

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Date of Meeting: August 23rd, 2022
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

Doug called the meeting to order at 5:00 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson- Present
Doug Bryan-Present
Julie Lyon-Present
Dan Thomas- Present

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Rio Anderson Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING

Conference with Real Property Negotiators (Government Code § 54956.8):

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Ed Voice emailed his public comments prior to the meeting be called to order.
Kristin Vogal
Kent Scown

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS –

Operations Staff- 17 CFS was the river level the day of the meeting.

Office Staff- 0

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson Pg. 4

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date No Financials

A.2 Approve July 19th, 2022 Regular Meeting Minutes - pg. 5-7

A.3 Operations Safety Report- pg. 8-11

Motion: Dan Thomas Second: Julie Lyon Vote: 4-0

B. GENERAL BUSINESS – Action items

**B.1 Tank Replacement Project Update
(discussion—possible action) Jennie**

Recommended action is to have the board authorize Doug to sign the request to transfer county funds to the operating account. The amount of county funds is \$100,000. The reason for this transfer of funds is to cover project cost while waiting for reimbursement.

Motion: Rio Anderson Second: Dan Thomas Vote: 4-0

Since the last Board Meeting, the SHN has created a model of the major components of the water system and used the various pressure readings to calibrate the model. A.T.E.E.M. (SHN’s electrical and controls sub consultant) completed their site visit for the initial evaluation of the infrastructure and project elements. The project team has continued to coordinate with Greg Swaffar, owner of the parcels surrounding the existing Hurlbutt Tank and the Upper Tank Site from the 2012 project as bid, including a meeting on August 22, 2022 to discuss SHN’s conceptual alternatives. As part of the closed session agenda item the Project Team will provide any confidential information associated with negotiations and get Board input if needed on how to proceed with terms and conditions of property acquisition. SHN delayed completion of the geotechnical or surveying until alternatives have been discussed with Mr. Swaffar.

B.1 was modified when Jennie received an email during the meeting. The board circled back to B.1 before the end of open session.

We received a letter from California Department of Water Resources confirming approval of Funding for the Robertson/Hurlbutt/Wallan Tank Replacement Project Small Community Drought Relief Program Application for Grant Funding in the amount of \$4,545,000. This funding covers project development (project evaluation, alternative analysis and preliminary design, topographical surveying, geotechnical evaluation, environmental review, permitting, and final design), property acquisition, bidding and construction of this project. This amount is in addition to the \$325,000 of planning funding we received from the State Water board under Prop. 68.

Jennie requested the board to authorize her to sign the commitment letter. When the funding agreement comes through Jennie will bring the agreement back to the board for Doug to sign.

Motion: Rio Anderson Second: Julie Lyon Vote: 4-0

**B.2 LIHWAP-Customer Assistance Program--Update
(information only)**

The District received its first pledge from the LIHWAP program. There are five customers who are applying for the program currently.

**B.3 Joint Use Agreement for Equipment and Staff
(discussion-possible action)**

Ralphs recommendation to the board is to not be locked into a contract with the District equipment. The District staff will help in the case of an emergency.

**B.4 Conflict of Interest Code
(discussion—action requested)**

Ralph provided information on ethics training requirements for the board.

**B.5 Southern Humboldt Community Healthcare District,
Conditional Will-Serve Agreement
(discussion-possible action) Agreement at meeting**

Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

The project referral is for the planning phase of the project. The SHCHD is not at the building permit stage. The SHCHD was doing design review, Ralph and Jennie reviewed the sewer

capacity for the Sunnybank lift station. After calculations for the ERUs Ralph and Jennie felt that the Sunnybank lift station can handle the additional demand. With 8 ERUs being the calculation.

The will serve letter is highly conditional being sent back to the county based on the limited information given. The board merged items 1 and 2. The motion was to authorize Doug to sign the conditional will serve letter for the healthcare district project.

Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

B.6 Update on Southern Humboldt Community Park
(information only)—Jennie

Jennie recommended the board to move forward with the list of requirements. Ed Voice filed a request for reconsideration of the action that was taken based upon his opinion that the board decision or order is not supported by substantial evidence, reasonable diligence, or follow CEQA what so ever on this matter. Nothing has been sent to GSD indicating what the state water board's intent is for the reconsideration.

C. POLICY REVISION / ADOPTION

C.1 Water Ordinance—Drought Plan-Enforcement-Sec 14.5 pg. 72-76
(discussion—action requested) Resolution-2nd reading-#22-010
 Motion: Rio Anderson Second: Julie Lyon Roll Call Vote: 4-0

C.2 Required Water Meter Discontinuance—Base Rate Requirements pg. 77
(discussion—action requested) 2nd reading
 The board discussed different options for Ag customers and their base rate during drought conditions. Bring back.

IX. CLOSED SESSION

Conference with Real Property Negotiators (Government Code § 54956.8):

Property: Approximately *(undetermined)* acres of land and is a portion of the parcel designated as Assessor's Parcel Numbers APN 031-211-010, APN 031-211-012, APN 031-211-021, APN 223-061-016, APN 223-061-018
Garberville Sanitary District Negotiating Team with Russ Gans (GSD attorney) will participate and under negotiation: Price and/or terms of payment/conditions, Ground Lease and Development Agreement

(discussion—possible action)

X. RETURN TO OPEN SESSION

No action was taken during the closed session part of the meeting.

XI. ITEMS FOR NEXT BOARD MEETING

1. Tank Replacement Project
2. Conference with Real Property Negotiators
3. River and Drought Conditions
4. Water Meter Discontinuance-Policy

XII. ADJOURNMENT

Doug called the meeting to an end @ 6:45 p.m.

