

VI. OPEN SESSION

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Up to fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the GSD Board. Speakers are limited to 3 minutes. The GSD Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the GSD Board does not respond to public comment at this time.

General Public / Community Groups

Remote Public Comments:

1. **Submit written public comments to [insert email address]. Emails are distributed to the Garberville Board of Directors and staff. To ensure the GSD Board has the opportunity to review information prior to the meeting, send emails by 1 p.m. on meeting date.**
2. **Fire Protection District Comments—Ed Voice Pg. 4**

VIII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS – *Routine report of activities, operations, meetings / conferences held and/or attended by Board members, Staff, and General Manager*

Operations Staff- River Level and Operational Demands

Office Staff-

Board Members-

Correspondence-

General Manager—Ralph Emerson Pg. 5

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

Notice to the Public

All matters listed under Consent Agenda are considered to be routine and non-controversial, require no discussion and are expected to have unanimous Board support and may be enacted by the Board by one motion and voice vote. There will be no separate discussion of these items; however, before the Board votes on the motion to adopt, members of the Board may request that specific items be removed from the Consent Agenda for separate discussion and action. Any items will be considered after the motion to approve the Consent Agenda as time permits.

- A.1 Approve Financials Date No Financials
- A.2 Approve September 27, 2022 Regular Meeting Minutes - pg. 6-8
- A.3 Operations Safety Report- pg. 9-10 (handout signature page)

Motion: Second: Vote:

B. GENERAL BUSINESS – *Action items*

Notice to the Public

The Board of Directors will allow public comment on agenda items at the time the agenda item is considered. However We ask that any person who wishes to speak on an agenda item submit a request prior to the meeting being called to order. You will be given 5 minutes on each agenda item that you wish to comment on and the Board of Directors will discuss the item amongst themselves with no other public comment.

- B.1 Tank Replacement Project Update
(discussion—possible action) Jennie-Verbal
Motion: Second: Vote:

- B.2 Generator grant application update pg. 11-31
(information only)
- B.3 Update on Southern Humboldt Community Park
(discussion-possible action) Jennie-Verbal
Motion: **Second:** **Vote:**
- B.4 State Policy on Water Service Disconnection pg. 32-52
(discussion-possible action)
Motion: **Second:** **Vote:**
- B.5 Amendment to Brown Act Policy pg. 53-56
(Discussion only) 1st reading

C. POLICY REVISION / ADOPTION

- C.1 Required Water Meter Discontinuance—Sec 10.9a pg. 57-60
(discussion only) 3rd reading
Motion: **Second:** **Vote:**
- C. 2 Billing Procedures—Sec 9.5 pg. 61-63
(discussion only) 1st reading
Motion: **Second:** **Vote:**

X. ITEMS FOR NEXT BOARD MEETING

1. Tank Replacement Project
2. Conference with Real Property Negotiators
3. River and Drought Conditions
4. Water Meter Discontinuance-Policy, Sec 10.9a
5. Billing Procedures Sec 9.5

NOTE

***There will be no Board Meeting in November 2022
Next meeting will be December 20th, 2022***

XI. ADJOURNMENT

The GSD Board meeting agenda will be posted at the District Office no later than. Date: Saturday, October 22nd, 2022. The agenda will be on the GSD website and is emailed to the local newspapers and those who have requested an agenda in writing or e-mail.

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Garberville Sanitary District Office at (707)923-9566 at least 48 hours in advance.

From: Ed Voice <evoice@mchsi.com>
Sent: Monday, October 17, 2022 9:45 AM
To: Ralph Emerson <remerson@garbervillesd.org>
Cc: m nieto <m.nieto@garbervillesd.org>; Jennie Short <jmshort@garbervillesd.org>; ops <ops@garbervillesd.org>; gsddan <gsddan@gmail.com>; Colette Metz <colettem@humboldtlafo.org>; administrator <administrator@humboldtlafo.org>
Subject: PROPOSED GARBERVILLE FIRE PROTECTION DISTRICT ANNEXATION

Dear Garberville Sanitary District Governing Board and Staff,

Please include the following comments into the October 2022 GSD Board public meeting agenda.

When was GSD going to publicly discuss the formation of the proposed new Garberville Fire Protection District Annexation; which will be expanding its services (water) well beyond the GSD Jurisdictional Boundary, SOI and Water Rights Place of Use? It should be anticipated and predictable, this new Garberville Fire Protection District Annexation will need additional water from GSD. How will GSD account for this water being used outside its current Place of Use? What plans have GSD taken to include this future and foreseeable additional amount of water into its current water diversion and or Water Source Capacity from the South Fork Eel River?

<https://humboldtlafo.org/proposed-garberville-fire-protection-district-annexation/>

Thank you,

Ed Voice

Garberville Sanitary District

**PO Box 211
Garberville, CA. 95542
(707)923-9566**

GENERAL MANAGER REPORT

Date: October 25th 2022

We have been working hard on the tank replacement project and preparing for the winter rains. Dan and Brian are doing maintenance on equipment while inspecting system for areas of concern, so we can address the problems in better weather.

There have been many meetings about grant funding and project development throughout District this month, as we work to finalize needs, scope and locations for improvement projects.

The State Water Board has been working with us on what is fundable and how funds are dispersed.

We have had multiple complaints from customers about service charges, but Mary has been explaining the rate structure, projects being done, and providing payment options, including multiple GSD and government programs which assist customers with payment of service charges.

I want to thank Staff and Jennie for handling the increased work load we have all been facing and although it hasn't been without some frustration at times, Everyone is helping where needed, which brings me to, Laura Sweet, who has been updating ordinances and policies. She will be working on keeping our website current and creating a historical record of changes, projects and ordinances over the past years of the District. Thank You Board Members for your support in providing the best possible service for our customers.

Respectfully Submitted:

Ralph Emerson

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: September 27th, 2022
5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

Doug Bryan called the meeting to order at 5:00 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Present
Doug Bryan-Present
Julie Lyon-Present
Dan Thomas-Present

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Dan Thomas Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION (5:00pm)

Questions or Comments about Closed Session Items

1. Conference with Real Property Negotiators (Government Code § 54956.8):

Property: Approximately *(undetermined)* acres of land and is a portion of the parcel designated as Assessor’s Parcel Numbers APN 031-211-010, APN 031-211-012, APN 031-211-021, APN 223-061-016, APN 223-061-018
Garberville Sanitary District Negotiating Team with Russ Gans (GSD attorney) will participate and under negotiation: Price and/or terms of payment/conditions, Ground Lease and Development Agreement

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code Section, 54956.9(d)(2), (e)(3)): One Claim, Claimant: (Richard and Hope Lamb) Pgs. 4-15

(discussion—possible action)

Motion: Rio Anderson Second: Julie Lyon Vote: 4-0

V. RETURN TO OPEN SESSION

All the Board Members that were present in closed session were all in favor of rejecting the claim.

VI. OPEN SESSION

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Meeting Attendance- Lisa Music and Kristen Vogel

B.4 LAFCO Board Member Nominations pg. 52-53

(action requested)

Doug asked for a motion to authorize the chair of the board to fill out the ballot paperwork to re nominate the incumbents for the two open positions of the LAFCO board.

Motion: Julie Lyon

Second: Rio Anderson

Vote: 4-0

B.5 Multiple Water Meters Discontinued Service Policy
(Discussion-possible action) information at meeting

The board gave the office staff direction to notify this specific customer about qualifying for the discontinuance of service policy for both their meters. A sight visit is required before approving the application.

B.6 Cannabis Dispensary Approval Request pg. 54-58
(Discussion-possible action)

The board and staff do not feel that there will be additional impact to the District with this project.

C. POLICY REVISION / ADOPTION

C.1 Required Water Meter Discontinuance—Sec 10.9a pg. 59-62
(discussion—action requested) 2nd reading

No changes were made at the meeting on this ordinance. Bring back to the next board meeting with a resolution.

X. ITEMS FOR NEXT BOARD MEETING

1. Tank Replacement Project
2. Conference with Real Property Negotiators
3. River and Drought Conditions
4. Water Meter Discontinuance-Policy

XI. ADJOURNMENT

The board chairperson ended the meeting at 6:14 p.m.

Earthquake Readiness

Did you know California averages 100 earthquakes a day? Nearly all of these are minor, but because of the elevated risk, everyone should know what to do in the event of an earthquake.

This Safety Talk reviews best practices to take before, during, and after an earthquake.

Source: Earthquake Ready.gov

WHAT'S YOUR RISK?

Let's first start with an understanding of your location-specific earthquake risk. Enter your work address in [California's Office of Emergency Services \(Cal/OES\) earthquake risk calculator](#) to discover the likelihood of an earthquake in your area.

The higher the risk, the more vigilance required.



BEFORE AN EARTHQUAKE

Most injuries and property damage occur when objects fall, tip over, or are shaken off shelves.



Reduce your injury risk by inspecting your work area to ensure:

- Shelves, bookcases, ladders, tools, equipment, and stored chemical products are secured or anchored. Pay special attention to items over 42" in height.
- Lips or seismic restraints are installed on open shelves containing chemical products, glassware, or other types of hazardous equipment.
- Emergency exit routes are kept clear with no combustible materials stored in the pathway (i.e., space under stairs).

Other risk mitigation best practices include:

- Knowing the location of gas shut off valves, first aid kits, and other emergency supplies.
- Ensuring fire extinguishers and emergency lighting are available and in good working condition.
- Reviewing your District's Emergency Action Plan.

DURING AN EARTHQUAKE



1. Wherever you are drop down to your hands and knees and hold onto something sturdy. If using a wheelchair, make sure your wheels are locked and remain seated.
2. If a sturdy table or desk is nearby, crawl underneath it for shelter. If no shelter is nearby, crawl next to an interior wall (away from windows). Crawl only if you can reach better cover without going through an area with more debris. Stay on your knees or bent over to protect vital organs.
3. If you are under a table or desk, hold on with one hand and be ready to move with it as it shakes. If seated and unable to drop to the floor, bend forward, cover your head with your arms and hold on to your neck with both hands.

Also...

- Stand away from windows and outside doors
- Do not use elevators
- Do not use matches, candles, or any flame as a gas leak precaution

If outdoors:

- Stand in the open; away from buildings, power lines, trees, and anything that might fall.
- If driving, stop the vehicle and stay inside until the shaking stops.



WHAT TO DO AFTER AN EARTHQUAKE

- Check yourself and others for injuries. Provide first aid, if trained.
- Expect aftershocks to occur. Be ready to once again Drop, Cover, and Hold On.
- If in a damaged building, go outside and quickly move away from potentially falling objects.
- Meet at your District's predesignated assembly area (refer to Emergency Action Plan).
- If trapped, send a text or bang on a pipe or wall.
- If you're able, check water, gas, and electric lines in your area for damage. If necessary, shut off valves.
- If a gas leak is detected, open all the windows and doors, leave immediately, and report to supervisor/authorities.

This *Safety Talk* provides awareness level training on what to do before, during, and after an earthquake. Refer to your District's Emergency Action Plan for additional information.

If this information is unclear or if you have any additional questions, please talk to your supervisor.



STATE WATER RESOURCES CONTROL BOARD
Division of Financial Assistance
P. O. Box 944212, Sacramento, CA 94244-2120

Backup Generator Funding Program Application for Drinking Water Systems

Section I - Applicant Information

Applicant name: GARBERVILLE SANITARY DISTRICT

Water system name (if different from applicant name): _____

PWSID: 1210008

Number of residential service connections: 333

Population served: 900

Estimated percentage of secondary homes: 2 % (Secondary homes are homes which are occupied for six months or less out of the year.)

Median Household Income (MHI): \$28,265

Source for MHI: US Census Bureau 2013-2017 ACS 5-Year Estimates

Ownership Type: Municipal Entity Private, not-for-profit Private, for-profit

Other (special district, county agency, etc.): SPECIAL DIS

Primary Contact Name: JENNIE SHORT

Title/Organization: CONSULTANT PROJECT MGR/GSD

Mailing Address: PO BOX 211, GARBERVILLE, CA 95542

Phone: (707)223-4567 Email: jmsshort@garberillesd.org

Regulatory office (check one box below):

Division of Drinking Water (District: Klamath - District 01)

Local Primacy Agency (County: HUMBOLDT)

Section II - Water System Information

Location of water system (GPS coordinates or physical address as available)

GPS Coordinates (Latitude, Longitude): 40.098010, -123.794194

System Physical Address: 919 Redwood Drive, Garberville, CA 95542

Do you have an emergency response plan? Yes (Date: 12/15/20) No

Is your system powered through self-generation or through a connection to a local energy utility? Self-generated power Connected to local energy utility

If your system receives power from a local energy utility, which utility is your system serviced by?

- Pacific Gas & Electric Company Southern California Edison
 Southern California Gas Company San Diego Gas & Electric
 Other: _____
 Not Applicable

Are you signed up for Public Safety Power Shutoff notification from your local energy utility? Yes No Not Applicable

Maximum Daily Water Demand: 400,000 GPD

How long can your water system maintain drinking water service to the entire service area during a power outage? 20 hours on max day

Does your system include wastewater facilities in addition to drinking water facilities?
 Yes No

Does your system currently have or is your system currently pursuing a Funding Agreement with the State Water Resources Control Board for a drinking water project?

- Yes No

If yes, what is the scope of the drinking water project? What is the current status of the drinking water project?

We have a Planning Phase funding agreement for the replacement of three leaking water tanks. We are part way through preparing the preliminary engineering report.

Source

List each source in the table below:

Type	Capacity	Is there auxiliary power available?
Surface Water	250 GPM	Yes
Well - Standby source only	15 GPM for short duration	No

What is your total source capacity? 250 GPM

Provide any explanation or additional information on your sources here:

The Tobin Well is only used in emergency situations. The surface water pumped from the SF Eel River is transported to the SWTP.

Does your water system have an emergency intertie? If yes, can this intertie supply your entire service area with water for the duration of a power outage?

No, we do not have an intertie.

Storage

List each type of storage in the table below:

Type	Capacity	Gravity or Boosted?	Is there auxiliary power available?
Main Tank	160,000 gal	Boosted	No
Alderpoint Tank	200,000 gal	Boosted	No
Robertson Tank	50,000 gal	Boosted	No
Wallan Tank	15,000 gal	Boosted	No

What is your total storage capacity? 425,000

Provide any explanation or additional information on your storage here:

Operational storage capacity is 370,000 gal. Robertson Tank is inoperable due to the size and severity of the leak. Wallan Tank is at 60% capacity to keep the water level below the largest leak

Treatment

Do you have any treatment facility? Yes No

If yes, describe the type(s) of treatment facility present, including whether there is auxiliary power for the treatment facility.

The SWTP has a backup generator that is capable of operating the entire treatment plant.

Does your water system include treatment for a known acute contaminant?

Yes No

If yes, which known contaminant(s) is treated in your water system?

Section III - Backup Generator

Type of generator you are applying for: Stationary Portable Unsure

Number of generators needed: 4 Unsure

Estimated generator size needed: _____ Unsure


Major motors, in starting order, used for facility operations that will be powered by the generator (e.g., 75 HP 2 Quantity 460 Volts 3 Phase):

15 HP 2 Quantity Volts 3 Phase soft start ACL (across the line)

7.5 HP 2 Quantity 240 Volts 3 Phase soft start ACL (across the line)

5 HP 2 Quantity Volts Phase soft start ACL (across the line)

Has the system experienced any needs for auxiliary power supply in the last two years? Please explain and attach any supporting documents (e.g., Power Shutoff records).

GSD experienced hundreds of hours in a power outage events from September 2020 - Sept 2022. This is common and similar hours have been spent in years prior to 2020. Letters from PG&F for each of the water facilities are attached 

What would be the primary use of the back-up generator(s) (i.e., what infrastructure and/or equipment will be powered by the back-up generator)?

They would power the pumps and controls at the water booster station(s).

Does your system currently have any auxiliary power supply? Yes No
If yes, please explain where/how auxiliary power supply is being used.

We only have generators for the SWTP and RWI. All four of the pump stations need backup power supplies.

If multiple facilities require backup power, could all/some facilities be powered simultaneously by one generator (e.g., facilities are close enough to be connected to one generator)? Yes No Not Applicable

If yes, please identify which facilities could be powered simultaneously by one generator and explain the layout.

If applying for a stationary generator, have you completed engineering planning for the installation? Yes No Not Applicable

If yes, describe planning activities to date and attach any relevant documents.

Describe any anticipated permitting requirement.

The County will issue a permit for each generator.

Describe anticipated CEQA requirements for installation of the back-up generator.

CEQA Guidelines § 15301 Class 1 Exemption should apply. GSD as lead agency would adopt an NOE and file it with the County and State Clearinghouse.

Does your system partner with any nearby public water system which may benefit from this back-up generator? If so, please list the name of each system and describe how they may benefit.

Not directly, but we partner with Redway when mutually beneficial.

Section IV - Backup Generator Operation and Maintenance

For each water system that receives a generator(s), a follow-up technical, managerial, and financial assessment will be performed (free of charge) to evaluate the applicant's ability to operate and maintain the generator(s), make recommendations, and provide solutions if necessary. In addition, the State Water Board will fund a three to five-year service agreement between the water system and the generator manufacturer.

Following the term of the service agreement, the water system will be required to operate and properly maintain the generator(s) during its useful life.

Does the system consent to a follow-up assessment being performed? Yes No

If the follow-up assessment identifies deficiencies, does the system agree to implement a recommended solution? Yes No

Please elaborate on your system's current capacity to operate and properly maintain a generator(s). Identify any known technical, managerial, and financial deficiencies that may need to be addressed.

GSD operators complete minor repairs and we contract with Cummins to provide the annual maintenance, inspections and major repairs for our existing generators.

Request for Generator Subgrant

Water systems may be eligible for direct reimbursement through a generator subgrant if they intend to directly manage the planning, purchase, and installation of a new generator(s). Applicants who do not check the box below will receive assistance from a Technical Assistance Provider who will complete the planning, installation, contractor procurement, and purchase of equipment and materials on the applicant's behalf.

Applicant intends to manage the planning, purchase, and installation of a new generator(s) if the State reimburses eligible costs through a generator subgrant.

Section V - Attachments

Required Attachments:

- A1 – Service area map
- A2 – Power shutoff records (e.g., records from electrical utility, internal records, written summary of the frequency and impacts of power outages)
- A3 – Ownership/Water Rights/Operations and Maintenance/Useful Life Certification Form (See Attachment 3 below)

Optional Attachments:

- A4 – Engineering Report/Sanitary Survey Report/Permit Report
- A5 – Generator Request Information Worksheet (See Attachment 5 below)

Additional financial documents may be requested during application review.

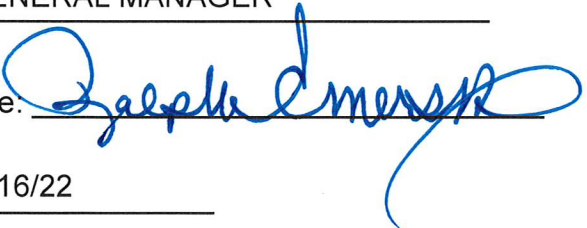
Certification and Signature of Authorized Representative

I hereby certify that I am duly authorized by the applicant’s governing body/management to apply for funding from the State Water Resources Control Board for the project described in this application. I further attest that the information provided in this application is accurate to the best of my knowledge.

I understand that the information provided in this application may be referred to other State and/or Federal Agencies for funding.

Name: RALPH EMERSON

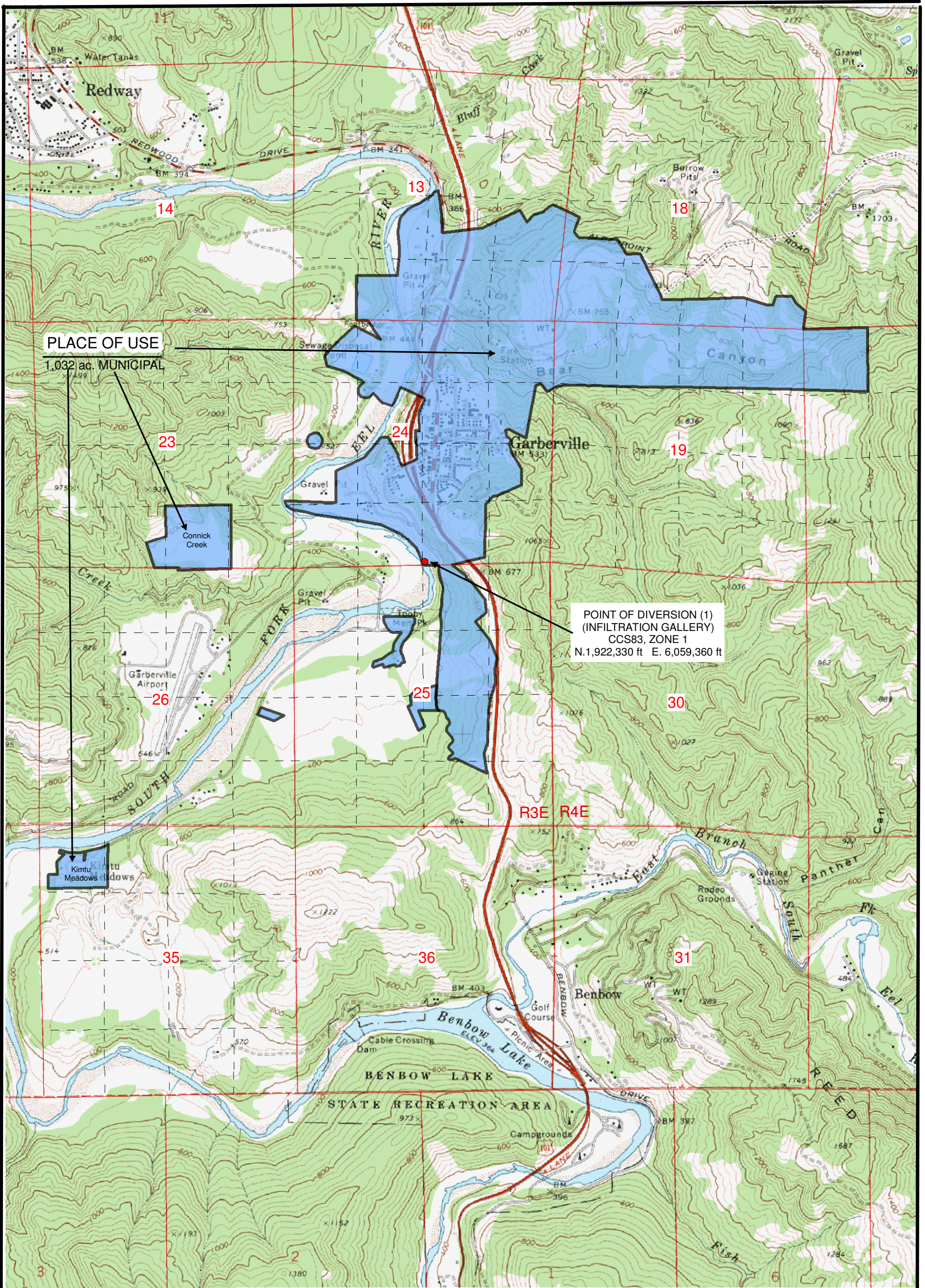
Title: GENERAL MANAGER

Signature: 

Date: 9/16/22

Attachment

A1 - Service area map



PLACE OF USE

1,032 ac. MUNICIPAL

**POINT OF DIVERSION (1)
(INFILTRATION GALLERY)
CCS83, ZONE 1
N. 1,922,330 ft E. 6,059,360 ft**

OWNER GARBERVILLE SANITARY DISTRICT

SOURCE SOUTH FORK EEL RIVER

POINT OF DIVERSION

WITHIN SW 1/4 OF SE 1/4 OF PROJECTED

SECTION 24, T4S, R3E, HB&M

COUNTY OF HUMBOLDT

U.S.G.S. QUAD: GARBERVILLE

DATE: 1970

SCALE: 1:24,000

**STATE OF CALIFORNIA
CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY**

**STATE WATER RESOURCES CONTROL BOARD
DIVISION OF WATER RIGHTS**

APPLICATION NO. 9686

PERMIT NO. 5487

LICENSE NO. 3404

DATE: 07-31-2019

DRAWN: JENNIE SHORT

CHECKED: MTM

Note: This map does not constitute a public land survey as defined by California Business & Professions Code section 8726. It has been prepared for descriptive purposes only.

Attachment

A2 - Power shutoff records from PG&E

Wallan Road Pump Station



September 16, 2022

RE: Planned Outage on Account# 3102767978, Meter# 1009453920

Dear Valued Customer,

Our records show that service meter number 1009453920 on Wallan Rd Meadows, Unit 2, Garberville, CA 95542 had the following planned sustained electric power outages from September 2020 to present.

Date and Time	Minutes Out	Basic Cause
05/09/2022 7:43:00	340	Company Initiated
05/07/2022 20:55:00	6	Company Initiated
05/06/2022 7:33:00	332	Company Initiated
08/31/2021 9:27:00	489	Company Initiated
08/19/2021 8:21:00	613	Company Initiated
04/24/2021 8:34:00	364	Company Initiated
04/21/2021 8:30:00	582	Company Initiated
01/21/2021 8:00:00	515	Company Initiated
11/09/2020 8:02:00	675	Company Initiated

Sincerely,
Pacific Gas & Electric
Santa Rosa Distribution Planning
800-PGE-5000

Arthur Road Pump Station



September 16, 2022

RE: Planned Outage on Account# 3102767978, Meter# 1008827577

Dear Valued Customer,

Our records show that service meter number 1008827577 on Alderpoint & Arthur Rd, Garberville, CA 95542 had the following planned sustained electric power outages from September 2020 to present.

Date and Time	Minutes Out	Basic Cause
05/09/2022 7:43:00	340	Company Initiated
05/07/2022 20:55:00	6	Company Initiated
05/06/2022 7:33:00	332	Company Initiated
08/19/2021 8:21:00	613	Company Initiated
01/21/2021 8:00:00	515	Company Initiated
11/09/2020 8:02:00	675	Company Initiated

Sincerely,
Pacific Gas & Electric
Santa Rosa Distribution Planning
800-PGE-5000

Upper Maple Lane Pump Station and Main Water Storage Tank Controls



September 16, 2022

RE: Planned Outage on Account# 3102767978, Meter# 1009454253

Dear Valued Customer,

Our records show that service meter number 1009454253 on 1160 Hillcrest Dr, Garberville, CA 95542 had the following planned sustained electric power outage from September 2020 to present.

Date and Time	Minutes Out	Basic Cause
05/07/2022 20:55:00	6	Company Initiated

Sincerely,
Pacific Gas & Electric
Santa Rosa Distribution Planning
800-PGE-5000

Oak Street Pump Station



September 16, 2022

RE: Planned Outage on Account# 3102767978, Meter# 1009454307

Dear Valued Customer,

Our records show that service meter number 1009454307 on End Oak St, Garberville, CA 95542 had the following planned sustained electric power outages from September 2020 to present.

Date and Time	Minutes Out	Basic Cause
05/07/2022 20:55:00	6	Company Initiated
08/20/2021 9:17:00	61	Company Initiated

Sincerely,
Pacific Gas & Electric
Santa Rosa Distribution Planning
800-PGE-5000

Tobin Well



September 16, 2022

RE: Planned Outage on Account# 3102767978, Meter# 1009453911

Dear Valued Customer,

Our records show that service meter#1009453911 on Pine St, Garberville, Ca 95542 had the following planned sustained electric power outage from September 2020 to present.

Date and Time	Minutes Out	Basic Cause
05/07/2022 20:55:00	6	Company Initiated

Sincerely,
Pacific Gas & Electric
Santa Rosa Distribution Planning
800-PGE-5000

Treatment Plant



September 16, 2022

RE: Planned Outage on Account# 2758249403

Dear Valued Customer,

Our records show that service account number 2758249403 on 0.1 Mi Before Kimtu Rd at Sprowl Creek Rd, Garberville CA 95542 had the following planned sustained electric power outage from September 2020 to present.

Date and Time	Minutes Out	Basic Cause
05/07/2022 20:55:00	6	Company Initiated

Sincerely,
Pacific Gas & Electric
Santa Rosa Distribution Planning
800-PGE-5000

District Office



September 16, 2022

RE: Planned Outage on Account# 3102767978, Meter# 1008674008

Dear Valued Customer,

Our records show that service meter number 1008674008 on 919 Redwood Dr, Garberville, CA 95542 had the following planned sustained electric power outage from September 2020 to present.

Date and Time	Minutes Out	Basic Cause
05/07/2022 20:55:00	6	Company Initiated

Sincerely,
Pacific Gas & Electric
Santa Rosa Distribution Planning
800-PGE-5000

Attachment

A3 - Ownership/Water Rights/ Operations and
Maintenance/Useful Life Certification Form

ATTACHMENT 3
Ownership/Water Rights/Operations and Maintenance/Useful Life
Certification Form

Applicant: GARBERVILLE SANITARY DISTRICT

PWSID: 1210008

Agreement Number:

Funding Program: Backup Generator Funding Program

I hereby certify the following:

- The drinking water system named above owns the land on which the work will be performed, possesses a long-term lease for the land which is longer than the life of the component, or is otherwise legally allowed to access the land on which the work will be performed;

And

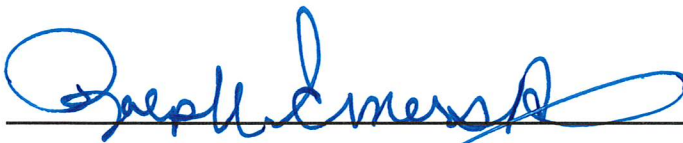
- The drinking water system possesses water rights for their water source(s), purchases water from an entity that possesses water rights for their water source(s), or is otherwise legally allowed to use water from their water source(s);

And

- The drinking water system will operate and properly maintain the Project as described in the Agreement during its useful life. The minimum useful life of a generator is 15 years.

RALPH EMERSON

Print Name of Authorized Representative of Applicant



9/16/22

Signature of Authorized Representative of Applicant

Date

Good morning Jennie and Ralph,

We received the email below from Ed Voice with his comments on the CEQA requirements for new generators at Garberville Sanitary District. We received GSD's application for the Backup Generator Funding Program, but we have not yet determined whether we will fund the requested generator(s) for GSD. If we decide to provide backup generator funding to GSD, we will look further into the CEQA requirements for the proposed generator(s) and take Ed's comments into consideration.

Best,

Emma Blankenship

*Water Resource Control Engineer
Small Community Technical Assistance
Division of Financial Assistance*

From: Ed Voice <evoice@mchsi.com>
Sent: Wednesday, September 28, 2022 6:29 PM
To: WB-DFA-GeneratorFunding <DFA-GeneratorFunding@Waterboards.ca.gov>
Cc: Jennie Short <jmshort@garbervillesd.org>; Ralph Emerson <remerson@garbervillesd.org>
Subject: Re: Agenda Item B.2 Generator grant application update pg. 32-49, September 27, 2022 GSD BOD meeting public comments

EXTERNAL:

Dear SWRCB-DFA-Generator Funding Program,

https://www.waterboards.ca.gov/water_issues/programs/grants_loans/generator_funding/

Please see attached Garberville Sanitary District (GSD) Generator Grant Application. I would like to make and submit public comments for this project and object to GSD claiming to be exempt from CEQA. At a minimum, GSD should analyze this proposed project under a CEQA Mitigated Negative Declaration and Initial Study.

Below are the questions I had for the GSD Board during a public board meeting on September 27, 2022. My comments were not discussed or entered into the public record during the project agenda item during the meeting.

Thank you,
Ed Voice

From: "Ed Voice" <evoice@mchsi.com>
To: "Ralph Emerson" <remerson@garbervillesd.org>
Cc: "Jennie Short" <jmshort@garbervillesd.org>, "m nieto"

<m.nieto@garbervillesd.org>, "gsddan" <gsddan@gmail.com>, "ops"
<ops@garbervillesd.org>

Sent: Monday, September 26, 2022 1:28:27 PM

Subject: Agenda Item B.2 Generator grant application update pg. 32-49, September 27, 2022 GSD BOD meeting public comments

Dear GSD Board and Staff,

These are my public comments to agenda item B.2 Generator grant application update, see attachment.

On the top of page 5 of the application, it states:

"Describe anticipated CEQA requirements for installation of the back-up generator"

The GSD answer was the following:

"CEQA Guidelines § 15301 Class 1 Exemption should apply. GSD as lead agency would adopt an NOE and file it with the County and State Clearinghouse"

1. If these 4 new generators will not be upgrading or replacing any existing generators and be considered new installations, how can GSD claim CEQA Guidelines § 15301 Class 1 Exemption?
2. Does GSD have a map or figure with the permiate location of these new generators or the location of there use?
3. Will these new Generators create noise, vibrations, harmonics, smells and exhaust that would effect the environment that did not exist before?
4. Will fuel storage tanks be located at the new locations of these new generators and if so, will they have containment in case of leaks?
5. Will these new generators be located near a waterbody, creek, stream, river or wetland that would effect wildlife?
6. How will these new generators be housed?

7. Does GSD know the total carbon footprint (exhaust CO2) of these new generators and does that use generate greenhouse gas emissions that did not exist before?

Thank you,
Ed Voice

Water Shutoff Protection Act FAQs SB 998 (Dodd, 2018)

These FAQs are advisory and do not bind the State Water Resources Control Board in any future decision.

1. What is the Water Shutoff Protection Act?

The Water Shutoff Protection Act (“Act”) was established when Senate Bill 998 was enacted ([Chapter 891, statutes of 2018](#)). It requires certain actions related to discontinuation of water service due to nonpayment by “urban and community water systems” (defined by the Act as [public water systems](#) that supply water to more than 200 service connections). The purpose of the Act is to increase protections to residents associated with discontinuation of water service due to nonpayment (“water shutoffs”). A growing number of Californians face challenges in meeting basic expenses such as tap water. The Act supports the policy goal that all Californians, regardless of whether they pay a water bill directly, should be treated fairly when faced with a delinquent water bill, and fair treatment should include the ability to contest a bill, seek alternative payment schedules, and demonstrate medical needs.

2. What does the Water Shutoff Protection Act require of water systems?

The Water Shutoff Protection Act includes, but is not limited to, the following requirements for urban and community water systems:

- a. To adopt a written policy on discontinuation of water service for non-payment (“water shutoff policy”) that is compliant with the Act.
- b. To post the water shutoff policy on the system’s website, or if the system has no website, provide the policy to customers in writing upon request.
- c. To refrain from shutting off water service for non-payment for at least 60 days and adhere to specified procedures when pursuing water shutoffs. The procedures include, but are not limited to, providing notice in advance of any shutoffs for nonpayment and offering an appeal process for residents to contest a planned shutoff, and to arrange for alternate payment schedules or other means of accommodating financial hardships.
- d. To refrain from shutting off water service in certain specified conditions, such as a serious threat to life or health and safety of a resident or severe financial hardship.

- e. To restrict fees on reconnection of service as specified, for residents at or below 200% of the federal poverty level.
- f. To use specified notification procedures for properties with landlord-tenant relationships. For residential occupants who are tenants who have individual meters, these procedures include making a good faith effort to provide written notice of an imminent termination of service for the landlord's delinquency. The written notice must also inform these residential occupants that they have the right to become customers, to whom the service will then be billed, without being required to pay any amount which may be due on the delinquent account.
- g. To report the number of annual discontinuations of residential service for inability to pay on the system's website, if it has one, and to the State Water Resources Control Board, which must post the information on its website.

3. What must the “water shutoff policy” contain?

The water shutoff policy must contain:

- a. A plan for deferred or reduced payments.
- b. Alternative payment schedules.
- c. A formal mechanism for a customer to contest or appeal a bill.
- d. A telephone number for a customer to contact to discuss options for averting water shutoff for nonpayment.

4. What are the compliance dates for the Water Shutoff Protection Act?

The Water Shutoff Policy Act specifies two dates for compliance with its provisions. For urban and community water systems regulated by the CPUC, the compliance date is February 1, 2020. For urban water suppliers (defined in [Section 10617 of the Water Code](#)) not regulated by the California Public Utilities Commission (CPUC), the compliance date is also February 1, 2020.

For all other urban and community water systems, the compliance date is April 1, 2020.

(Note also that the Act does not contain any requirements for water systems serving fewer than 200 service connections).

5. What languages are required for the water shutoff policy?

The water shutoff policy and related notices must be provided in English, in the languages listed in [Section 1632 of the Civil Code](#), and in any other language spoken by 10% or more of the customers residing in the water system's service area.

6. Who enforces the Water Shutoff Protection Act?

The Act states that the State Water Resources Control Board may enforce the requirements for the shutoff policy and its website posting (or providing in writing upon request). For 2020, the Board will be collecting information to verify compliance through the electronic annual report water systems submit to the Board's Division of Drinking Water. In addition, the Act allows the Attorney General, at the request of the Board or upon his or her own motion, to bring an action in state court to restrain by temporary or permanent injunction the use of any method, act, or practice prohibited by the Act. For an urban and community water system regulated by the CPUC, the commission may bring an action in state court to restrain by temporary or permanent injunction the use by an urban and community water system regulated by the commission of any method, act, or practice declared in this chapter to be unlawful.

(This fact sheet was last updated on January 10, 2020)

Implementation of Executive Order N-42-20: Guidelines and Best Practices for Water and Wastewater Systems

APRIL 30, 2020

On April 2, 2020, the Governor issued Executive Order (EO) N-42-20, which prohibits water systems from discontinuing residential water service and water service to small businesses in a critical infrastructure sector. The EO also has the following directive in provision 5:

The State Water Resources Control Board shall identify best practices, guidelines, or both to be implemented during the COVID-19 emergency (i) to address non-payment or reduce payments, (ii) to promote and to ensure continuity of service by water systems and wastewater systems, and (iii) to provide measures such as the sharing of supplies, equipment and staffing to relieve water systems under financial distress.

The State Water Board has developed the following guidelines and best practices for water systems to implement during the COVID-19 emergency. While these guidelines may be used by both public and private water systems to guide their actions through this emergency, they do not override any directive, decision, or tariff rule issued and approved by the California Public Utilities Commission that pertain to water systems under their jurisdiction. This document may be updated and modified as conditions evolve.

Best Practices for Water Systems to Address Non-Payment or Reduced Payments

- **Communication and Outreach**
 - Inform all customers about the prohibition on shutoffs, re-connection options and timeline, and bill payment options, and which options apply specifically to residential and critical infrastructure small business customers.¹

¹ See <https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources>. Also, see <https://covid19.ca.gov/img/EssentialCriticalInfrastructureWorkers.pdf> for a list of critical infrastructure workers in California. If you are unsure about whether a business customer meets the definition, please contact that customer to inquire about their functions and services.

- Communication materials should be provided in the languages spoken within the service area.²
- Use applicable communication methods, including:
 - Email and phone calls
 - Bill inserts
 - Website
 - Traditional and social media
 - Doorhangers
 - Communications from local elected and public health officials
- Respond promptly to shutoff and re-connection reports filed through <https://watershut-off.covid19.ca.gov/>
- Report on the status of specific customer protections at https://swb-orpp-conservation.shinyapps.io/Shutoffs_Lookup/

- **Restoration of Service**
 - Identify all residential and small business critical infrastructure business accounts currently shut off and develop and make public a timeline for restoring service to all those accounts.
 - Assume residences where service was discontinued are occupied unless vacancy has been otherwise verified.
 - Under EO N-42-20, water systems are legally obligated to restore service to occupied residences where service was discontinued for nonpayment since March 4, 2020.
 - Consider waiving re-connection fees.
 - Water systems that elect not to waive re-connection fees must comply with the fee limits established by the [Water Shutoff Protection Act](#).
 - Water systems that elect not to waive re-connection fees should consider offering payment plans for the fee instead of requiring a full payment at the time of re-connection.
 - When restoring water to buildings, work with owners to follow appropriate guidelines for flushing and testing prior to habitation and usage.
 - Guidance is available at: https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/covid-19.html

- **Payment Options**
 - Offer residential, critical infrastructure small business customers, and other non-residential customers experiencing severe financial hardship the ability to make partial payments for the duration of the COVID-19 emergency.

² Water suppliers should follow the requirements of the Water Shutoff Protection Act for determining which languages to use for customer communications.

- Develop payment plans for delinquent bills.
 - Payment plans should be tailored to the level of outstanding debt and the customer's ability to pay.
 - Payment plans should allow for repayment over at least 12 months for customers with significant debt and reduced income.
 - Consider waiving late payment fees.
- Water systems must comply with the requirements of the Water Shutoff Protection Act for low-income households. The State Water Board has a [Frequently Asked Questions](#) document about the Water Shutoff Protection Act available on its website.
- **Additional Best Practices**
 - Track the following:
 - Total dollar amount of nonpayment by month (or by billing period)
 - Number of residential customers making partial payments
 - Number of residential customers granted alternate payment plans
 - Number of residential customers making no payments
 - Number of critical infrastructure small business customers making partial or no payments
 - Use reserve funds as needed to cover revenue losses.
 - Identify and implement methods to expand and augment existing rate assistance programs, including:
 - Broader eligibility criteria
 - Higher benefit levels
 - Enhanced budgetary resources

Best Practices to Promote and Ensure Continuity of Service by Water and Wastewater Systems

- **Continue Monitoring and Testing**
 - Any water system that anticipates not being able to complete all required monitoring and testing should notify their Division of Drinking Water District Office immediately.
 - Water systems should routinely check with their testing laboratory to assure continued service. In the event of service disruption visit the Environmental Laboratory Accreditation Program (ELAP) [ELAP COVID-19 website](#) to find labs that are open and accepting monitoring samples.
 - ELAP staff are available to support water systems and labs with questions or concerns.
 - Water systems should maintain cross-connection control programs with some modifications.

- Guidance is available at:
https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/covid-19.html
- **Delayed Activities**
 - In order to allow water systems to focus their workforce on service provision, the following reporting and regulatory requirements have been delayed or may be performed later in the regulatory period.
 - [Extension](#) of the Electronic Annual Report submission deadline
 - Extended PFAS testing order delayed
 - Lead and copper sampling may be performed towards end of regulatory period.
- **Stay Informed and Utilize Resources**
 - Water systems should monitor information from state and federal health officials, including the California Department of Public Health, and the Centers for Disease Control.
 - Water and wastewater systems should also identify resources available through California Water/Wastewater Response Network (<http://calwarn.org>), the Office of Emergency Services, and the US Environmental Protection Agency
- **Communicate with Customers**
 - Wastewater systems should continue to communicate the need for people to only flush toilet paper
 - The State Water Board issued a [news advisory](#) that can be used as a resource
 - Water systems that meet drinking water standards should continue to communicate that tap water is safe to drink
 - Wastewater systems should continue to communicate that treatment processes remove COVID-19 from sewage.

Measures Such as Sharing Supplies, Equipment and Staffing to Relieve Water Systems Under Financial Distress

- Small water systems may be eligible for operator assistance through the State Water Board's technical assistance program. Systems in need of operator assistance should contact their Division of Drinking Water District Office.
- Water and wastewater systems should work through their local Emergency Operation Center and CalWARN to share operators, supplies, and equipment where needed.

A Note on Financial Assistance:

The State Water Board, in coordination with the Office of Emergency Services, is evaluating options for supporting small water systems experiencing severe financial distress to support continued operations. If financial resources are made available, the State Water Board will promptly communicate with water and wastewater systems.

Guidelines for Communicating with the State Water Board

- Water systems should provide information and updates on their COVID-19 responses at: https://swb-orpp-conservation.shinyapps.io/Shutoffs_Lookup/
- Water systems that anticipate critical shortages of personnel, supplies, or revenues should contact their Division of Drinking Water District Office: https://www.waterboards.ca.gov/drinking_water/programs/documents/ddwem/DDWdistrictofficesmap.pdf
- Water systems that have questions or concerns about responsibilities to customers, including responding to reports filed at: <https://watershutoff.covid19.ca.gov/> should send an email to: ORPP-WaterConservation@waterboards.ca.gov

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-08-21

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS since March 2020, the State has taken decisive and meaningful actions to reduce the spread, and mitigate the impacts, of COVID-19, saving an untold number of lives; and

WHEREAS as a result of the effective actions Californians have taken, as well as the successful and ongoing distribution of COVID-19 vaccines, California is turning a corner in its fight against COVID-19; and

WHEREAS on June 11, 2021, I issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20, issued on March 19, 2020), as well as the framework for a gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020); and

WHEREAS in light of the current state of the COVID-19 pandemic in California, it is appropriate to roll back certain provisions of my COVID-19-related Executive Orders; and

WHEREAS certain provisions of my COVID-19 related Executive Orders currently remain necessary to continue to help California respond to, recover from, and mitigate the impacts of the COVID-19 pandemic, including California's ongoing vaccination programs, and the termination of certain provisions of my COVID-19 related Executive Orders during this stage of the emergency would compound the effects of the emergency and impede the State's recovery by disrupting important governmental and social functions; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Order would continue to prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

The following provisions shall remain in place and shall have full force and effect through June 30, 2021, upon which time they will expire subject to individual conditions described in the enumerated paragraphs below.

1) State of Emergency Proclamation dated March 4, 2020:

- a. Paragraph 10. Any facility operating under a waiver pursuant to this provision, memorialized in an All Facilities Letter, may operate pursuant to such a waiver through the stated expiration in the All Facilities Letter or September 30, 2021, whichever occurs first;
- b. Paragraph 11;
- c. Paragraph 12; and
- d. Paragraph 13.

2) Executive Order N-25-20:

- a. Paragraph 1; and
- b. Paragraph 7, and as applicable to local governments per Executive Order N-35-20, Paragraph 3. Effective July 1, 2021, the waivers in Executive Order N-25-20, Paragraph 7, and Executive Order N-35-20, Paragraph 3, of reinstatement requirements set forth in Government Code sections 7522.56(f) and (g) are terminated.

3) Executive Order N-26-20:

- a. Paragraph 1;
- b. Paragraph 2;
- c. Paragraph 3;
- d. Paragraph 5;
- e. Paragraph 6; and
- f. Paragraph 7.

4) Executive Order N-27-20:

- a. Paragraph 1;
- b. Paragraph 2; and
- c. Paragraph 3.

5) Executive Order N-28-20:

- a. Paragraph 3; and
- b. Paragraph 6.

6) Executive Order N-31-20:

- a. Paragraph 1; and
- b. Paragraph 2.

7) Executive Order N-35-20:

- a. Paragraph 1. Any facility operating under a waiver pursuant to this provision, memorialized in an All Facilities Letter, may operate pursuant to such a waiver through the stated expiration in the All Facilities Letter or September 30, 2021, whichever occurs first;
- b. Paragraph 4;
- c. Paragraph 6. To the extent the Director exercised their authority pursuant to this provision on or before June 30, 2021, the extension shall remain valid until the effective expiration;

- d. Paragraph 10. The State Bar shall receive the time extension in the aforementioned order for any nomination submitted to the State Bar by the Governor on or before June 30, 2021; and
 - e. Paragraph 11 (as extended and clarified by N-71-20, Paragraph 6). Claims accruing before June 30, 2021 will remain subject to the 120-day extension granted in the aforementioned orders.
- 8) Executive Order N-36-20, Paragraph 1. To the extent the Secretary exercised their authority pursuant to this provision, the Secretary shall allow each facility to resume intake in a manner that clears intake backlog as soon as feasible.
- 9) Executive Order N-39-20:
- a. Paragraph 1. Any facility operating under a waiver pursuant to this provision, memorialized in an All Facilities Letter, may operate pursuant to such a waiver through the stated expiration in the All Facilities Letter or September 30, 2021, whichever occurs first;
 - b. Paragraph 4; and
 - c. Paragraph 7. The leases or agreements executed pursuant to this provision shall remain valid in accordance with the term of the agreement.
- 10) Executive Order N-40-20:
- a. Paragraph 1. For rulemakings published in the California Regulatory Notice Register pursuant to Government Code section 11346.4(a)(5) prior to June 30, 2021, the deadlines in the aforementioned order shall remain extended in accordance with the order;
 - b. Paragraph 2 (as extended and clarified by N-66-20, Paragraph 12, and N-71-20, Paragraph 10). Notwithstanding the expiration of this provision, state employees subject to these training requirements shall receive the benefit of the 120-day extension granted by the aforementioned orders. All required training due on or before June 30, 2021 must be completed within 120 days of the statutorily prescribed due date;
 - c. Paragraph 7 (as extended and clarified by N-66-20, Paragraph 13 and N-71-20, Paragraph 11). With regard to appeals received on or before June 30, 2021, the State Personnel Board shall be entitled to the extension in the aforementioned order to render its decision;
 - d. Paragraph 8. To the extent the deadlines specified in Government Code section 22844 and California Code of Regulations, title 2, sections 599.517 and 599.518 fell on a date on or before June 30, 2021 absent the extension, they shall expire pursuant to the timeframes specified in the aforementioned orders;
 - e. Paragraph 16;
 - f. Paragraph 17; and
 - g. Paragraph 20.
- 11) Executive Order N-45-20:
- a. Paragraph 4;
 - b. Paragraph 8;
 - c. Paragraph 9; and

- d. Paragraph 12. For vacancies occurring prior to June 30, 2021, the deadline to fill the vacancy shall remain extended for the time period in the aforementioned order.

12) Executive Order N-46-20:

- a. Paragraph 1; and
- b. Paragraph 2.

13) Executive Order N-47-20:

- a. Paragraph 2; and
- b. Paragraph 3.

14) Executive Order N-48-20, Paragraph 2 (which clarified the scope of N-34-20).

15) Executive Order N-49-20:

- a. Paragraph 1;
- b. Paragraph 3. For determinations made on or before June 30, 2021, the discharge date shall be within 14 days of the Board's determination; and
- c. Paragraph 4.

16) Executive Order N-50-20, Paragraph 2.

17) Executive Order N-52-20:

- a. Paragraph 6;
- b. Paragraph 7. To the extent an individual has commenced a training program prior to June 30, 2021, that was interrupted by COVID-19, that individual shall be entitled to the extended timeframe in the aforementioned order; and
- c. Paragraph 14; and
- d. Paragraph 16.

18) Executive Order N-53-20:

- a. Paragraph 3;
- b. Paragraph 12 (as extended or modified by N-69-20, Paragraph 10, and N-71-20, Paragraph 27); and
- c. Paragraph 13 (as extended or modified by N-69-20, Paragraph 11, and N-71-20, Paragraph 28).

19) Executive Order N-54-20, Paragraph 7. To the extent the date governing the expiration of registration of vehicles previously registered in a foreign jurisdiction falls on or before June 30, 2021, the deadline is extended pursuant to the aforementioned orders.

20) Executive Order N-55-20:

- a. Paragraph 1. Statutory deadlines related to cost reports, change in scope of service requests, and reconciliation requests occurring on

or before June 30, 2021 shall remain subject to the extended deadline in the aforementioned order;

- b. Paragraph 4;
- c. Paragraph 5;
- d. Paragraph 6;
- e. Paragraph 8;
- f. Paragraph 9;
- g. Paragraph 10;
- h. Paragraph 13;
- i. Paragraph 14. Statutory deadlines related to beneficiary risk assessments occurring on or before June 30, 2021 shall remain subject to the extended deadline in the aforementioned order; and
- j. Paragraph 16. Deadlines for fee-for-service providers to submit information required for a Medical Exemption Request extended on or before June 30, 2021 shall remain subject to the extended deadline granted under the aforementioned order.

21) Executive Order N-56-20:

- a. Paragraph 1;
- b. Paragraph 6;
- c. Paragraph 7;
- d. Paragraph 8;
- e. Paragraph 9; and
- f. Paragraph 11.

22) Executive Order N-59-20, Paragraph 6.

23) Executive Order N-61-20:

- a. Paragraph 1;
- b. Paragraph 2;
- c. Paragraph 3; and
- d. Paragraph 4.

24) Executive Order N-63-20:

- a. Paragraph 8(a) (as extended by N-71-20, Paragraph 40). The deadlines related to reports by the Division of Occupational Safety and Health (Cal/OSHA) and the Occupational Safety & Health Standards Board on proposed standards or variances due on or before June 30, 2021 shall remain subject to the extended timeframe;
- b. Paragraph 8(c). To the extent the date upon which the Administrative Director must act upon Medical Provider Network applications or requests for modifications or reapprovals falls on or before June 30, 2021 absent the extension in the aforementioned order, it shall remain subject to the extended timeframe;
- c. Paragraph 8(e). To the extent filing deadlines for a Return-to-Work Supplement appeal and any reply or responsive papers fall on or before June 30, 2021, absent the extension in the aforementioned order, they shall remain subject to the extended timeframe;
- d. Paragraph 9(a) (as extended and modified by N-71-20, Paragraph 39). Any deadline setting the time for the Labor Commissioner to

issue any citation under the Labor Code, including a civil wage and penalty assessment pursuant to Labor Code section 1741, that, absent the aforementioned order, would have occurred or would occur between May 7, 2020 and September 29, 2021 shall be extended to September 30, 2021. Any such deadline that, absent the aforementioned order, would occur after September 29, 2021 shall be effective based on the timeframe in existence before the aforementioned order;

- e. Paragraph 9(b) (as extended and modified by N-71-20, Paragraph 41);
- f. Paragraph 9(c) (as extended and modified by N-71-20, Paragraph 39). Any deadline setting the time for a worker to file complaints and initiate proceedings with the Labor Commissioner pursuant to Labor Code sections 98, 98.7, 1700.44, and 2673.1, that, absent the aforementioned order, would have occurred or would occur between May 7, 2020 and September 29, 2021 shall be extended to September 30, 2021. Any such deadline that, absent the aforementioned order, would occur after September 29, 2021 shall be effective based on the timeframe in existence before the aforementioned order;
- g. Paragraph 9(d) (as extended and modified by N-71-20, Paragraph 39). Any deadline setting the time for Cal/OSHA to issue citations pursuant to Labor Code section 6317, that, absent the aforementioned order, would have occurred or would occur between May 7, 2020 and September 29, 2021 shall be extended to September 30, 2021. Any such deadline that, absent the aforementioned order, would occur after September 29, 2021 shall be effective based on the timeframe in existence before the aforementioned order;
- h. Paragraph 9(e) (as extended and modified by N-71-20, Paragraph 41);
- i. Paragraph 10;
- j. Paragraph 12. Any peace officer reemployed on or before June 30, 2021 pursuant to the aforementioned order shall be entitled to the extended reemployment period set forth in the order;
- k. Paragraph 13;
- l. Paragraph 14; and
- m. Paragraph 15 (as extended by N-71-20, Paragraph 36).

25) Executive Order N-65-20:

- a. Paragraph 5 (as extended by N-71-20, Paragraph 35; N-80-20, Paragraph 4; and N-01-21). Identification cards issued under Health and Safety Code section 11362.71 that would otherwise have expired absent the aforementioned extension between March 4, 2020 and June 30, 2021 shall expire on December 31, 2021; and
- b. Paragraph 7.

26) Executive Order N-66-20:

- a. Paragraph 3;
- b. Paragraph 4; and
- c. Paragraph 5.

27) Executive Order N-68-20:

- a. Paragraph 1. Notwithstanding the expiration of the aforementioned order, temporary licenses granted on or before June 30, 2021 shall be valid through September 30, 2021; and
- b. Paragraph 2. Renewal fee payments otherwise due to the to the California Department of Public Health absent the extension in the aforementioned order on or before June 30, 2021, shall be entitled to the extensions of time set forth in the aforementioned order.

28) Executive Order N-71-20:

- a. Paragraph 1;
- b. Paragraph 4;
- c. Paragraph 16. Where the statutory deadline for opening or completing investigations is set to occur on or before June 30, 2021, the deadline shall remain subject to the extension in the aforementioned order; and
- d. Paragraph 17. Where the statutory deadline for serving a notice of adverse action is due on or before June 30, 2021, the deadline shall remain subject to the extension in the aforementioned order.

29) Executive Order N-75-20:

- a. Paragraph 7. Children placed in foster care on or before June 30, 2021 shall receive such examinations on or before July 31, 2021;
- b. Paragraph 8;
- c. Paragraph 9;
- d. Paragraph 10. Any facility operating under a waiver pursuant to this provision may operate pursuant to such a waiver through the expiration as set forth by the California Department of Public Health, or September 30, 2021, whichever occurs first; and
- e. Paragraph 13.

30) Executive Order N-76-20, Paragraph 3.

31) Executive Order N-77-20:

- a. Paragraph 1;
- b. Paragraph 2; and
- c. Paragraph 3.

32) Executive Order N-78-20 (as extended and modified by N-03-21):

- a. Paragraph 1; and
- b. Paragraph 2.

33) Executive Order N-83-20:

- a. Paragraph 3. To the extent the Director of the Department of Alcoholic Beverage Control suspends deadlines for renewing licenses upon payment of annual fees on or before June 30, 2021, the extension shall remain valid until the effective expiration;

- b. Paragraph 5 (which repealed and replaced N-71-20, Paragraph 19, which extended N-52-20, Paragraph 1, and N-69-20, Paragraph 3);
- c. Paragraph 6 (which repealed and replaced N-71-20, Paragraph 20, which extended N-52-20, Paragraph 2, and N-69-20, Paragraph 4); and
- d. Paragraph 7 (which repealed and replaced N-71-20, Paragraph 21, which extended N-52-20, Paragraph 3, and N-69-20, Paragraph 5).

34) Executive Order N-84-20:

- a. Paragraph 1;
- b. Paragraph 2;
- c. Paragraph 3; and
- d. Paragraph 5.

The following provisions shall remain in place and shall have full force and effect through July 31, 2021, upon which time they will expire subject to individual conditions described in the enumerated paragraphs below.

35) Executive Order N-39-20, Paragraph 8 (as extended by N-69-20, Paragraph 2 and N-71-20, Paragraph 8).

36) Executive Order N-53-20, Paragraph 11 (as extended or modified by N-68-20, Paragraph 15, and N-71-20, Paragraph 26).

37) Executive Order N-71-20, Paragraph 25.

38) Executive Order N-75-20:

- a. Paragraph 5; and
- b. Paragraph 6

The following provisions shall remain in place and shall have full force and effect through September 30, 2021, upon which time they will expire subject to individual conditions described in the enumerated paragraphs below.

39) State of Emergency Proclamation dated March 4, 2020:

- a. Paragraph 3; and
- b. Paragraph 14. Any facility operating under a waiver pursuant to this provision may operate pursuant to such a waiver through the expiration as set forth by the Department of Social Services, or September 30, 2021, whichever occurs first.

40) Executive Order N-25-20:

- a. Paragraph 2;
- b. Paragraph 3; and
- c. Paragraph 4.

41) Executive Order N-28-20:

- a. Paragraph 4; and
- b. Paragraph 5.

42) Executive Order N-29-20, Paragraph 3, is withdrawn and replaced by the following text:

Notwithstanding any other provision of state or local law (including, but not limited to, the Bagley-Keene Act or the Brown Act), and subject to the notice and accessibility requirements set forth below, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

- (i) state and local bodies notice each teleconference location from which a member will be participating in a public meeting;
- (ii) each teleconference location be accessible to the public;
- (iii) members of the public may address the body at each teleconference conference location;
- (iv) state and local bodies post agendas at all teleconference locations;
- (v) at least one member of the state body be physically present at the location specified in the notice of the meeting; and
- (vi) during teleconference meetings, a least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended.

A local legislative body or state body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with the notice and accessibility requirements set forth below, shall have satisfied any requirement that the body allow members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

Accessibility Requirements: If a local legislative body or state body holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, the body shall also:

- (i) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act and resolving any doubt whatsoever in favor of accessibility; and
- (ii) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment, pursuant to subparagraph (ii) of the Notice Requirements below.

Notice Requirements: Except to the extent this Order expressly provides otherwise, each local legislative body and state body shall:

- (i) Give advance notice of the time of, and post the agenda for, each public meeting according to the timeframes otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- (ii) In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, also give notice of the means by which members of the public may observe the meeting and offer public comment. As to any instance in which there is a change in such means of public observation and comment, or any instance prior to the issuance of this Order in which the time of the meeting has been noticed or the agenda for the meeting has been posted without also including notice of such means, a body may satisfy this requirement by advertising such means using "the most rapid means of communication available at the time" within the meaning of Government Code, section 54954, subdivision (e); this shall include, but need not be limited to, posting such means on the body's Internet website.

All of the foregoing provisions concerning the conduct of public meetings shall apply through September 30, 2021.

43) Executive Order N-32-20:

- a. Paragraph 1;
- b. Paragraph 2; and
- c. Paragraph 3.

44) Executive Order N-35-20:

- a. Paragraph 2; and
- b. Paragraph 12.

45) Executive Order N-39-20:

- a. Paragraph 2;
- b. Paragraph 3; and
- c. Paragraph 6.

46) Executive Order N-40-20:

- a. Paragraph 12 (as extended or modified by N-66-20, paragraph 16, N-71-20, paragraph 14, and N-75-20, Paragraph 12). To the extent the Director exercised their authority pursuant to this provision on or before September 30, 2021, the extension shall remain valid until the effective expiration of the applicable waiver; and
- b. Paragraph 18.

47) Executive Order N-42-20.

48) Executive Order N-43-20.

49) Executive Order N-49-20, Paragraph 2.

50) Executive Order N-54-20:

- a. Paragraph 8 (as extended by N-80-20, Paragraph 6); and
- b. Paragraph 9. To the extent any timeframe within which a California Native American tribe must request consultation and the lead agency must begin the consultation process relating to an Environmental Impact Report, Negative Declaration, or Mitigated Negative Declaration under the California Environmental Quality Act extends beyond September 30, 2021, the tribe and lead agency will receive the benefit of the extension so long as the triggering event occurred on or before September 30, 2021.

51) Executive Order N-55-20:

- a. Paragraph 2;
- b. Paragraph 3;
- c. Paragraph 7. All on-site licensing visits which would have been due on or before September 30, 2021 shall occur before December 31, 2021;
- d. Paragraph 11; and
- e. Paragraph 12.

52) Executive Order N-56-20, Paragraph 10 is withdrawn and superseded by the following text:

Paragraph 42 of this Order, including the conditions specified therein, shall apply to meetings held pursuant to Article 3 of Chapter 2 of Part 21 of Division 3 of Title 2 of the Education Code and Education Code section 47604.1(b).

53) Executive Order N-58-20 (as extended by N-71-20, Paragraph 29).

54) Executive Order N-59-20:

- a. Paragraph 1. The sworn statement or verbal attestation of pregnancy must be submitted on or before September 30, 2021 and medical verification of pregnancy must be submitted within 30

working days following submittal of the sworn statement or verbal attestation for benefits to continue;

- b. Paragraph 2 (as extended and modified by N-69-20, Paragraph 14, and N-71-20, Paragraph 31);
- c. Paragraph 3 (as extended and modified by N-69-20, Paragraph 15, and N-71-20, Paragraph 32); and
- d. Paragraph 4 (as extended and modified by N-69-20, Paragraph 16, and N-71-20, Paragraph 33).

55) Executive Order N-63-20:

- a. Paragraph 8(b). To the extent filing deadlines for claims and liens fall on or before September 30, 2021, absent the extension in the aforementioned order, they shall remain subject to the extended timeframe; and
- b. Paragraph 11.

56) Executive Order N-66-20, Paragraph 6.

57) Executive Order N-71-20:

- a. Paragraph 15;
- b. Paragraph 22; and
- c. Paragraph 23.

58) Executive Order N-75-20:

- a. Paragraph 1;
- b. Paragraph 2; and
- c. Paragraph 4.

59) Executive Order N-80-20:

- a. Paragraph 3; and
- b. Paragraph 7.

60) Executive Order N-83-20

- a. Paragraph 2 is withdrawn and replaced by the following text:

The deadline to pay annual fees, including any installment payments, currently due or that will become due during the proclaimed emergency, as specified in Business and Professions Code sections 19942, 19951, 19954, 19955, 19984, and any accompanying regulations is September 30, 2021; the deadlines for submission of any application or deposit fee, as specified in Business and Professions Code sections 19951 (a), 19867, 19868, 19876, 19877, 19942, 19984, and any accompanying regulations is no later than September 30, 2021, or per existing requirements, whichever date is later.

- b. Paragraph 4.

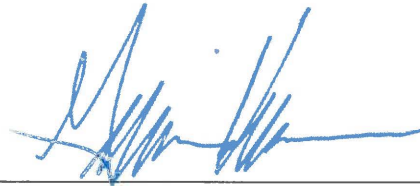
61) Executive Order N-03-21, Paragraph 3, is withdrawn and replaced by the following text:

As applied to commercial evictions only, the timeframe for the protections set forth in Paragraph 2 of Executive Order N-28-20 (and extended by Paragraph 21 of Executive Order N-66-20, Paragraph 3 of Executive Order N-71-20, and Paragraph 2 of Executive Order N-80-20) is extended through September 30, 2021.

IT IS FURTHER ORDERED that, as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 11th day of June 2021.



GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY N. WEBER, PH.D.
Secretary of State

I. Summary

On September 13, 2022, the Governor signed Assembly Bill 2449 (“AB 2449”) into law. AB 2449, which goes into effect on January 1, 2023, makes further revisions to the Brown Act’s teleconferencing provisions.

In general terms, AB 2449 does the following:

- Maintains the current AB 361 teleconferencing option until December 31, 2023.
- Adds an additional teleconferencing option that (subject to certain requirements discussed below) allows less than a majority of member to participate remotely based on “just cause” or “emergency circumstances” (each as defined) if a majority of the legislative body conducts the meeting in-person from a location open to the public.

In the sections that follow, I address the continued use of the AB 361 rules and provide detail on the new AB 2449 alternative. September 28, 2022 Page 2

II. Continued Use of AB 361 Rules

The AB 361 rules, which most public entities continue to utilize, remain unchanged by AB 2449. As you are aware, AB 361 allows a public entity to conduct a remote meeting without complying with the onerous teleconferencing requirements of the Brown Act under **any** of the following circumstances:

The legislative body holds a meeting during a proclaimed state of emergency¹, **and** state or local officials have imposed or recommended measures to promote social distancing.

¹ A “state of emergency” means a state of emergency proclaimed by the Governor pursuant to Section 8625 of the California Emergency Services Act.

or

The legislative body holds a meeting during a proclaimed state of emergency, **and** has determined by majority vote that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The state of emergency proclaimed on March 4, 2020, by the Governor remains in effect. The AB 361 teleconference option will expire on December 31, 2023. Accordingly, until that date, legislative bodies may utilize the AB 361 if the appropriate findings can be made.

III. AB 2449 Option

As an alternative to AB 361, AB 2449 provides a further teleconference option that is less onerous than the default teleconferencing provisions contained in the Brown Act but more onerous than the AB 361 option.

AB 2449 allows for **less than a quorum** of the legislative body to participate in the public meeting via teleconference, subject to the following requirements:

- **At least a quorum of the legislative body participates in the public meeting from a single physical location, which location is open to the public.**

- **A member(s) seeking to participate remotely must demonstrate either “just cause”² or that “emergency circumstances”³ exist.**

² “Just cause” means any of the following:

- A. A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. “Child,” “parent,” “grandparent,” “grandchild,” and “sibling” have the same meaning as those terms do in Section 12945.2.
- B. A contagious illness that prevents a member from attending in person.
- C. A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (g).
 - D. Travel while on official business of the legislative body or another state or local agency. ○ **Just cause.** If the member seeks to appear remotely due to just cause (as defined in the footnote below), the member must notify the legislative body at the start of the public meeting of the need to appear remotely (and should notify key staff in advance of the meeting). The notification must include a general description of the circumstances relating to the need to appear remotely at the given meeting. The member shall also publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals. ✦ Note: The just cause exception may not be utilized by a member more than twice per calendar year.
- ✦ Note: unlike for emergency circumstances (discussed below), the legislative body is not required to approve the request to attend for “just cause.”
- ○ **Emergency circumstances.** If the member seeks to appear remotely due to emergency circumstances (as defined in the footnote below), the following procedural rules apply: ✦ To the extent feasible, the member seeking to appear remotely shall provide notification to key staff of the potential need to appear remotely.

³ “Emergency circumstances” means a physical or family medical emergency that prevents a member from attending in person. September 28, 2022 Page 4

- ✦ If notification is received before the agenda is posted, staff should add an item to the beginning of the agenda for the Council to “consider and possibly approve authorizing to attend the meeting remotely due to emergency circumstances.”
- ✦ At the start of the meeting, the member seeking to appear remotely must request approval of the legislative body to so appear due to emergency circumstances.
- ✦ The legislative body shall request from the member a general description of the emergency circumstances.
- ✦ The member must provide a general description of the emergency circumstances but shall not be required to disclose any medical diagnosis or disability.
- ✦ The member shall also publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.

- ✦ The legislative body must then take action on the request at the start of the meeting by motion, with the member seeking to appear remotely abstaining from the vote. • Note: if the item is not on the agenda, the legislative body must first take action to add the matter to the agenda. This is accomplished by a 2/3rds vote of the legislative body after making findings that the need for the item came to the attention of staff after the agenda was posted.

-
-
-

- **• The legislative body must provide a method by which the public can participate via remote means (i.e., either (i) a two-way audiovisual platform or (ii) a two-way telephonic service coupled with live webcasting).**

- **• The agenda shall indicate the method by which the public may access the meeting and offer public comment.**

Additionally, as is the case currently with the AB 361 option, the following requirements must also be met:

- • In the event of a disruption which prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.

- • The legislative body shall not require that public comments be submitted in advance.

- • If a public entity provides for a timed public comment period, the legislative body shall not close the public comment period until the time period has expired.

- • If a public entity does not provide a timed public comment period, it shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register with the video service provider.

- • All votes shall be by roll call vote.

ARTICLE 10 - DISCONTINUANCE OF SERVICE

Sec 10.1 Disconnection for Non-Payment. Service may be discontinued for non-payment of bills after (30) days late.

Adopted 06/27/2017

Sec 10.2 Reconnection Charge. A nonrefundable reconnection charge of **\$100** will be made and collected prior to renewing service following disconnection.

Adopted 06/27/2017

Sec 10.3 Unsafe Apparatus. Water service may be refused or discontinued to any premises where apparatus or appliances are in use which might endanger or disturb the service of other customers.

Sec 10.4 Cross-Connection. Water service may be refused or discontinued to any premises where exists a cross-connection in violation of State or Federal laws.

Sec 10.5 Fraud or Abuse. Service may be discontinued if necessary to protect the District against fraud or abuse.

Sec 10.6 Non-Compliance with Regulations. Service may be discontinued for non-compliance with this or any other ordinance or regulation relating to the water service.

Sec 10.7 Upon Vacating Premises. Customers desiring to discontinue service shall notify the District two (2) or more days prior to the date of disconnect. Customers who fail to notify the District as provided in this section shall be liable for regular water service charges whether or not any water is used.

Sec 10.8 Abandonment Charge. Any person abandons service to a building from the District's water system or to abandon service to a property, shall pay to the District an Abandonment Charge. When no abandonment fee is received by the District, legal action may be taken to collect the abandonment fee. If the fee is not received from the renter, the property owner will be responsible for payment and service charges, including late fees and if payment is not received from the owner, all charges will be paid by the new owner along with a new connection fee before service will be provided.

The Abandonment Charge shall consist of:

- a. All costs incurred by the District in disconnecting the system at the property line and plugging and sealing the line, including the cost of surveying, if any, and
 - b. The sum of five hundred dollars (\$500.00), to recover District costs.
 - c. Owner must fill out the District Discontinuance application. (Appendix A)
 1. Item (b) of the Abandonment Charge shall not apply to any person who desires to disconnect a building from the District's Water or Sewer system but who intends to keep other buildings on the property connected to the system or to disconnect from one building while connecting to another on the same property.
- Adopted 12/18/2018

Sec 10.9 Annual Fee for Discontinuance of Service. Any person requesting discontinuance of service will pay an annual fee of \$500 to keep service active and not be charged a re-connection fee when service continues. A new connection fee will be required before service is reinstated if discontinuance exceeds two years or unless there is an approved justification for extension. The Discontinuance of Service fee is to retain GSD services at a lower cost, in the event of an involuntary loss of a home or business, where the owner is unable to receive GSD services at no fault of their own. Instances of involuntary discontinuance of services would be, any natural disaster or damage which removes service from building or property; it can also be for demolition of a structure because of unstable or unlivable environment, with no ability to maintain occupancy until repairs are made.

- a. Any person requesting discontinued service is required to fill out the District discontinued service application and be responsible for any associated costs, including service charges and associated fees along with a nonrefundable \$500 discontinued service fee.
- b. When a discontinued service requires reconnection and has not paid the annual \$500 inactive service fee, they will be required to pay current connection fees prior to service.
- c. An extension which exceeds two years will only be granted if approved by the General Manager or designee

- d. Any request for an approved “Discontinuance Fee” must prove that the water/sewer service is disconnected from property and will not be used unless there is an emergency and at such time this account will revert back to monthly service charges.
- e. In the event of an emergency, water may be used but will be subject to investigation by the General Manager or designee and if not authorized, the account will revert back to a monthly base rate and service charges for consumption.

Adopted 2/23/2021

Sec 10.9a Mandated Water Discontinuance of Service. Garberville Sanitary District requires agricultural water meter be installed for property used for commercial cannabis or other agricultural crop, which allows us to reduce usage or disconnect water from agricultural demand while allowing residence to continue receiving water for personal health and safety use.

When District necessity or drought requires agricultural water meters be disconnected, **the customer’s base rate will be waived until water is turned on, or up to 3 months. Base rate may be reduced 50% if disconnection is required for a longer period.**

Mandated water disconnection and service charges will be reevaluated monthly, until water is reconnected.

Base rate and consumption charges will continue once the water is reconnected



Garberville Sanitary District
PO Box 211
919 Redwood DR.
Garberville, CA. 95542
Office(707)923-9566 Fax(707)923-3130

MANDATED WATER DISCONTINUANCE POLICY

Garberville Sanitary District requires agricultural water meter be installed for property used for commercial cannabis or other agricultural crop, which allows us to reduce usage or disconnect water from agricultural demand while allowing residence to continue receiving water for personal health and safety use.

When District necessity or drought requires agricultural water meters be disconnected, **the customer's base rate will be waived until water is turned on, or up to 3 months. Base rate may be reduced 50% if disconnection is required for a longer period.**

Mandated water disconnection and service charges will be revaluated monthly, until water is reconnected.

Base rate and consumption charges will continue once the water is reconnected

Sec 9.5 Payment of Bills. Bills are due and payable by 4:30 P.M. on the 25th of each month and if not paid a \$15 late charge will be applied.

- a. Customer Bills:
Bills will be mailed by the first of each month.
- b. Late Payments Procedure:
 - (1) Bills past due - Courtesy Call
 - (2) 35 days past due - Shut off notice - Hand delivered to service address.
Owner of
Property Notified.
 - (3) 7 days after shut off notice is delivered - Water service will be discontinued.
Owner will be notified. There will be a \$100 reconnection fee due, prior to water reconnected. (See Sec 10.1 Disconnection for non-payment)
 - (4) One Year past due—Lien on building/property - File Small Claims Suit against owner/customer for service charges owed with associated fees and late charges, plus \$500 for staff time and legal expenses.
 - (5) Two Years past due - Turn over to collection agency.
 - (6) Two Years of non-payment will result in meter being removed with owner or property manager notified that a new water and sewer connection fee will be required before services will be reconnected.

Adjustments to bills - Payment Plans:

The General Manager or designee will be the only person authorized to make adjustments to a bill or enter into a payment plan.

- c. NSF (non-sufficient funds) from any payment source will require the customer pay all bank charges and a \$35 handling fee.
- d. Upon 2 NSF (non-sufficient funds), within a 12-month period automatic payment will be denied until an agreement can be reached with the General Manager or designee.
- e. Tampering with water meters or turning meters on after being turned off for non-payment may result in a customer fine of \$200 and a reconnection fee of \$100 which must be paid with all outstanding service charges before water will be turned on unless an agreement is made with the General Manager or Designee.
- f. Service Charge Discount may be available for any customer that verifies they are over the age of 62 and have a combined income of less than \$24,000 annually. Customers who qualify may receive a (\$30) credit which can be used to decrease their monthly service charge. A service credit will only be authorized if water usage is below (10) units (7,500 gallons) in a given month, the service charge discount will be voided for that month if customer uses (11) units of water or above.

Adopted 1/26/2021

NEW-Staff Input–SB-998

Sec 9.5 Payment of Bills. Bills are due and payable by 4:30 P.M. on the 25th of each month and if not paid a \$15 late charge will be applied.

a. **Customer Bills:**

Bills will be mailed by the first of each month.

b. **Late Payments Procedure:**

NON~Residential

* **Bills Past Due** - Courtesy Call

***35 Days Past Due** - Shut off notice - Hand delivered to service address.

***7 Days after Shut Off notice** is delivered - Water will be turned off. Owner will be notified. There will be a **\$100 reconnection fee** due, prior to water reconnected.

***One YEAR Past Due** -Lien on building/property - File Small Claims against owner/customer for service charges owed with associated fees and late charges plus \$500 for staff time and legal expenses.

***Two YEARS Past Due** -Turn over to collection agency.

***Two YEARS of NON~PAYMENT**- meter will be removed and owner/property manager notified that a new water and sewer connection fee will be due before water reconnected.

Residential

***Bills Past Due** - Courtesy Call

***60 Days Past Due** - Service subject to disconnection pursuant to Policy Governing of Residential Water Service for Nonpayment of Water Rates and Charges (Resolution No. 20-002)

***One YEAR Past Due** - Lien on building/property - File Small Claims against owner/customer for service charges owed with associated fees and late charges plus \$500 for staff time and legal expenses.

***Two YEARS Past Due** - Turn over to collection agency.

***Two YEARS of NON~PAYMENT** - meter will be removed and owner and property manager notified that a new water and sewer connection fee will be due before water reconnected.

Updated 10/20/2022 as per Resolution 20-002 adopted 04/28/2020

c. **Adjustment to bills - Payment Plans:** The General Manager or designee will be the only person authorized to make adjustments to a bill or enter into a payment plan.

d. **NSF (non-sufficient funds)** from any payment source will require the customer to pay all bank charges and a \$35 handling fee.

e. **Upon 2 NSF (non-sufficient funds)** within a 12-month period, automatic payment will be denied until an agreement can be reached with the General Manager or designee.

f. **Tampering with water meters** or turning meters on after being turned off for non-payment may result in a customer fine of \$200 and a reconnection fee of \$100 which must be paid with all outstanding service charges before water will be turned on unless an agreement is made with the General Manager or designee.

g. **Service Charge Discount** may be available for any customer that verifies they

are over the age of 62 and have a combined income of less than \$24,000 annually. Customers who qualify may receive a (\$30) credit which can be used to decrease their monthly service charge. A service credit will only be authorized if water usage is below (10) units (7,500 gallons) in a given month, the service charge discount will be voided for that month if customer uses (11) units of water or above.

Updated 09/22/2022 as per Resolution 21-012 adopted 10/16/2021