GARBERVILLE SANITARY DISTRICT BOARD OF DIRECTORS MEETING MINUTES

Date of Meeting: Tuesday, May 21st, 2024

5:00 p.m. – Closed Session with Open Session to Follow There will be an additional Closed Session at end of Open Session

I. REGULAR MEETING CALLED TO ORDER

Doug called the meeting to order at 5:00 p.m.

II. <u>ESTABLISHMENT OF QUORUM</u>

Rio Anderson- Present Doug Bryan- Present Julie Lyon- Arrived Late Dan Thomas- Present on Phone Richard Landes- Present

III. APPROVAL OF AGENDA

Motion: Rio Anderson Second: Richard Landes Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION (5:00pm)

IVa. Questions or Comments about Closed Session Items

1. Conference with Real Property Negotiators (Government Code § 54956.8):

Property: Approximately <u>(undetermined)</u> acres of land and is a portion of the parcel designated as Assessor's Parcel Numbers APN 032-211-011, APN 032-211-035, APN 032-211-021

Garberville Sanitary District Negotiating Team with Jennie Short and Dan Thomas. Russ Gans (GSD attorney) will participate. Under negotiation: Property Acquisition Negotiation, Price and/or terms of payment/conditions for, Easement Agreement and/or Grant Deeds.

(discussion—possible action)

V. RETURN TO OPEN SESSION

*No reportable action was taken during the closed session.

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

No one in attendance

VII. <u>ANNOUNCEMENTS AND COMMUNICATIONS</u>

REPORTS AND PRESENTATIONS

Operators--Dan and Brian- Operational Demands and problems

Office----Mary Nieto – 19 customers received one last LIHWAP. The total received was \$3,766.37

Board Members- Nothing

Correspondence- Nothing

General Manager—Ralph Emerson Ralph mentioned the District is figuring out what to do with the number of past due, unresponsive customers.

VIII.	REG A.		AGENDA ITEMS SENT AGENDA Approve Financials Date—February and March 2024 financials - pg. 6-33 Approve April 23 rd , 2024 Regular Meeting Minutes - pg. 34-36 Operations Safety Report- Handout		
		A.J	Motion: Richard Landes Second: Rio Anderson	Vote: 5-0	
	В.	<u>GEN</u>	IERAL BUSINESS — Action items		
		B.1	Tank Replacement Project Planning (discussion—possible action) Jennie Short	40	
		B.2	Tank Replacement Project (DWR) Construction Phase	pg. 41-50	
	(discussion—possible action) Jennie Short Bridge Loan Motion: Richard Landes Second: Julie Lyon Vote: 5 Barthel and Associates Consulting Motion: Dan Thomas Second: Julie Lyon Vote: 5 SHN bidding services Motion: Richard Landes Second: Rio Anderson Vote: 5-0				
		B.3	2023 Annual Water Source Capacity Report (discussion -possible action) Jennie Short	pg. 51-59	
		B.4	RWILSAA Response and Recommendation to DFW (discussion-possible action) Jennie Short	Handout	
			Motion: Dan Thomas Second: Richard Landes	Vote: 5-0	
		B.5	Presentation of 2024-2025 Budget (discussionno action required) Jennie Short	Handout	
	Resolution 24-007 Motion: Julie Lyon Second: Richard Landes Roll Call Vote: 4-0 Dan Thomas Call Dropped				
		B.6	Rate Study Committee and Time Line (discussion-possible action)	pg. 60-62	
	Water Rate Committee: Julie Lyon & Richard Landes Alternate is Rio Anderson				
C	•	POLIC	CY REVISION / ADOPTION		
		C.1	Grievance Procedures-Ordinance Sec # 14.4a (discussion—action requested) 2nd reading resolution #24-006	pg. 63-67	

TABLE

<u>Late Payment Procedures and Payment Plan Section 9.5 Payment of Bills</u> (discussion-possible action) Update from Mary pg. 68-69

TABLE

Drought Plan With LSAA Compliance (discussion-possible action) 1st Reading C.3

pg. 70-72

IX. THE BOARD WILL ENTER CLOSED SESSION

Comments or Questions about Closed Session Items.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code

Section, 54956.9(d)(2), (e)(3)): One Claim, Claimant: (Richard and Hope Lamb). (discussion—possible action)

*No reportable action was taken in closed session

X. <u>ITEMS FOR NEXT BOARD MEETING</u>

- **Date of Next Meeting: June 25th, 2024**
- 1. Drought Planning Changes--LSAA
- 2. Tank Replacement Planning Update
- 3. Tank Construction Update
- 4. Customer Grievance Procedures
- 5.

XI. ADJOURNMENT

7:16 p.m.