. Potential Change in Rates and Tiers
3. Update on SHCP Water Request
4. Sunny Bank Sewer Pump Station
- 5.

X. ADJOURNMENT

Posting of Notice at the District Office no later than Date: Saturday June 19th, 2021. Agenda is emailed to the local newspapers and those who have requested an agenda in writing or e-mail.

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Garberville Sanitary District Office at (707)923-9566 at least 48 hours in advance.

Garberville Sanitary District

PO Box 211

Garberville, CA. 95542

(707)923-9566

remerson@garbervillesd.org

GENERAL MANAGER REPORT

Date: June 22, 2021

The warm weather has brought with it, multiple challenges which include low river levels, high water demand, a water leak going into Bear Canyon which was repaired with staff and the help of Wahlund Construction. We have had pump malfunctions which required operations manually until repairs were made and we have continued to provide water and meet customer demands.

I met with Michelle Bushnell regarding multiple projects in the Garberville area and we will continue meeting, in an effort to repair roads, clean up the old buildings and provide much needed services.

I have been meeting with State advocacy groups, Humboldt County officials and Local residents about drought measures that will be taken when the river level reaches critical level CFS. There is a lot of theory being discussed about "Climate Change" but what is not theory, is that there is higher water demand with thousands of cannabis farms and rural residences requiring massive amounts of water which does not reach the rivers. There is also no dams or reservoirs which can hold water back and in return control river levels. We will continue meeting to find ways to work together and hopefully find ways to identify and regulate water use throughout California.

Respectfully Submitted:

Ralph Emerson

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: May 25, 2021

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

@ 5:00 p.m.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson-Present
Doug Bryan- Present
Julie Lyon- Present
Dan Thomas- Present**

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

**Bonnie Blackberry
Keith Easthouse**

**VII. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS –**

Operations Staff- 0

Office Staff- 0

Board Members- Rio Anderson spoke with Michelle Bushnell about the GSD turning into a Community Services District. Rio wants the District to look into this future development.

Correspondence- Pg. 4-5

General Manager—Ralph Emerson Pg. 6

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve Financials Date March 2021 - pg. Handout
- A.2 Approve Date: April 27th, 2021 Regular Meeting Minutes - pg. 7-9
- A.3 Operations Safety Report- pg. 10-11

Motion: Dan Thomas Second: Rio Anderson Vote: 4-0

B. GENERAL BUSINESS – Action items

- B.1 Acceptance of Linda Brodersen Resignation—Open Board Position pg. 12
(discussion-action requested)
Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

The Board accepted Linda Brodersen resignation letter.

- B.2 Update on Grants and Projects
(action requested)

Robertson and Wallan Tank Replacement Project SWRCB-SRF Planning Grant

More work has been done towards combining this project with the Hurlbutt Tank project to expedite and efficiently analyze the system’s water storage needs. This would provide opportunities to consolidate the Robertson and Hurlbutt Tank into a single larger storage tank.

Hurlbutt Tank Replacement Project SWRCB-SRF Planning Grant

The project was created in FFAST and documents were uploaded to the State for review. Ideally this project would be combined with Robertson and Wallan Tanks Replacement Project. I have been preparing various scope of work, mapping, and problem description documents for the state staff to justify combination. I have also been working with SWRCB staff to issue a compliance order for this tank.

Meadows Aerial Waterline Reroute Project SWRCB-SRF Planning Grant

The grant application for planning project funding was submitted in November 2019. The application has two of four clearances completed.

Bear Canyon Aerial Sewer line Repair Project Technical Assistance Grant

This project will have a technical assistance grant application completed in the near future.

- B.3 Update on SHCP Request for Potable Water---Timeline pg. 15-16
(discussion-possible action)

The Pre-Hearing Conference was held on May 11, 2021, at 9:30 am. The Public Hearing will begin on June 15, 2021, at 9:00 am, and will continue as needed on June 16, 2021, starting at 9:00 am.

- B.4 Water Capacity Report
(discussion-possible action)

Table until next year.

- B.5 Filter Media Replacement Status
(discussion—possible action) Update from Staff
During the replacement of the media the operators will ask customers to reduce water usage.

- B.6 Drought Contingency Planning
(discussion—possible action) update from Dan & Ralph

- B.7 High Water Use Letter to all Customers
(discussion-possible action)

Make changes to the letter following the Boards direction and send out to the customers.

The purpose of this letter is to inform customers about the effect of their high water usage on their bills under our current rate structure.

C. POLICY REVISION / ADOPTION

- C.1 Water Ordinance-General Sec 1.1—4.8 pg. 24-35
(discussion-action requested) 3rd reading—resolution #21-006

Motion: Rio Anderson Second: Julie Lyon Roll Call Vote: 4-0

The title of the chairperson was changed on the Resolution. The Water Ordinance was adopted with changes made by the Board.

- C.2 Water Ordinance- Sec 15.9 Commercial Agricultural Water Use. pg. 36-37
(discussion—no action) 1st reading

The Board discussed making changes to the rate structure. This will require following Prop 218 guidelines.

The Board appointed a rate committee to start the research on making changes to the rates.

Rate Committee- Julie Lyon and Dan Thomas.

IX. CLOSED SESSION

Pursuant to Government Code Section

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. 2021-2022 Budget Proposal and Approval
2. Drought Planning Update
3. Water Use Ordinance Sec 15.9—Commercial Ag Water Use
4. **Rates**
5. **Park Hearing Update**

XII. ADJOURNMENT

@ 6:29 p.m.

Safety Meeting

Date of Meeting: 6/18/21 Leader Name: Mary Nieto

Instructions:

- a. Fill in the date of the meeting and the name of the safety meeting leader.
- b. Have all safety meeting participants sign this roster.
(Copy this form if more pages are needed.)
- c. File this roster and the associated documents as outlined in the Leader Discussion Guide.

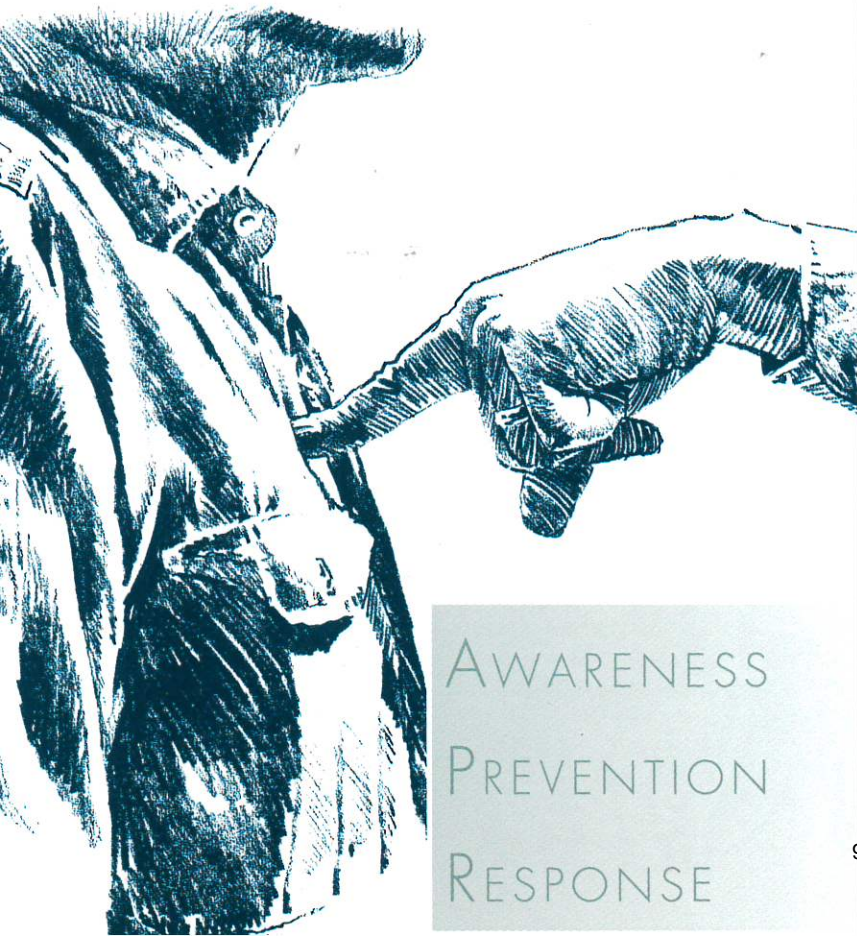
Name (print)

Name (signature)

1. <u>Ralph Emerson</u>	<u>By Phone</u>
2. <u>Mary Nieto</u>	<u>UNINURED</u>
3. <u>Dan Arrequin</u>	<u>Dan Arrequin</u>
4. <u>Brian Mellen</u>	<u>BRIAN Mellen</u>
5. _____	_____
6. _____	_____
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18. _____	_____
19. _____	_____
20. _____	_____

Attachments: 1. Leader Discussion Guide 2. Safety Meeting Booklet

Workplace Violence



AWARENESS

PREVENTION

RESPONSE

Sec 14.5 Drought Contingency Plan.

During drought conditions as identified by the State of California, Humboldt County or Garberville Sanitary District, the Drought Contingency Plan will go into effect immediately.

This plan will be implemented by Garberville Sanitary District and the public will be made aware of this plan through the media and customer outreach.

Customers will be required to conserve water including but not limited to gallons per day water usage and if they don't comply, may be fined for gallons of water used above the maximum allowed.

1. 1st phase of drought conservation plan will require all customers to voluntarily reduce water consumption. (10cfs) in South Fork of Eel River
2nd phase will be to stop all outdoor watering for everything except animals, vegetables or fruit. (7cfs)
3rd phase will require only using water on specific days, designated by GSD (5cfs).
4th phase requires all customers to only use water for health and safety, with no outside watering (4cfs)
2. Continual updates to customers will educate and inform of conditions
3. Ongoing: develop alternative water sources including, wells, springs, shared water with neighboring water districts including water hauling.
4. Ongoing: gray water education for irrigation
5. Ongoing: educate customers on personal water storage opportunities and conservation measures
6. Ongoing: leak monitoring and repairs
7. Ongoing: build additional water storage tanks or ponds
8. Identify all diversions from the river or GSD distribution system and report to law enforcement.

Ongoing: Participate in all drought planning forums to share ideas and planning strategies while developing partnerships on collaborative water projects and funding opportunities



Garberville Sanitary District
PO Box 211
919 Redwood Dr.
Garberville, CA. 95542
Office(707)923-9566 Fax(707)923-3130

June 22, 2021

Name
Address
City, State, Zip

Subject: HIGH WATER USE REQUIREMENTS AND DOCUMENTATION

The Garberville Sanitary District is responsible for all water the District diverts from the Eel River under our diversion license and permit. Each calendar year the District is required to report the quantity of water diverted and billed to customers to the State Water Board. The State Water Board now requires that we identify how much water is used by each customer and to document whether the water is for personal health and safety, outdoor water demands for personal use or for commercial cannabis cultivation. Two years ago the annual reporting form was expanded to include us reporting on the total quantity of water beneficially used for the cultivation of cannabis. Due to the new regulations at the State and County levels, the District needs to be able to collect the information necessary to answer the questions on the reports, which means we have to be able to separate residential use from cannabis cultivation use and those uses must be separated into two separate meters - which is why we are contacting you as a high water consumption user for at least a few months each year.

In addition, the GSD Board of Directors adopted a new rate structure , in June 2020 for residential customers that consists of three tiers instead of the previous two tier system. These new rates went into effect August 1, 2020. Under the new rates, residential customers are billed a fairly small amount per unit for the first 8 units as tier 1 usage (currently \$1.00 per unit). Units 9 – 20 each month are billed at a higher rate (currently \$3.00 per), which is tier 2. The highest cost tier 3 is billed on units 21 and over each month (currently \$11.00 per unit). This rate is significantly more expensive. **Based upon your 2021 water usage, your account would include some units billed at tier 3. Your historical water use far exceeds the average single family equivalent of 200 gallons per day or 8 units of water per month.**

If you are growing cannabis, you are now required to fill out a cannabis water use application at our office so that we can evaluate the necessity of your receiving a second meter for your property. Should a second meter be deemed necessary, this second meter would be classified as a commercial meter and the units of water passing through this meter would be billed at the lower commercial rates (currently \$3.00 per unit). If the District does not receive a response from you by May 15th, District staff will perform a site visit and if cannabis is being cultivated on the property, we will reclassify your meter as a mixed use non-residential meter.

This designation as mixed use would make your property, business and house subject to water disconnection in the event of a drought. Our desire is for you to coordinate with the District to obtain a second meter so that your residential use can be kept separate from your irrigation use and avoid having water to a potential residence be disconnected.

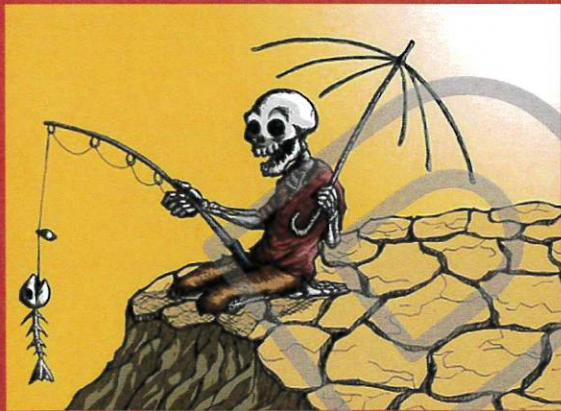
Please contact our office for information and fill out a water use application

Ralph Emerson

General Manager
Garberville Sanitary District



**WE ARE IN A
DROUGHT**



**Please Conserve
Water**



**Think before using
water because
waste is life
threatening**

**Drips lead to gallons of water waste
and higher bills**

**Please Check Our
Website For Ways To
Conserve Water**

<https://garbervillesd.specialdistrict.org/>

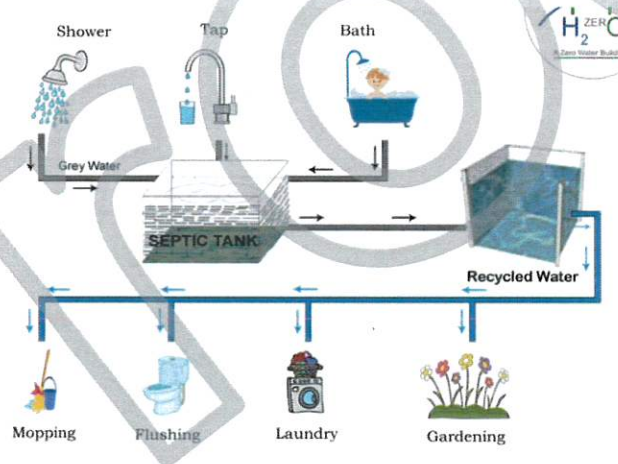


**Garberville Sanitary District
919 Redwood Drive
Garberville Sanitary District
(707)923-9566
admin@garbervillesd.org**

This plan will be implemented and enforced by Garberville Sanitary District and the public will be made aware of this plan through customer outreach by the media, phone call, letter and the GSD website.

Customers will be required to conserve water including but not limited to gallons per day water usage and if they don't comply, may be fined for gallons of water used above the maximum allowed.

Your water usage
today will determine
your water availability
tomorrow.
**CONSERVE WATER
NOW**



DROUGHT REQUIREMENTS

(1st phase)---All customers voluntarily reduce water consumption. No agricultural watering. Takes effect when S. Fork Eel River reaches 10cfs

(2nd phase)--- Stop all outdoor watering except for animals, vegetables or fruit. Takes effect when S. Fork Eel River reaches 7cfs

(3rd phase)--- Water use on specific days, designated by GSD. Takes effect when S. Fork Eel River reaches 5cfs.

(4th phase)---Water for personal health and safety only with no allowance for outside watering. Takes effect when S. Fork Eel River reaches 4cfs

**NON-COMPLIANCE MAY
RESULT IN ENFORCEMENT
ACTIONS WHICH INCLUDE
FINES**

California Code, Government Code - GOV § 1780

Search California Codes

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0 New

(a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in [Section 1781](#) , shall be filled pursuant to this section.

(b) The district shall notify the county elections official of the vacancy no later than 15 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

(c) The remaining members of the district board may fill the vacancy either by appointment pursuant to subdivision (d) or by calling an election pursuant to subdivision (e).

(d)(1) The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than 15 days after the appointment.

(2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(e)(1) In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with [Section 1000](#)) of [Division 1 of the Elections Code](#) that is 130 or more days after the date the district board calls the election.

(f)(1) If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may appoint a person to fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with [Section 1000](#)) of [Division 1 of the Elections Code](#) that is 130 or more days after the date the city council or board of supervisors calls the election.

(g)(1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, then the district board shall call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with [Section 1000](#)) of [Division 1 of the Elections Code](#) that is 130 or more days after the date the district board calls the election.

(h)(1) Notwithstanding any other provision of this section, if the number of remaining members of the district board falls below a quorum, then at the request of the district secretary or a remaining member of the district board, the appropriate board of supervisors or the city council shall promptly appoint a person to fill the vacancy, or may call an election to fill the vacancy.

(2) The board of supervisors or the city council shall only fill enough vacancies by appointment or by election to provide the district board with a quorum.

(3) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(4) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(5) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with [Section 1000](#)) of [Division 1 of the Elections Code](#) that is held 130 or more days after the date the city council or board of supervisors calls the election.



Garberville Sanitary District
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Office(707)923-9566 Fax(707)923-3130

BOARD MEMBER VACANCY

**THE GARBERVILLE SANITARY DISTRICT HAS A VACANCY ON THE GOVERNING BOARD AND INVITES INTERSTED PEOPLE TO SUBMIT A LETTER OF INTEREST AT THE DISTRICT OFFICE.
919 REDWOOD DRIVE, GARBERVILLE, CA. 95542**

THIS POSITION WILL REQUIRE A COMMUNITY MEMBER WHO IS DEDICATED TO REPRESENTING THE CUSTOMERS OF GARBERVILLE WHILE WORKING COHESIVELY AND RESPECTIVELY WITH OTHER MEMBERS OF THE BOARD TO PROVIDE GOVERNANCE OVERSIGHT AND FISCAL ACCOUNTABILITY.

TO BE CONSIDERED YOU MUST LIVE WITHIN THE GSD BOUNDARIES OR HAVE A VESTED INTEREST IN THE COMMUNITY WHICH IS APPROVED BY STATE AND COUNTY ELECTION CODE.

Please submit letters of interest by July 27th, 2021

For questions please contact the District Office at (707)923-9566

Thank You for your Interest,

Ralph Emerson

**General Manager
Garberville Sanitary District**

How to Form a Municipality



Creating a new town is complicated, takes time and involves numerous persons. Paperwork, documentation and various online sources are used to either form a municipality or to change the name of a city from one to another, and this should not be accomplished without assistance.

When creating towns, cities and similar locations as a municipality, there are numerous forms that multiple individuals in authority must sign, approve and file with others. Additionally, there must be an area that is renamed or that is formed into the town physically. The region must have a certain amount of persons within, and then to accrue revenue, the location needs businesses. This includes fire stations, a power plant, law enforcement agencies and residents. Without

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all of these working together, the town will not thrive even if it is created with only a few buildings and a dozen individuals.

There are often different rules and regulations with creating a municipal incorporation. This could require at least a 51 percent of voters of eligible age in order for the municipality to become real. A surveyor is necessary to draw the boundary lines and ensure the square miles are recorded. This may entail convincing citizens of the idea of creating the town if there are buildings and persons within the boundary lines. Other officials need to record the vote and ensure the paperwork is sent to the correct areas. Then, a legal representative is often needed to ensure the entire situation is valid and legal within the state laws.

The Initial Stages

After plans have been drawn up, it is important to contact the citizens and neighbors. Without support, a municipal cannot be created due to the vote necessary. Each person of voting age and eligible to give a vote for the process should be contacted. While only 51 percent of votes is needed, the more support garnered, the greater the cooperation in the town after incorporation. Because creating a new town is easier than when one secedes or when starting an unincorporated community, the authorities may not have as many steps to complete.

INCORPORATION OF MUNICIPALITY OR TOWN

Things to Consider

Those seeking to incorporate a town or municipality must first take into consideration a few items required for this complicated and expensive process.

1. Pre-Meeting with LAFCO to know the requirements for the County
2. Public should be made aware of intention early in process
3. What is the problem requiring incorporation and can the problems be solved in another way?
4. What is the role of County Government in community and is the County willing to help solve the problems?
5. What is community relationship with adjacent communities?
6. What would proposed boundary look like?
7. How would boundary change affect adjacent communities?
8. What is history of past incorporation efforts?
9. How has the community changed to require incorporation?
10. What is community's capacity for self-governance?
11. How are services currently provided and how would they change?
12. Does the area have ability to provide all required services if incorporated?
13. Who would benefit from incorporation and who would lose?

IN SUMMARY

LAFCO will be the lead agency for the incorporation process

Incorporation requires 51% of eligible voters to approve.

The cost of incorporation will be a minimum of \$100,000 but most likely, substantially more because of the many required surveying, studies and reports.

The process will take more than 2 years to complete and most likely 4-5 years with no guarantee of 51% of votes needed for success.

Dear Mr. Emerson:

Once again we, the Garberville Redway Public Restroom Working Group (GRPRWG), would like to thank you and the Garberville Sanitary District Board Members for the support and cooperation that you gave us in the planning and building of the Garberville Public Restroom at the Town Square.

With community support and donations we were able to construct an ADA compliant, low maintenance, durable stainless steel restroom with a stainless “prison grade” wall mount toilet and an attached storage and maintenance shed. We completed the building project and opened the restroom to the public in August of 2018. And through additional community fundraising efforts, we’ve successfully been able to maintain this valuable Garberville public service since its opening.

The hours of operation are from 8 AM to 8 pm, seven days a week, and the toilet area is cleaned once per day. Current toilet paper usage averages around 3 rolls per day. This free public restroom is currently used by housed and unhoused people living and working in Garberville and adjacent areas, as well as by tourists, folks shopping at the Farmers Market and those attending community events held at the Town Square.

We members of GRPRWG worked for 7 years in planning, finding a location, fundraising and finishing the building and have now supported it’s maintenance for three additional years. But we are an aging lot and are now seeking another entity to take over the maintenance of this community service.

With its prominence in the community and its mission to provide water and wastewater services to the community of Garberville, the GSD seems to be the natural best fit to continue this public service, and we are hoping to bring this proposal to the Board for their consideration.

If you have any other information that you need from us about this request, please contact me.

Sincerely,
Bob Froehlich (GRPRWG Member)
707- 923-2602 or 707 499-4439

Sec 15.9 **Commercial Agricultural Water Use.**

1. Commercial Agricultural Water Use Requirements

- a. Any person requesting treated potable water for a commercial agricultural business will be required to submit an application at the District office. This application will include the agricultural product, the operational plan, a site map, any permit required by the County and a \$150 handling and inspection fee. This application will be renewed annually, or commercial agricultural water use will be denied.
- b. This application will include the name and contact information of the owner and tenant of the property as well as the address of property and estimated gallons of water to be used monthly.
- c. A GSD new and separate approved water meter and a connection fee will be required for every approved new commercial agricultural business or farm and all approved applicants will pay an additional base rate and water usage fee.
- d. In the event that Garberville Sanitary District faces drought conditions, infrastructure deficiencies or limitation on the approved diversion rate, the agricultural water will be turned off, to ensure adequate water for residential use and human consumption.
- e. All commercial agricultural operations which request water will have their property inspected by the General Manager or designee, at which time the infrastructure will be evaluated to ensure that it is capable of handling the increased water volume.
- f. In the event the infrastructure is not adequate for the increased volume of water, an agreement will be made with the commercial agricultural business to upgrade the infrastructure or work with the District to do so before the application will be approved.
- g. When an infrastructure upgrade is required but the commercial agricultural business will not pay for or participate in upgrading the infrastructure, the application will be denied. Any commercial agricultural business will be required to comply with all requirements listed below.
- h. Commercial Agricultural customers will be required to show a water catchment plan that collects water during the winter months while preparing for high demand summer months.
- i. A reconciliation report will be required annually to compare projections with actual water use and efficiency.
- j. Customers with a Non-Commercial agricultural or personal water use other than for residential, may purchase an additional water meter with new connection fee and this meter will be billed at the lower commercial rate.
- k. A non-commercial agriculture meter will be under the same restrictions as with commercial agriculture and subject to disconnection during drought conditions or emergencies.

I. REASON FOR DENIED WATER SERVICE

1. Negative impact to neighbors

2. Excessive pedestrian or vehicle traffic based on site visits and complaints.
3. Excessive signage
4. Excessive noise as determined by the District and complains.
5. Excessive lights, glare, or brightness.
6. Negative smells determined by District and complaints
7. Negative impact to fire suppression capabilities.
8. Inadequate water supply
9. Violation of State diversion and permit limits.

Noncompliance with any of these requirements or from excessive complaints will result in your application being denied.

Adopted 01/23/2018