

**GARBERVILLE SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA**

**There will be a regular meeting held by the Garberville Sanitary District Board of Directors at the  
GSD District Office  
919 Redwood Dr. Garberville, CA**

**May 24, 2016  
5:00 p.m. – Open Public Session**

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 919 Redwood Dr. during normal business hours.*

**I. REGULAR MEETING CALLED TO ORDER**

**II. ESTABLISHMENT OF QUORUM**

**Rio Anderson\_\_\_, Linda Brodersen\_\_\_, Doug Bryan\_\_\_, Richard Thompson\_\_\_, Gary Wellborn\_\_\_**

**III. APPROVAL OF AGENDA - Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda.**

**IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA**

**V. CLOSED SESSION**

**A. No items for closed session**

**VI. OPEN SESSION**

**A. Board Report of action, if any, taken during closed session—No action**

**VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

*Up to fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the GSD Board. Speakers are limited to 3 minutes. The GSD Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the GSD Board does not respond to public comment at this time.*

**General Public / Community Groups**

**VIII. ANNOUNCEMENTS AND COMMUNICATIONS**

**CORRESPONDENCE:**

**County Project Referral: Southern Humboldt Community Park Draft Environmental Impact Report  
Requesting comments with any recommended conditions of approval. Pg-3**

**REPORTS AND PRESENTATIONS – Routine report of activities, operations, meetings / conferences held and/or attended by Board members, Staff, and General Manager**

**Operations Staff - Ron presentation on CRWA Conference**

**Office Staff-**

**Board Members-**

**General Manager—Ralph Emerson pg-13**





HUMBOLDT COUNTY  
 PLANNING AND BUILDING DEPARTMENT  
 CURRENT PLANNING DIVISION  
 3015 H STREET, EUREKA, CA 95501 PHONE (707) 445-7541

**RECEIVED**  
**MAY 17 2016**  
 BY: .....

**5/12/2016**

**PROJECT REFERRAL TO: Garberville CSD**

**Project Referred To The Following Agencies:**

Building Inspection Division, Public Works Land Use Division, Health and Human Services Environmental Health Division, Supervising Planner, Current Planning Division, County Counsel, Bear River Band Rohnerville Rancheria, Farm Bureau, Sheriff, Garberville CSD, Garberville FPD

**Applicant Name** Southern Humboldt Community Park Draft Environmental Impact Report **Key Parcel Number** 222-241-009 and 222-091-014

**Application (APPS#)** 6111 **Assigned Planner** Michael Richardson (707) 268-3723 **Case Number(s)** GPA-10-02, ZR-10-02, CUP-10-04, & SP-10-10

Please review the above project and provide comments with any recommended conditions of approval. To help us log your response accurately, please include a copy of this form with your correspondence.

Questions concerning this project may be directed to the assigned planner for this project between 8:30am and 5:30pm Monday through Friday.

County Zoning Ordinance allows up to 15 calendar days for a response. If no response or extension request is received by the response date, processing will proceed as proposed.

**Return Response No Later Than June 29, 2016** Planning Commission Clerk  
 County of Humboldt Planning and Building Department  
 3015 H Street  
 Eureka, CA 95501  
**E-mail:** PlanningClerk@co.humboldt.ca.us **Fax:** (707) 268-3792

**We have reviewed the above application and recommend the following (please check one):**

- Recommend Approval. The Department has no comment at this time.
- Recommend Conditional Approval. Suggested Conditions Attached.
- Applicant needs to submit additional information. List of items attached
- Recommend Denial. Attach reasons for recommended denial.
- Other Comments : \_\_\_\_\_

**AGENDA ITEM TRANSMITTAL**

TO: Humboldt County Planning Commission

FROM: Kevin Hamblin, Director of Planning and Building Department

Hearing Date	Subject	Contact
	Southern Humboldt Community Park General Plan Amendment, Zone Reclassification, Conditional Use Permit, and Special Permit	<i>Michael Richardson</i>

**PROJECT DESCRIPTION** This project would add a Public Recreation (PR) designation to the Garberville Community Plan, change the County's General Plan land use designation for the entire site to the Public Recreation (PR) designation. The current land use designation is a combination of Agricultural Rural with a 5- to 20-acre minimum lots size on 256 acres and Agricultural Lands with a 20-acre minimum lot size on 150 acres. This project would add a Public Facility (PF) Zoning designation to the Zoning Ordinance and change the zoning of 87 acres from Agriculture Exclusive (AE) to Public Facilities (PF). A Qualified (Q) zone would be added to the 318.7 acres in the AE zoning to allow for recreational uses such as ballfields in the AE areas. The current zoning is Agriculture Exclusive on all 405.7 acres. The discretionary entitlements being requested by the applicant include the following: General Plan amendment, Rezoning, Conditional Use Permit for Medium and Large Events, and a Special Permit for reduced setbacks from a wetland.

**PROJECT LOCATION:** The project is located within Humboldt County, in the Garberville Area at the intersection of Sprowel Creek Road and Camp Kimtu Road on the property known as 1144 Sprowel Creek Road.

**PRESENT PLAN LAND USE DESIGNATION:** Agricultural Rural 5 - 20 acre minimum

**PRESENT ZONING:** Agricultural Exclusive, Qualified Heavy Industrial

**Assessor Parcel Number:** 222-241-009 and 222-091-014

**APPLICANT**

Southern Humboldt Community Park  
PO Box 185  
Garberville, CA 95542  
707 923-2928

**OWNER(S)**

**AGENT**

**ENVIRONMENTAL REVIEW:**

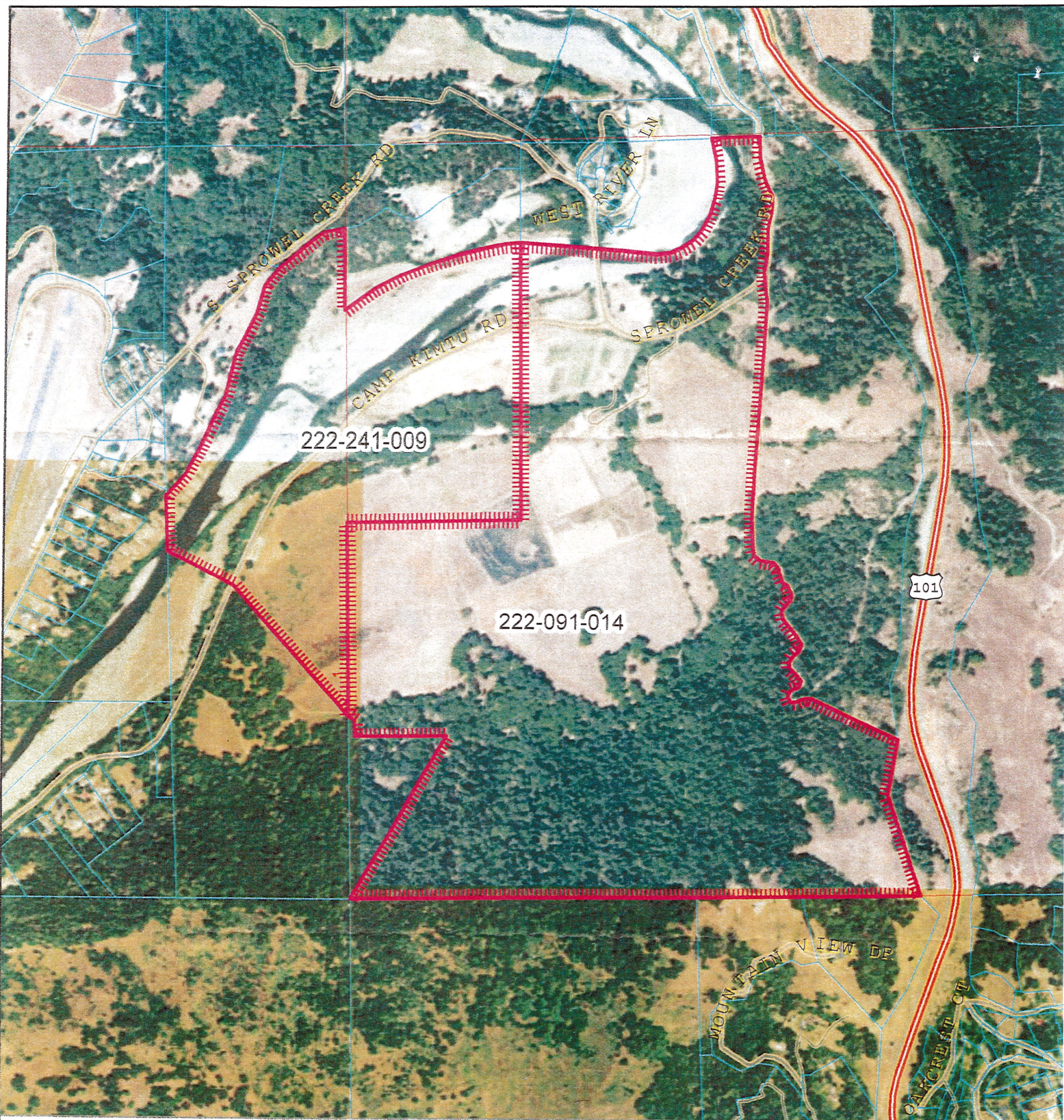
A Draft Environmental Impact Report has been prepared.

**MAJOR ISSUES:**

See attached Draft Environmental Impact Report

**STATE APPEAL STATUS:**

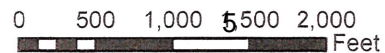
Project is NOT appealable to the California Coastal Commission



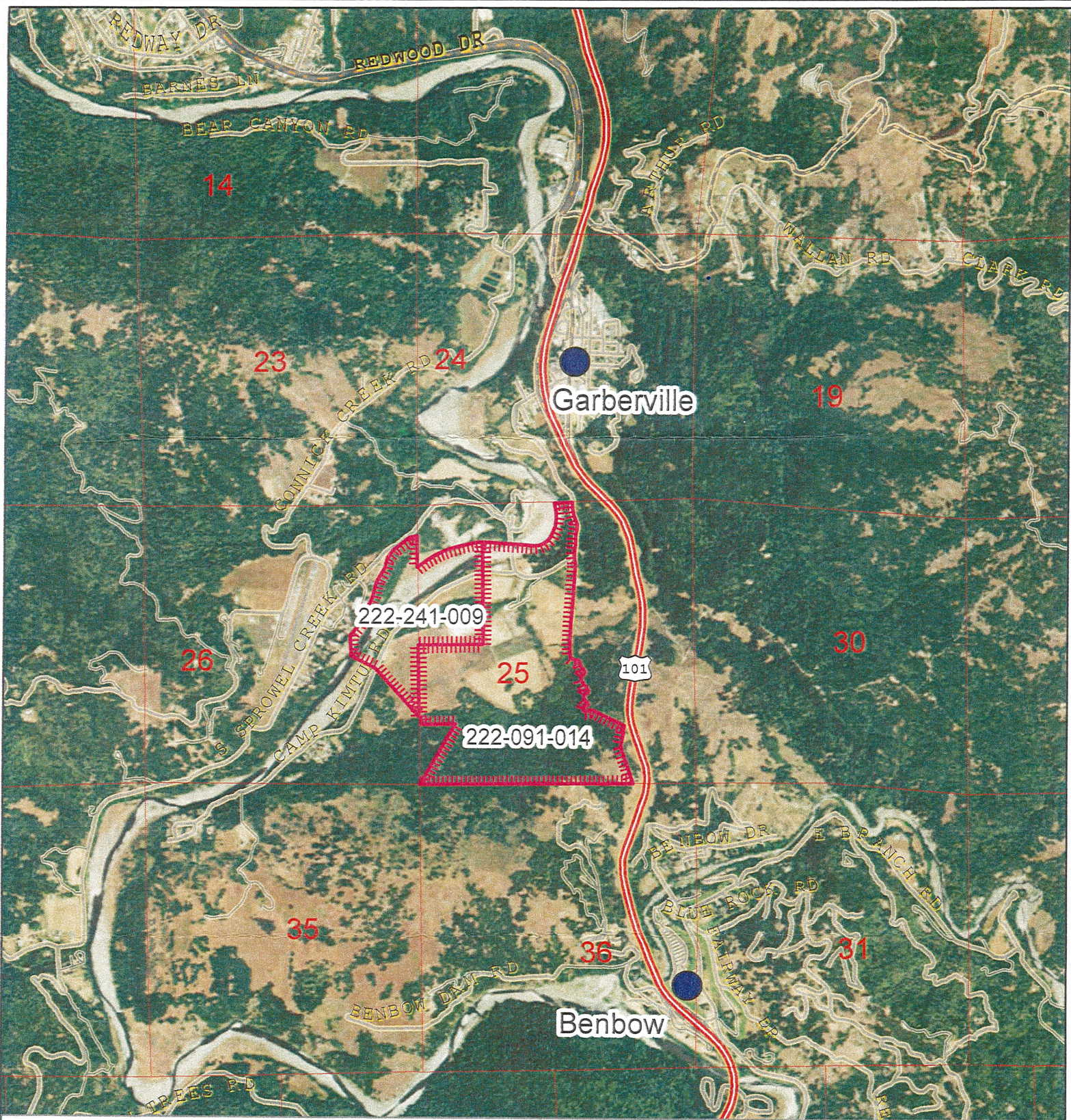
Project Area = 


### AERIAL MAP

**PROPOSED SOUTHERN HUMBOLDT COMMUNITY PARK  
 GENERAL PLAN AMENDMENT, ZONE RECLASSIFICATION,  
 CONDITIONAL USE PERMIT AND SPECIAL PERMIT  
 GARBERVILLE AREA  
 CASE NUMBERS GPA-10-02, ZR-10-02, CUP-10-04, SP-10-10  
 APN :222-241-009, 222-091-014  
 T4S R3E S25, 26 HB&M (Garberville)**



This map is intended for display purposes and should not be used for precise measurement or navigation. Data has not been completely checked for accuracy.



Project Area = 

**LOCATION MAP**

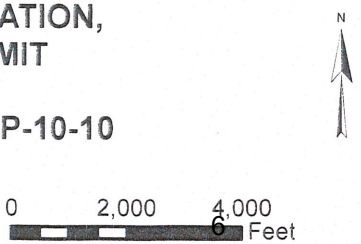
**PROPOSED SOUTHERN HUMBOLDT COMMUNITY PARK  
GENERAL PLAN AMENDMENT, ZONE RECLASSIFICATION,  
CONDITIONAL USE PERMIT AND SPECIAL PERMIT  
GARBERVILLE AREA**

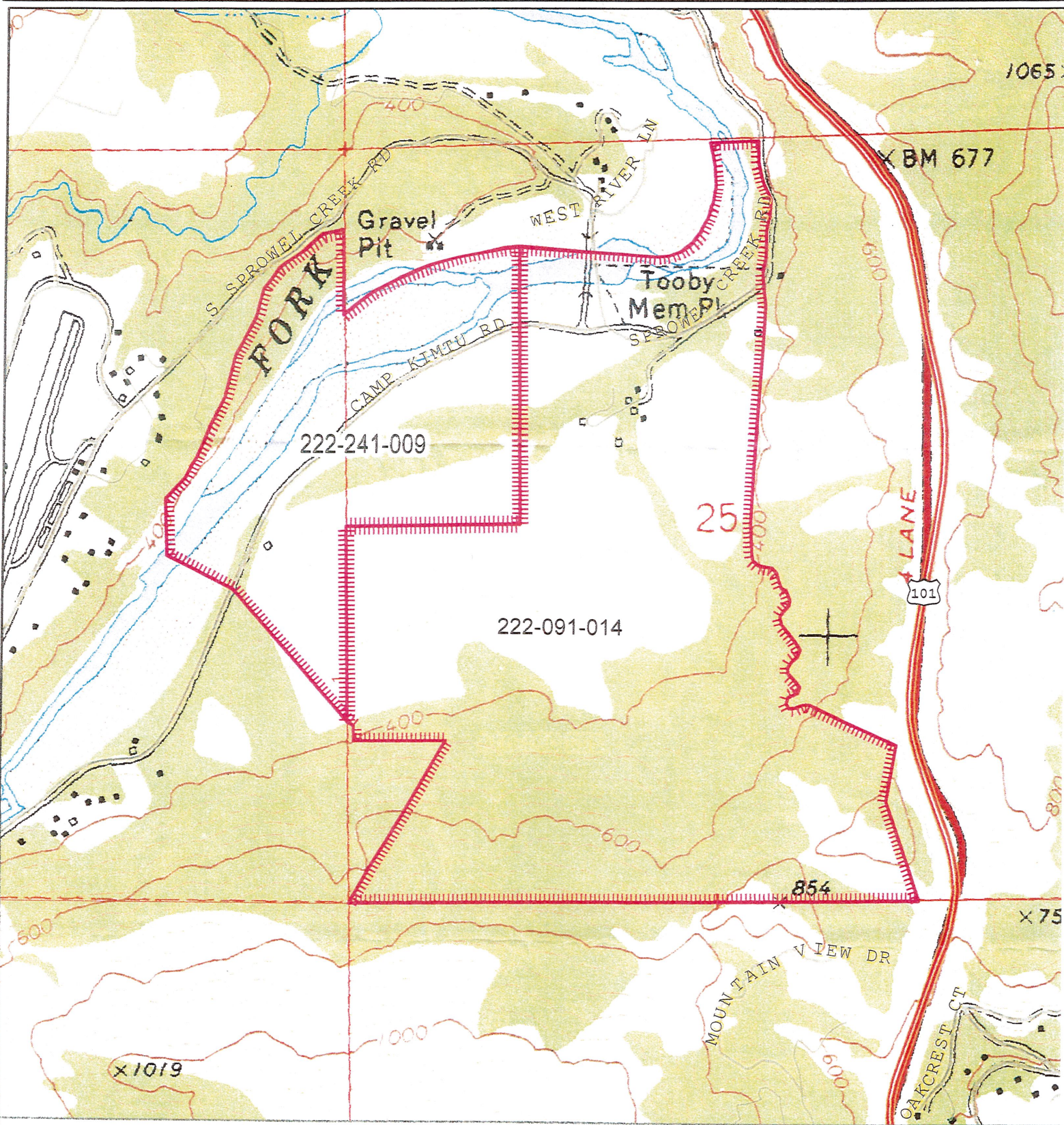
**CASE NUMBERS GPA-10-02, ZR-10-02, CUP-10-04, SP-10-10**

**APN :222-241-009, 222-091-014**

**T4S R3E S25, 26 HB&M (Garberville)**

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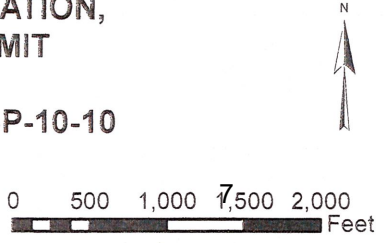




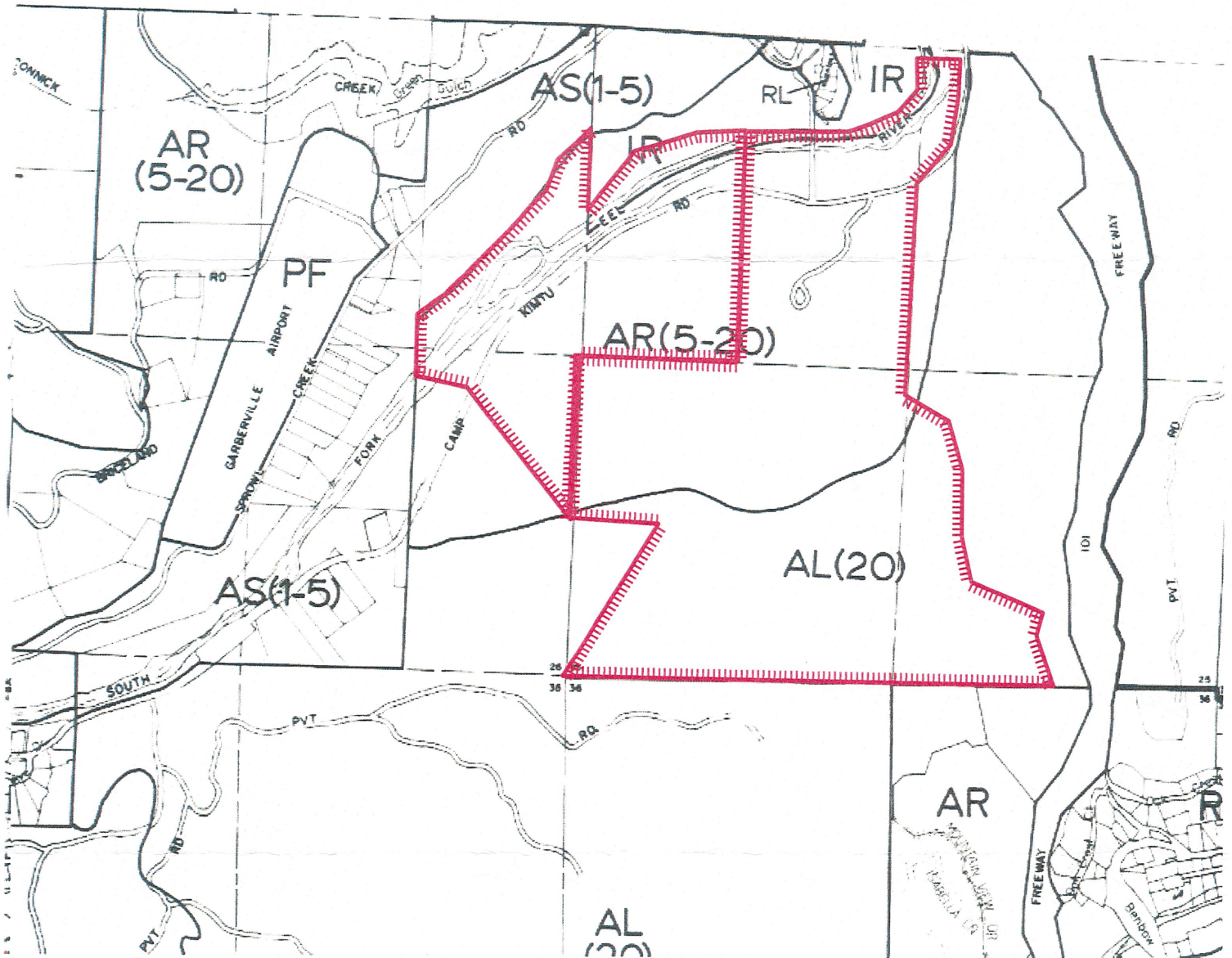
**TOPO MAP**

**PROPOSED SOUTHERN HUMBOLDT COMMUNITY PARK  
 GENERAL PLAN AMENDMENT, ZONE RECLASSIFICATION,  
 CONDITIONAL USE PERMIT AND SPECIAL PERMIT  
 GARBERVILLE AREA  
 CASE NUMBERS GPA-10-02, ZR-10-02, CUP-10-04, SP-10-10  
 APN :222-241-009, 222-091-014  
 T4S R3E S25, 26 HB&M (Garberville)**

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GARBERVILLE COMMUNITY PLAN LAND USE MAP



Project Area = 

LAND USE MAP

**PROPOSED SOUTHERN HUMBOLDT COMMUNITY PARK  
GENERAL PLAN AMENDMENT, ZONE RECLASSIFICATION,  
CONDITIONAL USE PERMIT AND SPECIAL PERMIT  
GARBERVILLE AREA**

**CASE NUMBERS GPA-10-02, ZR-10-02, CUP-10-04, SP-10-10**

**APN : 222-241-009, 222-091-014**

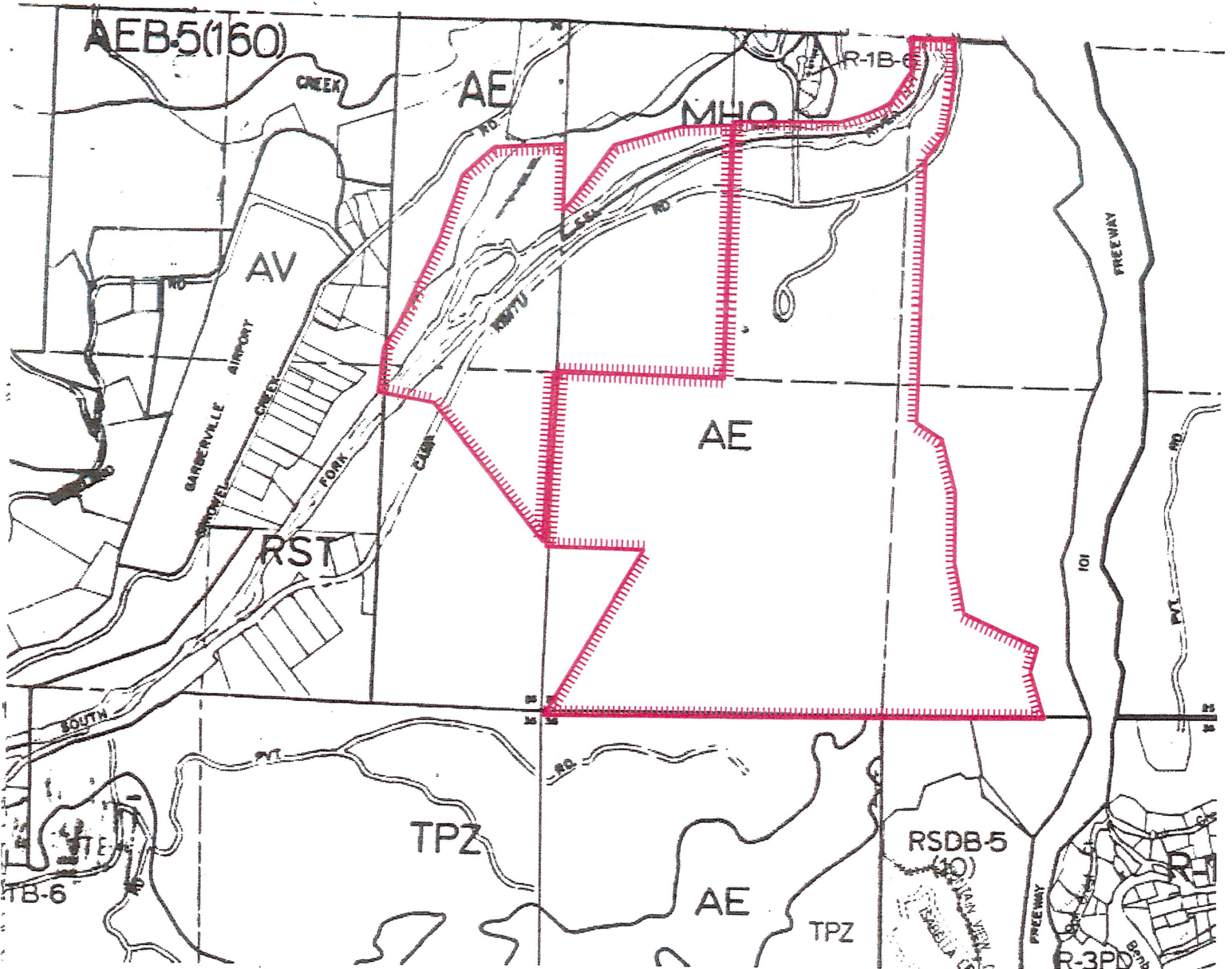
**T4S R3E S25, 26 HB&M (Garberville)**

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MAP NO. 8 TO SCALE



GARBERVILLE COMMUNITY PLAN ZONING MAP



Project Area = 

ZONING MAP

PROPOSED SOUTHERN HUMBOLDT COMMUNITY PARK  
 GENERAL PLAN AMENDMENT, ZONE RECLASSIFICATION,  
 CONDITIONAL USE PERMIT AND SPECIAL PERMIT  
 GARBERVILLE AREA

CASE NUMBERS GPA-10-02, ZR-10-02, CUP-10-04, SP-10-10

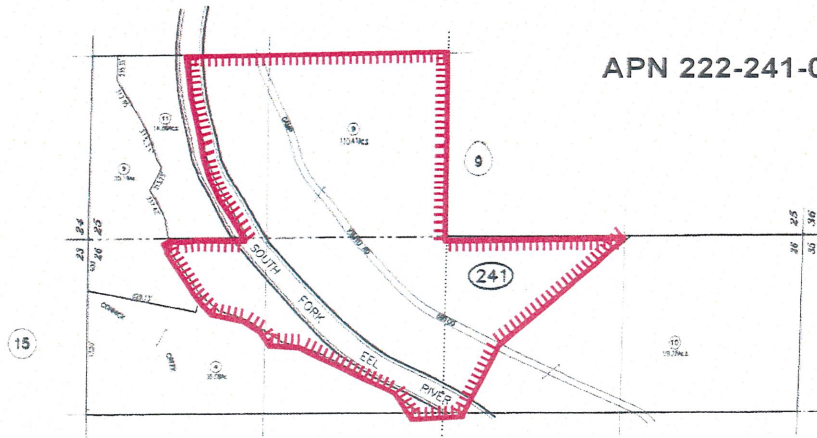
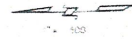
APN :222-241-009, 222-091-014

T4S R3E S25, 26 HB&M (Garberville)

This map is intended for display purposes and should not be used for precise measurement or navigation. Data has not been completely checked for accuracy.

PTN E1/2, SEC.26, T4S, R3E, H.B.& M.

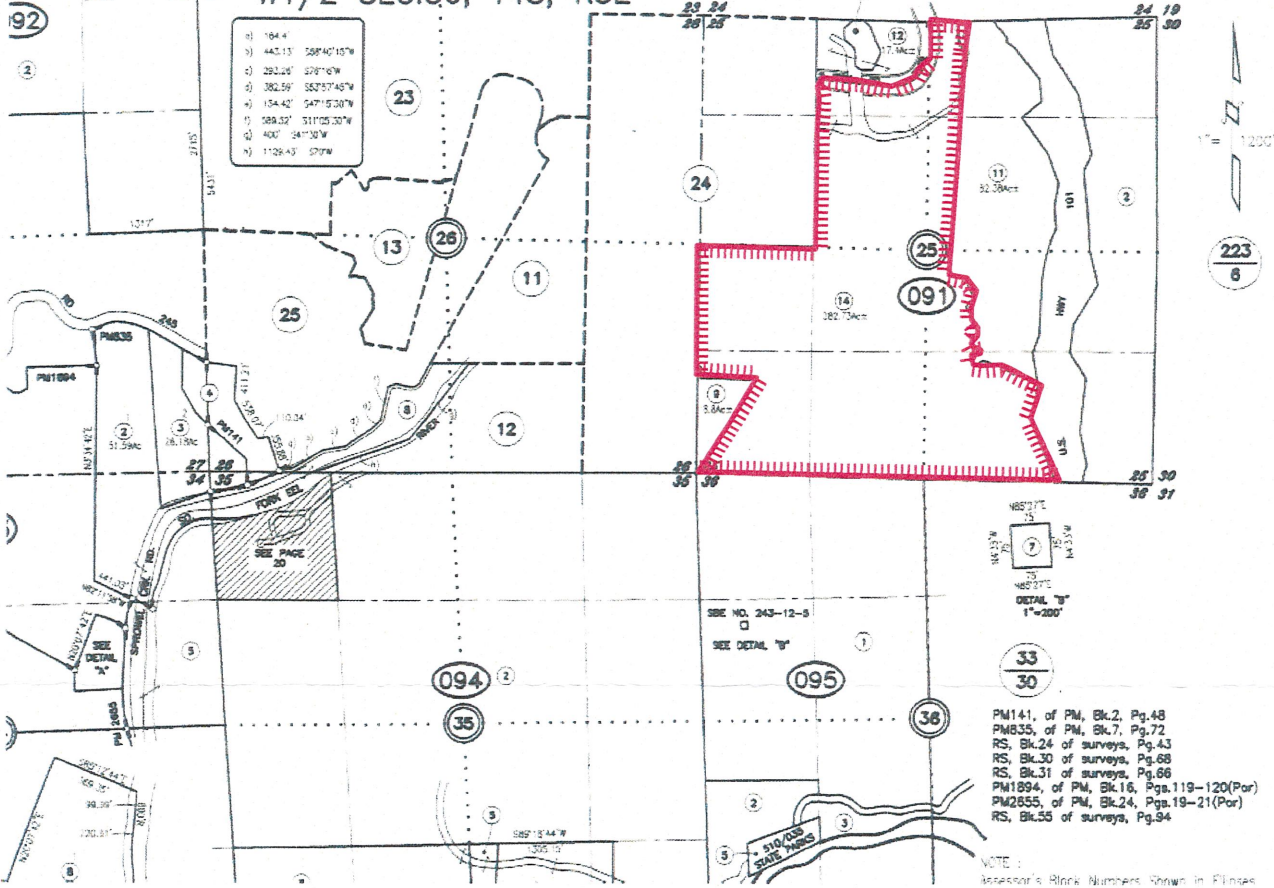
222-24



APN 222-241-009

PTNS SEC.25, 26 & 27 & 35 & N1/2 SEC.34 & W1/2 SEC.36, T4S, R3E

222-09



1)	194.4
2)	443.13' S88°40'15"W
3)	292.29' S79°1'6"W
4)	382.59' S82°57'45"W
5)	154.42' S47°15'30"W
6)	388.32' S11°05'30"W
7)	400' S41°30"W
8)	1128.43' S71°0"W

PM141, of PM, Blk.2, Pg.48  
 PM835, of PM, Blk.7, Pg.72  
 RS, Blk.24 of surveys, Pg.43  
 RS, Blk.30 of surveys, Pg.68  
 RS, Blk.31 of surveys, Pg.68  
 PM1894, of PM, Blk.16, Pgs.119-120(Por)  
 PM2655, of PM, Blk.24, Pgs.19-21(Por)  
 RS, Blk.55 of surveys, Pg.94

NOTE:  
 Assessor's Block Numbers Shown in Pink

APN 222-091-014

Project Area = 

### ASSESSOR PARCEL MAP

**PROPOSED SOUTHERN HUMBOLDT COMMUNITY PARK  
 GENERAL PLAN AMENDMENT, ZONE RECLASSIFICATION,  
 CONDITIONAL USE PERMIT AND SPECIAL PERMIT  
 GARBERVILLE AREA**

**CASE NUMBERS GPA-10-02, ZR-10-02, CUP-10-04, SP-10-10**

**APN :222-241-009, 222-091-014**

**T4S R3E S25, 26 HB&M (Garberville)**

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MAP NOT TO SCALE

**Text to be added to the Garberville Community Plan (all underlined)**

**"2770 PUBLIC RECREATION**

***"2771 Public Recreation (PR)***

1. Character: The purpose of this classification is to protect lands suitable for public recreation or resource protection and to provide open space and public lands.
2. Primary and Compatible Uses: Fish and wildlife habitat, public access facilities, resource related recreation, boating facilities, watershed management and wetland restoration, general agriculture and timber production, aquaculture, community assembly, public recreation, caretaker's residence, subordinate residential, surface mining, temporary camping, RV park, similar compatible uses.
3. Minimum Parcel Size: Adequate for proposed use under the tests of parking and setback requirements, consistent with planned uses of adjacent lands."

**Text to be added to the Zoning Ordinance (all underlined)**

**“(314-4.2 - 314-4.5 reserved for future use)**

**314-4.6 PF: PUBLIC FACILITY ZONE**

The PF zone is intended to apply to areas in which community-based uses are the desirable predominant uses. The purpose of this zoning classification is to allow a variety of civic uses and natural resource uses, including resource production, recreation, education and research, and natural resource uses.

<b>314-4.6</b>	<b>PF: PUBLIC FACILITY</b>
<b>Principal Permitted Uses</b>	
Essential services and minor utilities	
Community assembly.	
Commercial and non-commercial recreation	
Education and research.	
General Agriculture and Timber Production	
Caretakers and other incidental residence.	
<b>Uses Permitted with a Use Permit</b>	
Extensive impact civic uses, solid waste disposal.	
Any use not specifically enumerated in this Division, if it is similar to and compatible with the uses permitted in the PF zone.	
<b>Other Regulations</b>	
<b>Minimum Lot Area</b>	(None specified.)
<b>Minimum Lot Width</b>	(None specified.)
<b>Minimum Yard Setbacks*</b>	
Front	(None specified.)
Rear	(None specified.)
Side	(None specified.)
<b>Maximum Ground Coverage</b>	(None specified.)
<b>Maximum Building Height</b>	35'

\*Note: Setbacks may be modified by other provisions of this Code or State law. For example, see Section 314-22.1, “Alquist-Priolo Fault Hazard” and the “Fire Safe” Regulations at Title III, Division 11.”

# Garberville Sanitary District

PO Box 211

Garberville, CA. 95542

(707)923-9566

[remerson@garbervillesd.org](mailto:remerson@garbervillesd.org)

## GENERAL MANAGER REPORT

Date: May 24, 2016

We are still working on grant opportunities for a few areas of the District which we consider pose the greatest risk of a crisis with regard to water distribution and customer water demands. These areas are

- (1) Wallan road water tank which needs repair or replacement as well as the road needs to be repaired.
- (2) The main water distribution line between Garberville and the Meadows crosses Bear canyon which has been a problem and we have determined will be the biggest emergency if it breaks because it will be very difficult to repair and will leave many customers out of water for a substantial amount of time.
- (3) I am working on aeration for the primary treatment pond and the wastewater plant because there are not many other ways for operators to make adjustment to a pond system besides adding oxygen.
- (4) We are trying to find funding for infrastructure upgrades and new valves, meters, manholes, etc.
- (5) There are other areas of concern but do not rise to the level of imminent emergency potential.

I have instructed Jenny to assist LACO Engineering to secure grant funds because this is one of the only ways we can accomplish capital improvement projects until we pay off loans, thus making it very important.

We are making scheduling and staff adjustments to have more cross training, while providing staff support, learning more of District operations and customer relations experience.

We are in the beginning stages of updating all of our maps with actual data already collected and what is actual information determined from site visits and measurements from myself and staff. This will assist us in developing our Capital Improvement Plan and Strategic Plan for budget projections and prevention of sewer spills and water leaks.

I have set up the backflow device inspections and annual certification which is on the calendar to do all of them in one day. Garrett Walker from Sonoma will be doing the inspections.

A-Teem, electronic and programming specialists will be on site May 25<sup>th</sup> to change Wallan road tank control telemetry to wireless, thus providing an efficient way to control tank levels and flow rates. Currently we use an old buried wire which doesn't work effectively and is inconsistent.

Respectfully Submitted:

Ralph Emerson



**Garberville Sanitary District  
Register QuickReport  
April 2016**

		<b>Date</b>	<b>Num</b>	<b>Memo</b>	<b>Amount</b>
<b>1</b>	<b>101 Netlink</b>				
<b>2</b>		04/07/2016	8112	internet	-220.00
<b>3</b>	Total 101 Netlink				-220.00
<b>4</b>	<b>Best Western Motel</b>				
<b>5</b>		04/15/2016	4/15-9368	Ralph - CSDA Meeting	-176.14
<b>6</b>	Total Best Western Motel				-176.14
<b>7</b>	<b>C &amp; K Market Inc.</b>				
<b>8</b>		04/06/2016	4/6meeting	Staff Meeting	-13.56
<b>9</b>		04/06/2016	4/6-9368	staff meeting	-20.60
<b>10</b>		04/07/2016	8113	distilled water	-12.36
<b>11</b>		04/26/2016	4/26-5297	board meeting	-43.70
<b>12</b>	Total C & K Market Inc.				-90.22
<b>13</b>	<b>Canyon Springs Enterprises Inc.</b>				
<b>14</b>		04/26/2016	8131	ALPN Rd Tank Final Pmt	-22,104.19
<b>15</b>	Total Canyon Springs Enterprises Inc.				-22,104.19
<b>16</b>	<b>Capital Bank &amp; Trust</b>				
<b>17</b>		04/06/2016	31815	557880519	-1,033.24
<b>18</b>		04/06/2016	21815	025158148	-362.82
<b>19</b>		04/21/2016	90120	025158148	-335.66
<b>20</b>		04/21/2016	201120	557880519	-1,056.32
<b>21</b>	Total Capital Bank & Trust				-2,788.04
<b>22</b>	<b>Chem Quip Inc</b>				
<b>23</b>		04/01/2016	8101	Salt and Chlorine	-3,536.93
<b>24</b>	Total Chem Quip Inc				-3,536.93
<b>25</b>	<b>CITRIX</b>				
<b>26</b>		04/05/2016	04/04debit	go to meeting	-78.00
<b>27</b>	Total CITRIX				-78.00
<b>28</b>	<b>CRWA</b>				
<b>29</b>		04/05/2016	4/5-5297	Ron & Brian - Cla Val Workshop	-250.00
<b>30</b>	Total CRWA				-250.00
<b>31</b>	<b>Crystal Springs Bottled Water</b>				
<b>32</b>		04/07/2016	8114	cooler rental	-10.00
<b>33</b>	Total Crystal Springs Bottled Water				-10.00
<b>34</b>	<b>CSDA</b>				
<b>35</b>		04/29/2016	4/29-9369	Ralph - General Manager Leadership Su	-625.00
<b>36</b>	Total CSDA				-625.00
<b>37</b>	<b>CWEA</b>				
<b>38</b>		04/04/2016	0404debit	Ron - Motor Control Training	-75.00
<b>39</b>	Total CWEA				-75.00
<b>40</b>	<b>Dazey's Building Center</b>				
<b>41</b>		04/07/2016	8115	Hand truck bolts etc	-411.23
<b>42</b>		04/26/2016	8132	Saw, blades, boards etc	-499.77
<b>43</b>	Total Dazey's Building Center				-911.00
<b>44</b>	<b>EDD</b>				15

**Garberville Sanitary District**  
**Register QuickReport**  
April 2016

		<b>Date</b>	<b>Num</b>	<b>Memo</b>	<b>Amount</b>
<b>45</b>		04/06/2016	753056	499-0538-3	-544.72
<b>46</b>		04/06/2016	754056	499-0538-3	-23.25
<b>47</b>		04/21/2016	8671056	499-0538-3	-481.58
<b>48</b>		04/21/2016	8672056	499-0538-3	-6.51
<b>49</b>	Total EDD				-1,056.06
<b>50</b>	<b>Fluentstream Tech.</b>				
<b>51</b>		04/02/2016	04/02debit	phone system	-114.51
<b>52</b>	Total Fluentstream Tech				-114.51
<b>53</b>	<b>Garberville Rotary</b>				
<b>54</b>		04/01/2016	8102	Quarterly Lunches 1/2016-3/2016	-180.00
<b>55</b>	Total Garberville Rotary				-180.00
<b>56</b>	<b>IRS</b>				
<b>57</b>		04/06/2016	247886	68-0296323	-3,078.78
<b>58</b>		04/21/2016	2040344	68-0296323	-2,748.88
<b>59</b>	Total IRS				-5,827.66
<b>60</b>	<b>Jamie Corsetti, CPA</b>				
<b>61</b>		04/07/2016	8116	Monthly Accounting	-562.50
<b>62</b>	Total Jamie Corsetti, CPA				-562.50
<b>63</b>	<b>Just Rent It, LLC</b>				
<b>64</b>		04/07/2016	8117	Concrete Saw and blades - Rental	-55.62
<b>65</b>	Total Just Rent It, LLC				-55.62
<b>66</b>	<b>Megan Swaffar</b>				
<b>67</b>		04/07/2016	8118	Leased area at Hurlbutt Tank	-600.00
<b>68</b>	Total Megan Swaffar				-600.00
<b>69</b>	<b>NAPA</b>				
<b>70</b>		04/07/2016	8119	gas can	-33.24
<b>71</b>	Total NAPA				-33.24
<b>72</b>	<b>Nilsen Feed &amp; Garden</b>				
<b>73</b>		04/11/2016	4/11-9368	clay for WWTP	-28.25
<b>74</b>	Total Nilsen Feed & Garden				-28.25
<b>75</b>	<b>North Coast Laboratories Ltd.</b>				
<b>76</b>		04/07/2016	8120	Monitoring	-120.00
<b>77</b>		04/26/2016	8133	monitoring	-420.00
<b>78</b>	Total North Coast Laboratories Ltd.				-540.00
<b>79</b>	<b>PG&amp;E</b>				
<b>80</b>		04/01/2016	8103	Utilities	-3,953.35
<b>81</b>	Total PG&E				-3,953.35
<b>82</b>	<b>Pitney Bowes INC.</b>				
<b>83</b>		04/07/2016	8121	postage meter rental	-81.01
<b>84</b>	Total Pitney Bowes INC.				-81.01
<b>85</b>	<b>QuickBooks</b>				
<b>86</b>		04/12/2016	4/12QB	QuickBooks Payroll Annual	-519.00
<b>87</b>	Total QuickBooks				-519.00
<b>88</b>	<b>Recology Humboldt County</b>				16



**Garberville Sanitary District**  
**Register QuickReport**  
April 2016

	<b>Date</b>	<b>Num</b>	<b>Memo</b>	<b>Amount</b>
<b>89</b>	04/07/2016	8122	trash bin	-17.38
<b>90</b>	Total Recology Humboldt County			-17.38
<b>91</b>	<b>Redway True Value</b>			
<b>92</b>	04/26/2016	8134	Health & Safety Signs and red paint	-34.33
<b>93</b>	Total Redway True Value			-34.33
<b>94</b>	<b>Redwood Merchant Services</b>			
<b>95</b>	04/04/2016	4/4ach	3/16 bank card fees	-52.65
<b>96</b>	04/30/2016	4/16crcdfee	4/16 Cr Card fees	-46.09
<b>97</b>	Total Redwood Merchant Services			-98.74
<b>98</b>	<b>RENNER</b>			
<b>99</b>	04/11/2016	4/11ach	Fuel	-827.55
<b>100</b>	Total RENNER			-827.55
<b>101</b>	<b>Ruiz Ricardo</b>			
<b>102</b>	04/05/2016	8111	3/16 meter reading miles	-19.60
<b>103</b>	Total Ruiz Ricardo			-19.60
<b>104</b>	<b>Rural Community Assistance Program</b>			
<b>105</b>	04/01/2016	4/1deb	6200-GSD-02- ALPN Rd Tank	-4,717.81
<b>106</b>	Total Rural Community Assistance Program			-4,717.81
<b>107</b>	<b>SDRMA</b>			
<b>108</b>	04/07/2016	8123	medical	-3,705.66
<b>109</b>	04/26/2016	8135	Property Liab Insurance Additions - Prore	-686.21
<b>110</b>	Total SDRMA			-4,391.87
<b>111</b>	<b>Sentry III Center</b>			
<b>112</b>	04/01/2016	8104	4/16rent	-835.00
<b>113</b>	Total Sentry III Center			-835.00
<b>114</b>	<b>Shop Smart</b>			
<b>115</b>	04/20/2016	4/20-9368	staff meeting	-16.65
<b>116</b>	Total Shop Smart			-16.65
<b>117</b>	<b>Sylvandale Gardens</b>			
<b>118</b>	04/27/2016	4/27-9368	Mulch for SWTP	-51.84
<b>119</b>	04/28/2016	4/28-9368	Mulch for SWTP	-69.12
<b>120</b>	Total Sylvandale Gardens			-120.96
<b>121</b>	<b>Umpqua Bank</b>			
<b>122</b>	04/20/2016	4/20ach	3/16 bank fees	-119.41
<b>123</b>	Total Umpqua Bank			-119.41
<b>124</b>	<b>Wells Fargo</b>			
<b>125</b>	04/26/2016	8136	Copier	-90.72
<b>126</b>	Total Wells Fargo			-90.72
<b>127</b>	<b>WYCKOFF'S</b>			
<b>128</b>	04/07/2016	8124	Parts	-62.65
<b>129</b>	Total WYCKOFF'S			-62.65
<b>130</b>	<b>Arreguin, Daniel J</b>			
<b>131</b>	04/05/2016	8105		-1,505.89
<b>132</b>	04/20/2016	8125		-1,166.00

**Garberville Sanitary District  
 Register QuickReport  
 April 2016**

	<b>Date</b>	<b>Num</b>	<b>Memo</b>	<b>Amount</b>
<del>133</del> Total Arreguin, Daniel J				-2,671.89
<del>134</del> <b>Copenhafer, Ronald</b>				
<del>135</del>	04/05/2016	8106		-1,736.08
<del>136</del>	04/20/2016	8126		-1,393.51
<del>137</del> Total Copenhafer, Ronald				-3,129.59
<del>138</del> <b>Emerson, Ralph K</b>				
<del>139</del>	04/05/2016	8107		-2,100.51
<del>140</del>	04/20/2016	8127		-2,100.52
<del>141</del> Total Emerson, Ralph K				-4,201.03
<del>142</del> <b>Miller, Brian A</b>				
<del>143</del>	04/05/2016	8108		-1,205.87
<del>144</del>	04/20/2016	8128		-1,402.03
<del>145</del> Total Miller, Brian A				-2,607.90
<del>146</del> <b>Ruiz, Ricardo</b>				
<del>147</del>	04/05/2016	8109		-342.94
<del>148</del>	04/20/2016	8129		-96.02
<del>149</del> Total Ruiz, Ricardo				-438.96
<del>150</del> <b>Stillwell, Christina</b>				
<del>151</del>	04/05/2016	8110		-1,288.36
<del>152</del>	04/20/2016	8130		-1,126.08
<del>153</del> Total Stillwell, Christina				-2,414.44
<del>154</del> <b>TOTAL</b>				<b>-71,232.20</b>

## Garberville Sanitary District Balance Sheet Prev Year Comparison

As of April 30, 2016

		Apr 30, 16	Jun 30, 15	\$ Change
<b>1</b>	<b>ASSETS</b>			
<b>2</b>	<b>Current Assets</b>			
<b>3</b>	<b>Checking/Savings</b>			
<b>4</b>	1005 · Umpqua Checking- Operating	89,771.87	597,740.40	(507,968.53)
<b>5</b>	1006 · Umpqua System Reserve - Water	72,550.22	64,931.51	7,618.71
<b>6</b>	1007 · Umpqua System Reserve - Sewer	75,109.30	70,083.81	5,025.49
<b>7</b>	1011 · Water Enterprise Fund	46,165.81	46,025.32	140.49
<b>8</b>	1030 · County Treasury - Sewer Reserve	331,427.22	317,179.68	14,247.54
<b>9</b>	1031 · County Treasury - Water Reserve	235,631.25	5,261.76	230,369.49
<b>10</b>	1040 · Petty Cash	49.51	49.51	0.00
<b>11</b>	1050 · Cash Drawer	186.56	200.00	(13.44)
<b>12</b>	<b>Total Checking/Savings</b>	<b>850,891.74</b>	<b>1,101,471.99</b>	<b>(250,580.25)</b>
<b>13</b>	<b>Accounts Receivable</b>			
<b>14</b>	11000 · Accounts Receivable - Other	415.00	415.00	0.00
<b>15</b>	<b>Total Accounts Receivable</b>	<b>415.00</b>	<b>415.00</b>	<b>0.00</b>
<b>16</b>	<b>Other Current Assets</b>			
<b>17</b>	1100 · Accounts Receivable	82,007.12	106,200.11	(24,192.99)
<b>18</b>	1110 · Accts Receivable Over Payments	(1,694.88)	0.00	(1,694.88)
<b>19</b>	1315 · Water Grant Receivable	0.00	39,909.83	(39,909.83)
<b>20</b>	1500 · Prepaid Insurance	6,219.20	13,090.62	(6,871.42)
<b>21</b>	1501 · Prepaid Workers Comp	4,246.23	25,443.76	(21,197.53)
<b>22</b>	1502 · Prepaid Expenses	568.00	3,408.00	(2,840.00)
<b>23</b>	1510 · Prepaid Licenses and Permits	3,256.16	0.00	3,256.16
<b>24</b>	1550 · Allowance for Doubtful Accounts	(5,000.00)	(5,000.00)	0.00
<b>25</b>	<b>Total Other Current Assets</b>	<b>89,601.83</b>	<b>183,052.32</b>	<b>(93,450.49)</b>
<b>26</b>	<b>Total Current Assets</b>	<b>940,908.57</b>	<b>1,284,939.31</b>	<b>(344,030.74)</b>
<b>27</b>	<b>Fixed Assets</b>			
<b>28</b>	CIP - Alderpoint Tank (Water)	0.00	343,609.12	(343,609.12)
<b>29</b>	DWTP (Water) 2015	4,968,104.88	4,968,104.88	0.00
<b>30</b>	Tobin Well Project 2014	40,189.31	40,189.31	0.00
<b>31</b>	<b>Alderpoint Tank Project (Water)</b>	<b>671,516.84</b>	<b>0.00</b>	<b>671,516.84</b>
<b>32</b>	<b>Collection Facilities</b>			
<b>33</b>	Cost - Coll Fac	44,170.59	44,170.59	0.00
<b>34</b>	Cost - IP 2000	2,029,949.22	2,029,949.22	0.00
<b>35</b>	Cost - Lines	2,080,180.29	2,100,202.29	(20,022.00)
<b>36</b>	<b>Total Collection Facilities</b>	<b>4,154,300.10</b>	<b>4,174,322.10</b>	<b>(20,022.00)</b>
<b>37</b>	<b>Melville Project Lines 2015</b>	<b>59,612.79</b>	<b>0.00</b>	<b>59,612.79</b>
<b>38</b>	Land - Sewer	129,810.68	129,810.68	0.00
<b>39</b>	Land - Water	88,698.62	88,698.62	0.00
<b>40</b>	<b>Office Equipment</b>	<b>30,662.28</b>	<b>29,320.16</b>	<b>1,342.12</b>
<b>41</b>	<b>Equipment</b>	<b>158,306.60</b>	<b>73,456.04</b>	<b>84,850.56</b>
<b>42</b>	Sewer Project - 2011	2,792,451.91	2,792,451.91	0.00
<b>43</b>	<b>Sewer Treatment Facilities</b>			

**Garberville Sanitary District**  
**Balance Sheet Prev Year Comparison**  
**As of April 30, 2016**

			Apr 30, 16	Jun 30, 15	\$ Change
44	<b>Cost - Equipment</b>		<b>8,069.38</b>	<b>3,381.24</b>	<b>4,688.14</b>
45	Cost -Sewer Plant		488,193.00	488,193.00	0.00
46	Sewer Treatment Facilities - Other		4,500.00	4,500.00	0.00
47	<b>Total Sewer Treatment Facilities</b>		<b>500,762.38</b>	<b>496,074.24</b>	<b>4,688.14</b>
48	Vehicles		48,023.52	48,023.52	0.00
49	Water Easements & Intangibles		177,397.11	177,397.11	0.00
50	<b>MSR/SOI and Annexation Project</b>		<b>157,283.08</b>	<b>155,451.96</b>	<b>1,831.12</b>
51	Water System		133,382.22	153,405.22	(20,023.00)
52	<b>SWTP Office</b>		<b>19,740.96</b>	<b>0.00</b>	<b>19,740.96</b>
53	Accumulated Depreciation-Water		(783,241.56)	(518,853.26)	(264,388.30)
54	Accumulated Depreciation-Sewer		(1,441,357.76)	(1,304,226.06)	(137,131.70)
55	<b>Total Fixed Assets</b>		<b>11,905,643.96</b>	<b>11,847,235.55</b>	<b>58,408.41</b>
56	<b>TOTAL ASSETS</b>		<b>12,846,552.53</b>	<b>13,132,174.86</b>	<b>(285,622.33)</b>
57	<b>LIABILITIES &amp; EQUITY</b>				
58	<b>Liabilities</b>				
59	Current Liabilities				
60	Accounts Payable				
61	2000 · Accounts Payable		19,750.26	246,187.16	(226,436.90)
62	Total Accounts Payable		19,750.26	246,187.16	(226,436.90)
63	Other Current Liabilities				
64	*Accounts Payable		2,520.00	1,460.50	1,059.50
65	2205 · Accrued Simple		276.92	2.50	274.42
66	2230 · Accrued Vacation		19,345.13	19,345.13	0.00
67	2250 · Loans Payable - Current Portion		78,918.27	78,918.27	0.00
68	Total Other Current Liabilities		101,060.32	99,726.40	1,333.92
69	Total Current Liabilities		120,810.58	345,913.56	(225,102.98)
70	Long Term Liabilities				
71	2500 · N/P - SWRCB		191,123.20	212,954.55	(21,831.35)
72	2605 · RCAC Loan #6200-GSD-02		227,712.10	0.00	227,712.10
73	2655 · Lease Payable - Copier		3,584.93	4,298.16	(713.23)
74	2700 · SRF Loan - Water		1,379,471.00	1,379,471.00	0.00
75	2800 · Municipal Fin.Corp. WWTP CCOs		0.00	33,235.65	(33,235.65)
76	2900 · Less Current Portion		(78,918.27)	(78,918.27)	0.00
77	Total Long Term Liabilities		1,722,972.96	1,551,041.09	171,931.87
78	<b>Total Liabilities</b>		<b>1,843,783.54</b>	<b>1,896,954.65</b>	<b>(53,171.11)</b>
79	<b>Equity</b>				
80	3000 · Contributed Capital		6,129,491.75	6,129,491.75	0.00
81	3100 · Retained Earnings		5,105,728.46	4,409,400.83	696,327.63
82	3200 · Prior Period Adjustment		2,960.00	(5,512.28)	8,472.28
83	Net Income		(235,411.22)	701,839.91	(937,251.13)
84	Total Equity		11,002,768.99	11,235,220.21	(232,451.22)
85	<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>12,846,552.53</b>	<b>13,132,174.86</b>	<b>(285,622.33)</b>

**Garberville Sanitary District  
Statement of Cash Flows  
July 2015 through April 2016**

		<b>Jul '15 - Apr 16</b>
<b>1</b>	<b>OPERATING ACTIVITIES</b>	
<b>2</b>	Net Income	(235,411.22)
<b>3</b>	Adjustments to reconcile Net Income	
<b>4</b>	to net cash provided by operations:	
<b>5</b>	1100 · Accounts Receivable	24,192.99
<b>6</b>	1110 · Accts Receivable Over Payments	1,694.88
<b>7</b>	1500 · Prepaid Insurance	6,871.42
<b>8</b>	1501 · Prepaid Workers Comp	21,197.53
<b>9</b>	1502 · Prepaid Expenses	2,840.00
<b>10</b>	1510 · Prepaid Licenses and Permits	(3,256.16)
<b>11</b>	2000 · Accounts Payable	(226,436.90)
<b>12</b>	*Accounts Payable	1,059.50
<b>13</b>	2205 · Accrued Simple	274.42
<b>14</b>	<b>Net cash provided by Operating Activities</b>	<b>(406,973.54)</b>
<b>15</b>	<b>INVESTING ACTIVITIES</b>	
<b>16</b>	1315 · Water Grant Receivable	39,909.83
<b>17</b>	CIP - Alderpoint Tank (Water)	343,609.12
<b>18</b>	Melville Project Lines 2015	(59,612.79)
<b>19</b>	MSR/SOI and Annexation Project	(1,831.12)
<b>20</b>	Collection Facilities:Cost - Lines	20,022.00
<b>21</b>	Office Equipment	(1,342.12)
<b>22</b>	Equipment	(84,850.56)
<b>23</b>	Sewer Treatment Facilities:Cost - Equipmer	(4,688.14)
<b>24</b>	Water System	20,023.00
<b>25</b>	Accumulated Depreciation-Water	264,388.30
<b>26</b>	Accumulated Depreciation-Sewer	137,131.70
<b>27</b>	Alderpoint Tank Project (Water)	(671,516.84)
<b>28</b>	SWTP Office	(19,740.96)
<b>29</b>	<b>Net cash provided by Investing Activities</b>	<b>(18,498.58)</b>
<b>30</b>	<b>FINANCING ACTIVITIES</b>	
<b>31</b>	2500 · N/P - SWRCB	(21,831.35)
<b>32</b>	2605 · RCAC Loan #6200-GSD-02	227,712.10
<b>33</b>	2655 · Lease Payable - Copier	(713.23)
<b>34</b>	2800 · Municipal Fin.Corp. WWTP CCOs	(33,235.65)
<b>35</b>	3100 · Retained Earnings	(5,512.28)
<b>36</b>	3200 · Prior Period Adjustment	8,472.28
<b>37</b>	<b>Net cash provided by Financing Activities</b>	<b>174,891.87</b>
<b>38</b>	<b>Net cash increase for period</b>	<b>(250,580.25)</b>
<b>39</b>	<b>Cash at beginning of period</b>	<b>1,101,471.99</b>
<b>40</b>	<b>Cash at end of period</b>	<b>850,891.74</b>

**Garberville Sanitary District**  
**Statement of Revenue and Expense**  
For the One and Tenth Months Ended April 30, 2016

		Total Water		Total Sewer	
		Apr 16	Jul '15 - Apr 16	Apr 16	Jul '15 - Apr 16
<b>1</b>	<b>Ordinary Revenue/Expense</b>				
<b>2</b>	<b>Revenue</b>				
<b>3</b>	<b>Water Charges</b>				
<b>4</b>	<b>4100 · Residential</b>	21,191.71	220,708.03	0.00	0.00
<b>5</b>	<b>4110 · Commercial</b>	17,476.56	174,729.12	0.00	0.00
<b>6</b>	<b>Total Water Charges</b>	38,668.27	395,437.15	0.00	0.00
<b>7</b>	<b>4200 · Sewer Charges</b>	0.00	0.00	29,723.36	303,959.54
<b>8</b>	<b>4300 · Connection Fees</b>	0.00	8,600.00	0.00	6,000.00
<b>9</b>	<b>4650 · Late Charges</b>	212.50	1,845.00	212.50	1,875.00
<b>10</b>	<b>4700 · Other Operating Revenue</b>	3,579.32	3,721.82	17.50	147.01
<b>11</b>	<b>Total Revenue</b>	42,460.09	409,603.97	29,953.36	311,981.55
<b>12</b>	<b>Gross Revenue</b>	<b>42,460.09</b>	<b>409,603.97</b>	<b>29,953.36</b>	<b>311,981.55</b>
<b>13</b>	<b>Expense</b>				
<b>14</b>	<b>Administrative and General</b>				
<b>15</b>	<b>5005 · Bad Debts</b>	0.00	1,500.00	0.00	1,500.00
<b>16</b>	<b>5010 · Bank Charges</b>				
<b>17</b>	<b>5012 · Merchant Account Fees</b>	40.41	593.63	40.42	593.74
<b>18</b>	<b>5010 · Bank Charges - Other</b>	0.00	424.75	0.00	424.51
<b>19</b>	<b>Total 5010 · Bank Charges</b>	40.41	1,018.38	40.42	1,018.25
<b>20</b>	<b>5020 · Directors Fees</b>	0.00	475.00	0.00	475.00
<b>21</b>	<b>5030 · Dues and Memberships</b>	0.00	1,275.32	0.00	1,275.33
<b>22</b>	<b>5035 · Education and Training</b>	600.00	1,742.40	350.00	1,056.39
<b>23</b>	<b>Insurance</b>				
<b>24</b>	<b>5040 · Liability</b>	868.32	5,234.97	673.88	5,090.45
<b>25</b>	<b>5050 · Workers' Comp</b>	1,143.96	12,038.59	984.53	8,608.41
<b>26</b>	<b>5055 · Health</b>				
<b>27</b>	<b>5055.1 · Employee Portion</b>	(614.43)	(5,254.06)	(558.57)	(4,951.21)
<b>28</b>	<b>5055 · Health - Other</b>	2,082.08	17,481.80	2,082.07	17,481.76
<b>29</b>	<b>Total 5055 · Health</b>	1,467.65	12,227.74	1,523.50	12,530.55
<b>30</b>	<b>Total Insurance</b>	3,479.93	29,501.30	3,181.91	26,229.41
<b>31</b>	<b>5060 · Licenses, Permits, and Fees</b>	210.00	3,316.31	1,418.08	15,467.84
<b>32</b>	<b>5065 · Auto</b>	70.04	1,379.43	70.06	1,379.45
<b>33</b>	<b>5080 · Office Expense</b>	295.22	2,610.77	295.25	2,630.92
<b>34</b>	<b>5085 · Outside Services</b>	157.69	3,205.91	157.69	3,150.24
<b>35</b>	<b>5090 · Payroll Taxes</b>	1,005.83	12,324.52	841.76	8,701.02
<b>36</b>	<b>5100 · Postage</b>	40.50	1,267.58	40.51	1,261.24
<b>37</b>	<b>5110 · Professional Fees</b>	729.65	19,144.15	729.65	15,815.68
<b>38</b>	<b>5120 · Property Taxes</b>	0.00	12.00	0.00	0.00
<b>39</b>	<b>5125 · Repairs and Maintenance</b>	134.23	134.23	134.23	134.23
<b>40</b>	<b>5130 · Rents</b>	1,017.50	4,740.00	417.50	4,140.00
<b>41</b>	<b>5135 · Retirement</b>	646.10	3,714.47	329.30	2,380.75
<b>42</b>	<b>5137 · Supplies</b>	26.57	1,025.25	26.60	1,036.65

**Garberville Sanitary District**  
**Statement of Revenue and Expense**  
For the One and Tenth Months Ended April 30, 2016

		Total Water		Total Sewer	
		Apr 16	Jul '15 - Apr 16	Apr 16	Jul '15 - Apr 16
43	5140 · Telephone	291.17	2,052.26	291.19	2,267.84
44	5145 · Tools	245.84	3,121.39	245.88	3,796.21
45	5150 · Travel and Meetings	135.32	788.50	135.33	463.91
46	5155 · Utilities	64.19	959.84	64.20	959.92
47	5160 · Wages	6,175.63	58,014.83	5,724.73	54,826.28
48	<b>Total Administrative and General</b>	<b>15,365.82</b>	<b>153,323.84</b>	<b>14,494.29</b>	<b>149,966.56</b>
49	Sewage Collection				
50	6010 · Fuel	0.00	0.00	233.09	2,280.75
51	6030 · Repairs and Maintenance	0.00	0.00	0.00	4,346.30
52	6040 · Supplies	0.00	0.00	10.20	1,058.49
53	6050 · Utilities	0.00	0.00	312.77	3,691.69
54	6060 · Wages				
55	6065 · Wages - Overtime Sewer Coll	0.00	0.00	84.00	1,048.50
56	6060 · Wages - Other	0.00	0.00	1,227.00	14,559.50
57	Total 6060 · Wages	0.00	0.00	1,311.00	15,608.00
58	<b>Total Sewage Collection</b>	<b>0.00</b>	<b>0.00</b>	<b>1,867.06</b>	<b>26,985.23</b>
59	Sewage Treatment				
60	6075 · Fuel	0.00	0.00	233.09	2,518.64
61	6080 · Monitoring	0.00	0.00	445.00	18,877.10
62	6100 · Repairs and Maintenance	0.00	0.00	347.64	10,556.41
63	6110 · Supplies	0.00	0.00	22.56	3,077.81
64	6120 · Utilities	0.00	0.00	894.02	9,694.34
65	6130 · Wages				
66	6135 · Wages - Overtime Sewer Tre	0.00	0.00	94.50	606.00
67	6130 · Wages - Other	0.00	0.00	3,861.00	28,626.00
68	Total 6130 · Wages	0.00	0.00	3,955.50	29,232.00
69	<b>Total Sewage Treatment</b>	<b>0.00</b>	<b>0.00</b>	<b>5,897.81</b>	<b>73,956.30</b>
70	Water Trans and Distribution				
71	7075 · Fuel	233.09	2,424.72	0.00	0.00
72	7090 · Repairs and Maintenance	948.32	13,236.62	0.00	0.00
73	7100 · Supplies	10.20	1,885.32	0.00	0.00
74	7110 · Utilities	398.13	5,492.15	0.00	0.00
75	7120 · Wages				
76	7125 · Wages - Overtime Water Tra	201.00	3,562.50	0.00	0.00
77	7120 · Wages - Other	2,166.00	28,170.00	0.00	0.00
78	Total 7120 · Wages	2,367.00	31,732.50	0.00	0.00
79	<b>Total Water Trans and Distribution</b>	<b>3,956.74</b>	<b>54,771.31</b>	<b>0.00</b>	<b>0.00</b>
80	Water Treatment				
81	7020 · Fuel	233.09	2,280.68	0.00	0.00
82	7010 · Monitoring	130.00	2,709.97	0.00	0.00
83	7030 · Repairs and Maintenance	1,625.96	5,689.91	0.00	0.00
84	7040 · Supplies	10.20	9,560.01	0.00	0.00

**Garberville Sanitary District**  
**Statement of Revenue and Expense**  
For the One and Tenth Months Ended April 30, 2016

		Total Water		Total Sewer	
		Apr 16	Jul '15 - Apr 16	Apr 16	Jul '15 - Apr 16
85	7050 · Utilities	2,348.10	28,257.99	0.00	0.00
86	7060 · Wages				
87	7065 · Wages - Overtime Water Tre	220.50	5,189.00	0.00	0.00
88	7060 · Wages - Other	3,844.00	44,426.00	0.00	0.00
89	Total 7060 · Wages	4,064.50	49,615.00	0.00	0.00
90	Total Water Treatment	<b>8,411.85</b>	<b>98,113.56</b>	<b>0.00</b>	<b>0.00</b>
91	Total Expense	<b>27,734.41</b>	<b>306,208.71</b>	<b>22,259.16</b>	<b>250,908.09</b>
92	Net Ordinary Revenue	<b>14,725.68</b>	<b>103,395.26</b>	<b>7,694.20</b>	<b>61,073.46</b>
93	Other Revenue/Expense				
94	Other Revenue				
95	Property Tax Revenue				
96	8010 · Secured	0.00	0.00	0.00	11,153.97
97	8020 · Unsecured	0.00	0.00	0.00	857.28
98	8025 · Prior Years	0.00	0.00	0.00	9.48
99	8030 · Supplemental - Current	0.00	0.00	0.00	140.05
100	8035 · Supplemental - Prior Years	0.00	0.00	0.00	22.32
101	Total Property Tax Revenue	0.00	0.00	0.00	12,183.10
102	8060 · Interest Revenue	34.15	505.01	21.60	2,128.88
103	9030 · Homeowners' Tax Relief	0.00	0.00	0.00	161.05
104	Total Other Revenue	34.15	505.01	21.60	14,473.03
105	Other Expense				
106	9010 · Other Expenses	0.00	1,500.00	0.00	0.00
107	9040 · Depreciation	26,272.33	264,388.30	13,713.17	137,131.70
108	9050 · Interest Expense	973.36	7,247.28	8.91	4,590.70
109	Total Other Expense	27,245.69	273,135.58	13,722.08	141,722.40
110	Net Other Revenue	(27,211.54)	(272,630.57)	(13,700.48)	(127,249.37)
111	Net Revenue	<b>(12,485.86)</b>	<b>(169,235.31)</b>	<b>(6,006.28)</b>	<b>(66,175.91)</b>



**Garberville Sanitary District**  
**Statement of Revenue and Expense**  
For the One and Tenth Months Ended April 30, 2016

		Total Water & Sewer	
		Apr 16	Jul '15 - Apr 16
<b>1</b>	<b>Ordinary Revenue/Expense</b>		
<b>2</b>	<b>Revenue</b>		
<b>3</b>	<b>Water Charges</b>		
<b>4</b>	<b>4100 · Residential</b>	21,191.71	220,708.03
<b>5</b>	<b>4110 · Commercial</b>	17,476.56	174,729.12
<b>6</b>	<b>Total Water Charges</b>	38,668.27	395,437.15
<b>7</b>	<b>4200 · Sewer Charges</b>	29,723.36	303,959.54
<b>8</b>	<b>4300 · Connection Fees</b>	0.00	14,600.00
<b>9</b>	<b>4650 · Late Charges</b>	425.00	3,720.00
<b>10</b>	<b>4700 · Other Operating Revenue</b>	3,596.82	3,868.83
<b>11</b>	<b>Total Revenue</b>	72,413.45	721,585.52
<b>12</b>	<b>Gross Revenue</b>	72,413.45	721,585.52
<b>13</b>	<b>Expense</b>		
<b>14</b>	<b>Administrative and General</b>		
<b>15</b>	<b>5005 · Bad Debts</b>	0.00	3,000.00
<b>16</b>	<b>5010 · Bank Charges</b>		
<b>17</b>	<b>5012 · Merchant Account Fees</b>	80.83	1,187.37
<b>18</b>	<b>5010 · Bank Charges - Other</b>	0.00	849.26
<b>19</b>	<b>Total 5010 · Bank Charges</b>	80.83	2,036.63
<b>20</b>	<b>5020 · Directors Fees</b>	0.00	950.00
<b>21</b>	<b>5030 · Dues and Memberships</b>	0.00	2,550.65
<b>22</b>	<b>5035 · Education and Training</b>	950.00	2,798.79
<b>23</b>	<b>Insurance</b>		
<b>24</b>	<b>5040 · Liability</b>	1,542.20	10,325.42
<b>25</b>	<b>5050 · Workers' Comp</b>	2,128.49	20,647.00
<b>26</b>	<b>5055 · Health</b>		
<b>27</b>	<b>5055.1 · Employee Portion</b>	(1,173.00)	(10,205.27)
<b>28</b>	<b>5055 · Health - Other</b>	4,164.15	34,963.56
<b>29</b>	<b>Total 5055 · Health</b>	2,991.15	24,758.29
<b>30</b>	<b>Total Insurance</b>	6,661.84	55,730.71
<b>31</b>	<b>5060 · Licenses, Permits, and Fees</b>	1,628.08	18,784.15
<b>32</b>	<b>5065 · Auto</b>	140.10	2,758.88
<b>33</b>	<b>5080 · Office Expense</b>	590.47	5,241.69
<b>34</b>	<b>5085 · Outside Services</b>	315.38	6,356.15
<b>35</b>	<b>5090 · Payroll Taxes</b>	1,847.59	21,025.54
<b>36</b>	<b>5100 · Postage</b>	81.01	2,528.82
<b>37</b>	<b>5110 · Professional Fees</b>	1,459.30	34,959.83
<b>38</b>	<b>5120 · Property Taxes</b>	0.00	12.00
<b>39</b>	<b>5125 · Repairs and Maintenance</b>	268.46	268.46
<b>40</b>	<b>5130 · Rents</b>	1,435.00	8,880.00
<b>41</b>	<b>5135 · Retirement</b>	975.40	6,095.22
<b>42</b>	<b>5137 · Supplies</b>	53.17	2,061.90

**Garberville Sanitary District**  
**Statement of Revenue and Expense**  
For the One and Tenth Months Ended April 30, 2016

		Total Water & Sewer	
		Apr 16	Jul '15 - Apr 16
43	5140 · Telephone	582.36	4,320.10
44	5145 · Tools	491.72	6,917.60
45	5150 · Travel and Meetings	270.65	1,252.41
46	5155 · Utilities	128.39	1,919.76
47	5160 · Wages	11,900.36	112,841.11
48	<b>Total Administrative and General</b>	<b>29,860.11</b>	<b>303,290.40</b>
49	<b>Sewage Collection</b>		
50	6010 · Fuel	233.09	2,280.75
51	6030 · Repairs and Maintenance	0.00	4,346.30
52	6040 · Supplies	10.20	1,058.49
53	6050 · Utilities	312.77	3,691.69
54	6060 · Wages		
55	6065 · Wages - Overtime Sewer Coll	84.00	1,048.50
56	6060 · Wages - Other	1,227.00	14,559.50
57	Total 6060 · Wages	1,311.00	15,608.00
58	<b>Total Sewage Collection</b>	<b>1,867.06</b>	<b>26,985.23</b>
59	<b>Sewage Treatment</b>		
60	6075 · Fuel	233.09	2,518.64
61	6080 · Monitoring	445.00	18,877.10
62	6100 · Repairs and Maintenance	347.64	10,556.41
63	6110 · Supplies	22.56	3,077.81
64	6120 · Utilities	894.02	9,694.34
65	6130 · Wages		
66	6135 · Wages - Overtime Sewer Tre	94.50	606.00
67	6130 · Wages - Other	3,861.00	28,626.00
68	Total 6130 · Wages	3,955.50	29,232.00
69	<b>Total Sewage Treatment</b>	<b>5,897.81</b>	<b>73,956.30</b>
70	<b>Water Trans and Distribution</b>		
71	7075 · Fuel	233.09	2,424.72
72	7090 · Repairs and Maintenance	948.32	13,236.62
73	7100 · Supplies	10.20	1,885.32
74	7110 · Utilities	398.13	5,492.15
75	7120 · Wages		
76	7125 · Wages - Overtime Water Tra	201.00	3,562.50
77	7120 · Wages - Other	2,166.00	28,170.00
78	Total 7120 · Wages	2,367.00	31,732.50
79	<b>Total Water Trans and Distribution</b>	<b>3,956.74</b>	<b>54,771.31</b>
80	<b>Water Treatment</b>		
81	7020 · Fuel	233.09	2,280.68
82	7010 · Monitoring	130.00	2,709.97
83	7030 · Repairs and Maintenance	1,625.96	5,689.91
84	7040 · Supplies	10.20	9,560.01

**Garberville Sanitary District**  
**Statement of Revenue and Expense**  
For the One and Tenth Months Ended April 30, 2016

		Total Water & Sewer	
		Apr 16	Jul '15 - Apr 16
85	7050 · Utilities	2,348.10	28,257.99
86	7060 · Wages		
87	7065 · Wages - Overtime Water Tre	220.50	5,189.00
88	7060 · Wages - Other	3,844.00	44,426.00
89	Total 7060 · Wages	4,064.50	49,615.00
90	Total Water Treatment	<b>8,411.85</b>	<b>98,113.56</b>
91	Total Expense	<b>49,993.57</b>	<b>557,116.80</b>
92	Net Ordinary Revenue	<b>22,419.88</b>	<b>164,468.72</b>
93	Other Revenue/Expense		
94	Other Revenue		
95	Property Tax Revenue		
96	8010 · Secured	0.00	11,153.97
97	8020 · Unsecured	0.00	857.28
98	8025 · Prior Years	0.00	9.48
99	8030 · Supplemental - Current	0.00	140.05
100	8035 · Supplemental - Prior Years	0.00	22.32
101	Total Property Tax Revenue	0.00	12,183.10
102	8060 · Interest Revenue	55.75	2,633.89
103	9030 · Homeowners' Tax Relief	0.00	161.05
104	Total Other Revenue	55.75	14,978.04
105	Other Expense		
106	9010 · Other Expenses	0.00	1,500.00
107	9040 · Depreciation	39,985.50	401,520.00
108	9050 · Interest Expense	982.27	11,837.98
109	Total Other Expense	40,967.77	414,857.98
110	Net Other Revenue	(40,912.02)	(399,879.94)
111	Net Revenue	<b>(18,492.14)</b>	<b>(235,411.22)</b>

**Garberville Sanitary District**  
**Revenue & Expense Budget Performance - Water**  
 July 2015 through April 2016

		<b>Jul '15 - Apr 16</b>	<b>YTD Budget</b>	<b>\$ Over Budget</b>	<b>Annual Budget</b>
<b>1</b>	<b>Ordinary Revenue/Expense</b>				
<b>2</b>	<b>Revenue</b>				
<b>3</b>	<b>Water Charges</b>				
<b>4</b>	<b>4100 · Residential</b>	220,708.03	227,950.00	-7,241.97	267,460.00
<b>5</b>	<b>4110 · Commercial</b>	174,729.12	185,180.00	-10,450.88	217,280.00
<b>6</b>	<b>Total Water Charges</b>	395,437.15	413,130.00	-17,692.85	484,740.00
<b>7</b>	<b>4300 · Connection Fees</b>	8,600.00			
<b>8</b>	<b>4650 · Late Charges</b>	1,845.00	2,770.00	-925.00	3,324.00
<b>9</b>	<b>4700 · Other Operating Revenue</b>	3,721.82	720.00	3,001.82	864.00
<b>10</b>	<b>Total Revenue</b>	409,603.97	416,620.00	-7,016.03	488,928.00
<b>11</b>	<b>Gross Revenue</b>	<b>409,603.97</b>	<b>416,620.00</b>	<b>-7,016.03</b>	<b>488,928.00</b>
<b>12</b>	<b>Expense</b>				
<b>13</b>	<b>Administrative and General</b>				
<b>14</b>	<b>5000 · Advertising</b>	0.00	340.00	-340.00	408.00
<b>15</b>	<b>5005 · Bad Debts</b>	1,500.00	2,320.00	-820.00	2,784.00
<b>16</b>	<b>5010 · Bank Charges</b>				
<b>17</b>	<b>5012 · Merchant Account Fees</b>	593.63	410.00	183.63	492.00
<b>18</b>	<b>5010 · Bank Charges - Other</b>	424.75	240.00	184.75	288.00
<b>19</b>	<b>Total 5010 · Bank Charges</b>	1,018.38	650.00	368.38	780.00
<b>20</b>	<b>5020 · Directors Fees</b>	475.00	560.00	-85.00	672.00
<b>21</b>	<b>5030 · Dues and Memberships</b>	1,275.32	1,350.00	-74.68	1,620.00
<b>22</b>	<b>5035 · Education and Training</b>	1,742.40	1,670.00	72.40	2,004.00
<b>23</b>	<b>5036 · Education and Training - B.</b>	0.00	130.00	-130.00	156.00
<b>24</b>	<b>Insurance</b>				
<b>25</b>	<b>5040 · Liability</b>	5,234.97	4,860.00	374.97	5,832.00
<b>26</b>	<b>5050 · Workers' Comp</b>	12,038.59	12,880.00	-841.41	15,456.00
<b>27</b>	<b>5055 · Health</b>				
<b>28</b>	<b>5055.1 · Employee Portion</b>	-5,254.06	-4,830.00	-424.06	-5,796.00
<b>29</b>	<b>5055 · Health - Other</b>	17,481.80	16,870.00	611.80	20,244.00
<b>30</b>	<b>Total 5055 · Health</b>	12,227.74	12,040.00	187.74	14,448.00
<b>31</b>	<b>Total Insurance</b>	29,501.30	29,780.00	-278.70	35,736.00
<b>32</b>	<b>5060 · Licenses, Permits, and Fees</b>	3,316.31	3,000.00	316.31	3,600.00
<b>33</b>	<b>5065 · Auto</b>	1,379.43	1,480.00	-100.57	1,776.00
<b>34</b>	<b>5080 · Office Expense</b>	2,610.77	2,660.00	-49.23	3,192.00
<b>35</b>	<b>5085 · Outside Services</b>	3,205.91	5,310.00	-2,104.09	6,372.00
<b>36</b>	<b>5090 · Payroll Taxes</b>	12,324.52	9,710.00	2,614.52	11,652.00
<b>37</b>	<b>5100 · Postage</b>	1,267.58	1,000.00	267.58	1,200.00
<b>38</b>	<b>5110 · Professional Fees</b>	19,144.15	26,790.00	-7,645.85	32,148.00
<b>39</b>	<b>5120 · Property Taxes</b>	12.00	12.00	0.00	12.00
<b>40</b>	<b>5125 · Repairs and Maintenance</b>	134.23	0.00	134.23	0.00
<b>41</b>	<b>5130 · Rents</b>	4,740.00	4,600.00	140.00	5,400.00
<b>42</b>	<b>5135 · Retirement</b>	3,714.47	2,260.00	1,454.47	2,712.00

**Garberville Sanitary District**  
**Revenue & Expense Budget Performance - Water**  
 July 2015 through April 2016

		<b>Jul '15 - Apr 16</b>	<b>YTD Budget</b>	<b>\$ Over Budget</b>	<b>Annual Budget</b>
43	5137 · Supplies	1,025.25	190.00	835.25	228.00
44	5140 · Telephone	2,052.26	3,480.00	-1,427.74	4,176.00
45	5145 · Tools	3,121.39	2,600.00	521.39	3,120.00
46	5150 · Travel and Meetings	788.50	840.00	-51.50	1,008.00
47	5155 · Utilities	959.84	810.00	149.84	972.00
48	5160 · Wages	58,014.83	54,390.00	3,624.83	65,268.00
<b>49</b>	<b>Total Administrative and General</b>	<b>153,323.84</b>	<b>155,932.00</b>	<b>-2,608.16</b>	<b>186,996.00</b>
<b>50</b>	<b>Water Trans and Distribution</b>				
51	7075 · Fuel	2,424.72	1,890.00	534.72	2,268.00
52	7090 · Repairs and Maintenance	13,236.62	12,660.00	576.62	15,192.00
53	7100 · Supplies	1,885.32	8,810.00	-6,924.68	10,572.00
54	7110 · Utilities	5,492.15	9,120.00	-3,627.85	10,944.00
55	7120 · Wages				
56	7125 · Wages - Overtime Water	3,562.50	3,650.00	-87.50	4,380.00
57	7120 · Wages - Other	28,170.00	31,200.00	-3,030.00	37,440.00
58	Total 7120 · Wages	31,732.50	34,850.00	-3,117.50	41,820.00
<b>59</b>	<b>Total Water Trans and Distribution</b>	<b>54,771.31</b>	<b>67,330.00</b>	<b>-12,558.69</b>	<b>80,796.00</b>
<b>60</b>	<b>Water Treatment</b>				
61	7020 · Fuel	2,280.68	2,930.00	-649.32	3,516.00
62	7010 · Monitoring	2,709.97	2,330.00	379.97	2,796.00
63	7030 · Repairs and Maintenance	5,689.91	7,750.00	-2,060.09	9,300.00
64	7040 · Supplies	9,560.01	14,070.00	-4,509.99	16,884.00
65	7050 · Utilities	28,257.99	32,030.00	-3,772.01	38,436.00
66	7060 · Wages				
67	7065 · Wages - Overtime Water	5,189.00	4,340.00	849.00	5,208.00
68	7060 · Wages - Other	44,426.00	31,200.00	13,226.00	37,440.00
69	Total 7060 · Wages	49,615.00	35,540.00	14,075.00	42,648.00
<b>70</b>	<b>Total Water Treatment</b>	<b>98,113.56</b>	<b>94,650.00</b>	<b>3,463.56</b>	<b>113,580.00</b>
<b>71</b>	<b>Total Expense</b>	<b>306,208.71</b>	<b>317,912.00</b>	<b>-11,703.29</b>	<b>381,372.00</b>
<b>72</b>	<b>Net Ordinary Revenue</b>	<b>103,395.26</b>	<b>98,708.00</b>	<b>4,687.26</b>	<b>107,556.00</b>
<b>73</b>	<b>Other Revenue/Expense</b>				
<b>74</b>	<b>Other Revenue</b>				
75	8060 · Interest Revenue	505.01	260.00	245.01	312.00
76	Total Other	505.01	260.00	245.01	312.00
<b>77</b>	<b>Other Expense</b>				
78	9010 · Other Expenses	1,500.00			
79	9040 · Depreciation	264,388.30	43,840.00	220,548.30	52,608.00
80	9050 · Interest Expense	7,247.28	14,800.00	-7,552.72	17,760.00
<b>81</b>	<b>Total Other Expense</b>	<b>273,135.58</b>	<b>58,640.00</b>	<b>214,495.58</b>	<b>70,368.00</b>
<b>82</b>	<b>Net Other Revenue</b>	<b>-272,630.57</b>	<b>-58,380.00</b>	<b>-214,250.57</b>	<b>-70,056.00</b>
<b>83</b>	<b>Net Revenue</b>	<b>-169,235.31</b>	<b>40,328.00</b>	<b>-209,563.31</b>	<b>37,500.00</b>

**Garberville Sanitary District**  
**Revenue & Expense Budget Performance - Sewer**  
 July 2015 through April 2016

		Jul '15 - Apr 16	YTD Budget	\$ Over Budget	Annual Budget
1	Ordinary Revenue/Expense				
2	Revenue				
3	4200 · Sewer Charges	303,959.54	294,930.00	9,029.54	346,050.00
4	4300 · Connection Fees	6,000.00			
5	4650 · Late Charges	1,875.00	2,580.00	-705.00	3,096.00
6	4700 · Other Operating Revenue	147.01	90.00	57.01	108.00
7	<b>Total Revenue</b>	<b>311,981.55</b>	<b>297,600.00</b>	<b>14,381.55</b>	<b>349,254.00</b>
8	<b>Gross Revenue</b>	<b>311,981.55</b>	<b>297,600.00</b>	<b>14,381.55</b>	<b>349,254.00</b>
9	Expense				
10	Administrative and General				
11	5000 · Advertising	0.00	340.00	-340.00	408.00
12	5005 · Bad Debts	1,500.00	2,900.00	-1,400.00	3,480.00
13	5010 · Bank Charges				
14	5012 · Merchant Account Fees	593.74	410.00	183.74	492.00
15	5010 · Bank Charges - Other	424.51	240.00	184.51	288.00
16	<b>Total 5010 · Bank Charges</b>	<b>1,018.25</b>	<b>650.00</b>	<b>368.25</b>	<b>780.00</b>
17	5020 · Directors Fees	475.00	560.00	-85.00	672.00
18	5030 · Dues and Memberships	1,275.33	1,080.00	195.33	1,296.00
19	5035 · Education and Training	1,056.39	1,070.00	-13.61	1,284.00
20	Insurance				
21	5040 · Liability	5,090.45	4,860.00	230.45	5,832.00
22	5050 · Workers' Comp	8,608.41	8,330.00	278.41	9,996.00
23	5055 · Health				
24	5055.1 · Employee Portion	-4,951.21	-4,830.00	-121.21	-5,796.00
25	5055 · Health - Other	17,481.76	16,870.00	611.76	20,244.00
26	<b>Total 5055 · Health</b>	<b>12,530.55</b>	<b>12,040.00</b>	<b>490.55</b>	<b>14,448.00</b>
27	<b>Total Insurance</b>	<b>26,229.41</b>	<b>25,230.00</b>	<b>999.41</b>	<b>30,276.00</b>
28	5060 · Licenses, Permits, and Fees	15,467.84	15,470.00	-2.16	18,564.00
29	5065 · Auto	1,379.45	1,480.00	-100.55	1,776.00
30	5080 · Office Expense	2,630.92	2,470.00	160.92	2,964.00
31	5085 · Outside Services	3,150.24	2,860.00	290.24	3,432.00
32	5090 · Payroll Taxes	8,701.02	8,390.00	311.02	10,068.00
33	5100 · Postage	1,261.24	1,000.00	261.24	1,200.00
34	5110 · Professional Fees	15,815.68	27,470.00	-11,654.32	32,964.00
35	5125 · Repairs and Maintenance	134.23	0.00	134.23	0.00
36	5130 · Rents	4,140.00	4,000.00	140.00	4,800.00
37	5135 · Retirement	2,380.75	1,480.00	900.75	1,776.00
38	5137 · Supplies	1,036.65	190.00	846.65	228.00
39	5140 · Telephone	2,267.84	3,070.00	-802.16	3,684.00
40	5145 · Tools	3,796.21	1,680.00	2,116.21	2,016.00
41	5150 · Travel and Meetings	463.91	260.00	203.91	312.00
42	5155 · Utilities	959.92	810.00	149.92	972.00
43	5160 · Wages	54,826.28	54,390.00	436.28	65,268.00

**Garberville Sanitary District**  
**Revenue & Expense Budget Performance - Sewer**  
 July 2015 through April 2016

		Jul '15 - Apr 16	YTD Budget	\$ Over Budget	Annual Budget
<b>44</b>	<b>Total Administrative and General</b>	<b>149,966.56</b>	<b>156,850.00</b>	<b>-6,883.44</b>	<b>188,220.00</b>
<b>45</b>	<b>Sewage Collection</b>				
46	6010 · Fuel	2,280.75	2,530.00	-249.25	3,036.00
47	6030 · Repairs and Maintenance	4,346.30	23,830.00	-19,483.70	28,596.00
48	6040 · Supplies	1,058.49	1,270.00	-211.51	1,524.00
49	6050 · Utilities	3,691.69	4,410.00	-718.31	5,292.00
50	6060 · Wages				
51	6065 · Wages - Overtime Sewer Colle	1,048.50			
52	6060 · Wages - Other	14,559.50	31,200.00	-16,640.50	37,440.00
53	<b>Total 6060 · Wages</b>	<b>15,608.00</b>	<b>31,200.00</b>	<b>-15,592.00</b>	<b>37,440.00</b>
<b>54</b>	<b>Total Sewage Collection</b>	<b>26,985.23</b>	<b>63,240.00</b>	<b>-36,254.77</b>	<b>75,888.00</b>
<b>55</b>	<b>Sewage Treatment</b>				
56	6075 · Fuel	2,518.64	1,810.00	708.64	2,172.00
57	6080 · Monitoring	18,877.10	5,700.00	13,177.10	6,840.00
58	6100 · Repairs and Maintenance	10,556.41	10,450.00	106.41	12,540.00
59	6110 · Supplies	3,077.81	6,400.00	-3,322.19	7,680.00
60	6120 · Utilities	9,694.34	7,780.00	1,914.34	9,336.00
61	6130 · Wages				
62	6135 · Wages - Overtime Sewer Treat	606.00			
63	6130 · Wages - Other	28,626.00	20,800.00	7,826.00	24,960.00
64	<b>Total 6130 · Wages</b>	<b>29,232.00</b>	<b>20,800.00</b>	<b>8,432.00</b>	<b>24,960.00</b>
<b>65</b>	<b>Total Sewage Treatment</b>	<b>73,956.30</b>	<b>52,940.00</b>	<b>21,016.30</b>	<b>63,528.00</b>
<b>66</b>	<b>Total Expense</b>	<b>250,908.09</b>	<b>273,030.00</b>	<b>-22,121.91</b>	<b>327,636.00</b>
<b>67</b>	<b>Net Ordinary Revenue</b>	<b>61,073.46</b>	<b>24,570.00</b>	<b>36,503.46</b>	<b>21,618.00</b>
<b>68</b>	<b>Other Revenue/Expense</b>				
<b>69</b>	<b>Other Revenue</b>				
<b>70</b>	<b>Property Tax Revenue</b>				
71	8010 · Secured	11,153.97	21,581.00	-10,427.03	21,581.00
72	8020 · Unsecured	857.28	1,466.00	-608.72	1,466.00
73	8025 · Prior Years	9.48	24.00	-14.52	24.00
74	8030 · Supplemental - Current	140.05	77.00	63.05	77.00
75	8035 · Supplemental - Prior Years	22.32	40.00	-17.68	40.00
<b>76</b>	<b>Total Property Tax Revenue</b>	<b>12,183.10</b>	<b>23,188.00</b>	<b>-11,004.90</b>	<b>23,188.00</b>
77	8060 · Interest Revenue	2,128.88	2,200.00	-71.12	2,640.00
78	9030 · Homeowners' Tax Relief	161.05	350.00	-188.95	350.00
<b>79</b>	<b>Total Other Revenue</b>	<b>14,473.03</b>	<b>25,738.00</b>	<b>-11,264.97</b>	<b>26,178.00</b>
<b>80</b>	<b>Other Expense</b>				
81	9040 · Depreciation	137,131.70	123,830.00	13,301.70	148,596.00
82	9050 · Interest Expense	4,590.70	4,760.00	-169.30	5,712.00
<b>83</b>	<b>Total Other Expense</b>	<b>141,722.40</b>	<b>128,590.00</b>	<b>13,132.40</b>	<b>154,308.00</b>
<b>84</b>	<b>Net Other Revenue</b>	<b>-127,249.37</b>	<b>-102,852.00</b>	<b>-24,397.37</b>	<b>-128,130.00</b>
<b>85</b>	<b>Net Revenue</b>	<b>-66,175.91</b>	<b>-78,282.00</b>	<b>12,106.09</b>	<b>-106,512.00</b>



## **GARBERVILLE SANITARY DISTRICT**

**P.O. BOX 211 • GARBERVILLE, CA 95542 • (707) 923-9566**

Date: 05/24/16  
To: GSD Board of Directors  
From: Operations Manager  
Subject: Monthly Reports

Sampling and Testing Results for April 2016:

All Samples Passed.  
04/05/16 BOD Result = 14 mg/L

Safety Report

No Safety Incidents or near misses.

Ron Copenhafer  
Operations Manager  
Garberville Sanitary District



# FY 2016/17 Operations Cash Flow

05/18/16

Description	Amount
Operations Cash (estimated) Beginning Balance (07/01/16)	\$ 86,462
<b>Operations</b>	
Water Revenue	489,795
Sewer Revenue	392,450
Payroll Expenses	(366,665)
Admin & Overhead Expenses	(174,450)
Water Supplies/Maintenance/Monitoring/Utilities	(84,700)
Sewer Supplies/Maintenance/Monitoring/Utilities	(69,350)
SUBTOTAL	<b>187,080</b>
<b>Assets and Projects</b>	
Utility Truck Equipment and Tools	(2,500)
Unspecified Improvements	(10,000)
SWTP Hypochlorite Storage Tank	(3,000)
WWTP switch to liquid Hypochlorite	(7,000)
Wallen Road Tank Access Road - Temp Fix	(2,000)
Wallen Tank Telemerty Replacement	(5,000)
Redwood Hwy Valve Replacement	(8,000)
Replace (2) Downtown Hydrants	(13,000)
Flow Meter Data Capture	(5,000)
Variation in A/R, A/P, and Prepaid Expenses	(500)
SUBTOTAL	(56,000)
<b>Loan Payments</b>	
Utility Truck Principle Payment (3 years, 5%, \$42,425)	(13,442)
SWRCB Principle Payment - WWTP	(21,831)
SWRCB Principle Payment - DWIP	(45,982)
RCAC: APT - Construction Loan Principle Payment	(46,472)
Lease Payable - copier	(862)
SUBTOTAL	(128,590)
<b>Total Spent towards Assets and Loans</b>	<b>(184,590)</b>
<b>Savings Toward</b>	
Equipment Replacement	0
Capital Projects	0
SUBTOTAL	0
<b>Net Cash Flow for Year</b>	<b>2,490</b>
Resulting Operational Cash Balance	\$ 88,952

Note: This balance does not include \$700,000 in reserves or the SRF Holding Account for DWTP

Projected Beginning Cash Balance

Cash Accounts	Estimated 07/01/16
1005 · Umpqua Checking- Operating	71,495
1006 · Umpqua System Reserve - Water	72,550
1007 · Umpqua System Reserve - Sewer	75,109
1008 · Umpqua - WRF funding	0
1011 · Water Enterprise Fund	46,166
1030 · County Treasury - Sewer Reserve	331,427
1031 · County Treasury - Water Reserve	235,631
1040 · Petty Cash	50
1050 · Cash Drawer	200
<b>Total Estimated Cash Balance</b>	<b>832,628</b>
Reserved Balance for SRF DWTP Loan - 30 years	46,166
Board Reserve Account Allocation	700,000
<b>Operational Cash Available</b>	<b>86,462</b>

Garberville Sanitary District

Cash Flow Statement

	FY 2013/14	FY 2014/15	FY 2015/16				FY 2016/17
			Board Adopted Budget	Balance as of 04/30/16	Difference from Budget Amount	Projected	First Draft by Staff
<b>Cash Accounts</b>			7/1/15 Starting			7/1/15 Starting	7/1/16 Starting
1005 · Umpqua Checking- Operating	227,007	1,514,954	597,740	89,772	(507,969)	597,740	71,495
1006 · Umpqua System Reserve - Water	47,143	49,766	64,932	72,550	7,619	64,932	72,550
1007 · Umpqua System Reserve - Sewer	50,575	50,708	70,084	75,109	5,025	70,084	75,109
1011 · Water Enterprise Fund	20,175	20,178	46,025	46,166	140	46,025	46,166
1030 · County Treasury - Sewer Reserve	266,296	291,146	317,180	331,427	14,248	317,180	331,427
1031 · County Treasury - Water Reserve	5,192	5,223	5,262	235,631	230,369	5,262	235,631
1040 · Petty Cash	50	50	50	50	0	50	50
1050 · Cash Drawer	200	200	200	187	(13)	200	200
<b>Total Cash and Cash Equivalents: Starting Balanc</b>	<b>619,137</b>	<b>1,932,224</b>	<b>1,101,472</b>	<b>850,892</b>	<b>(250,580)</b>	<b>1,101,472</b>	<b>832,628</b>
<b>Net Cash Provided by Operating Gain (excludes depreciation)</b>			<b>Estimated</b>	<b>Actual YTD</b>		<b>Estimated</b>	<b>Estimated</b>
Water Revenue	517,181	518,173	489,252	410,109		486,450	489,795
Sewer Revenue	397,410	418,175	375,416	326,455		398,545	392,450
Payroll Expenses	(268,441)	(295,475)	(357,897)	(311,555)		(370,856)	(366,665)
Admin & Overhead Expenses	(108,424)	(127,647)	(187,336)	(131,261)		(159,105)	(174,450)
Water Supplies/Maintenance/Monitoring/Utilities	(104,722)	(103,481)	(109,838)	(71,537)		(84,142)	(84,700)
Sewer Supplies/Maintenance/Monitoring/Utilities	(59,165)	(74,723)	(76,965)	(56,102)		(75,907)	(69,350)
Prior Period Adjustments		(5,512)		2,960	2,960	2,960	0
Water Grant Income	1,739,281	687,192	0	0	0	0	0
<b>Net Operating Gain Cash Added</b>	<b>2,113,120</b>	<b>1,016,701</b>	<b>132,632</b>	<b>169,069</b>	<b>36,437</b>	<b>197,946</b>	<b>187,080</b>
<b>Change in Assets</b>							
<u>Change in Current Assets</u>							
Accounts Receivable	7,267	(10,018)	0	(25,888)	(25,888)	(26,000)	0
Water Grant Receivable	(98,178)	(440,939)	0	(39,910)	(39,910)	(39,910)	0
Prepaid Insurance	(2,911)	10,835	0	(6,871)	(6,871)	1,297	500
Prepaid Workers Comp		25,444	0	(21,198)	(21,198)	(13,764)	0
Other Receivables		3,408	0	416	416	500	0
Subtotal Change In Current Assets	(93,823)	(411,270)	0	(93,450)	(93,450)	(77,877)	500
<u>Change in Major Capital Improvement Assets</u>							
DWIP with Tobin	2,695,011	980,454	5,000	0	(5,000)	0	0
MSR/SOI/Annexation	64,212	10,376	1,000	1,831	831	2,000	0
Alderpoint Tank Replacement Project	46,752	267,899	345,216	327,908	(17,308)	328,000	0
Subtotal Major Capital Assets	2,805,975	1,258,729	351,216	329,739	(21,477)	330,000	0
<u>Change in Fixed Assets</u>							
Equipment						0	
Utility Truck			0			42,425	2,500
Generator on Trailer		29,427	0			0	
Small Portable Generator			0	2,495	2,495	2,495	
Hydrant with water meter stand			0	1,987	1,987	1,987	
Pipe Locator		1,986				0	
Leak Detector		2,825				0	
Electric Jackhammer		2,181				0	
Welder		1,369	0	3,091	3,091	3,091	
1,100 gallon tanks		1,000				0	
SCADA and Controls Upgrade		30,162				0	
100 gal Diesel tank and pump				942		942	
Unspecified Improvements			10,000		(10,000)		10,000
Hydroflusher			72,021	76,336	4,315	76,336	
Office Equipment							
Computer for SWTP		746					
JayHawk JUBs upgrade and computer		6,074				0	
Computer for Operations				1,342	1,342	1,342	
Copier		4,736				0	
Treatment Facilities	536					0	
Miller Street Well Development			4,000		(4,000)	1,200	

### Cash Flow Statement

	FY 2013/14	FY 2014/15	FY 2015/16		FY 2016/17	
			Board Adopted Budget	Balance as of 04/30/16		Difference from Budget Amount
SWTP Hypochlorite Storage Tank					3,000	
WWTP switch to liquid Hypochlorite					7,000	
Cell Assembly for WWTP Chlorine Generator	4,506		4,688	4,688	4,688	
Bear Canyon Road Paving at WWTP	4,500			0		
SWTP Office Walls			20,000	19,741	19,741	
Distribution/Collection Facilities				0		
Wallen Road Waterline Relocation	23,800			0		
Wallen Road Tank Access Road - Temp Fix					2,000	
Wallen Road Tank Telemetry Replacement					5,000	
Melville Road Upgrade	40,045		19,388	19,568	19,568	
Redwood Hwy Valve Replacement			8,000		(8,000)	
Replace (2) Downtown Hydrants						
Flow Meter Data Capture					5,000	
Oak Street Loop			3,000		(3,000)	
					1,800	
<b>Subtotal Change in Fixed Assets</b>	<b>536</b>	<b>153,356</b>	<b>136,409</b>	<b>130,190</b>	<b>(6,219)</b>	<b>175,615</b>
<b>Total Change in Assets (Cash Used)</b>	<b>2,712,688</b>	<b>1,000,815</b>	<b>487,625</b>	<b>366,478</b>	<b>(121,147)</b>	<b>427,738</b>
<b>Change in Liabilities</b>						
Accounts Payable	324,907	(470,078)		(226,437)	(226,437)	(226,500)
Current Liabilities - Other	5,682	(6,458)		1,334		
<b>Loans</b>						
SWRCB Principle Payment - WWTP	(20,984)	(21,403)	(21,831)	(21,831)	(0)	(21,831)
RCAC Principle Payment - Bridge Loan	925,269	(925,269)	0	0	0	0
SRF Water Disbursements - DWIP	739,247	640,224	0	0	0	0
SWRCB Principle Payment - DWIP		0	(45,982)		45,982	(22,991)
MFC Payments	(61,466)	(64,412)	(33,364)	(33,236)	128	(33,236)
RCAC Disbursement		0	250,000	250,000	0	250,000
RCAC: APT - Construction Loan Principle Payment		0	(26,057)	(22,288)	3,769	(26,057)
Lease Payable - copier		4,298	(1,089)	(713)	375	(862)
Utility Truck Loan Disbursement		0				42,425
Utility Truck Loan Principle Payment		0				0
					0	
<b>Total Change in Liabilities (Cash Added or (Spent</b>	<b>1,912,655</b>	<b>(843,098)</b>	<b>121,677</b>	<b>(53,171)</b>	<b>(174,849)</b>	<b>(39,052)</b>
<b>Sum of Change in Cash by Fiscal Year</b>	<b>1,313,088</b>	<b>(827,213)</b>	<b>(233,315)</b>	<b>(250,580)</b>	<b>(17,265)</b>	<b>(268,844)</b>
<b>Total Cash and Cash Equivalents: Ending Balance</b>	<b>1,932,224</b>	<b>1,105,011</b>	<b>868,157</b>	<b>850,892</b>		<b>832,628</b>
						<b>835,118</b>

Statement of Revenues, Expenditures and Changes in Net Position from Operations  
Water Fund

Description	Audited FY 13/14 Actual	Audited FY 14/15 Actual	FY 2015/16				FY 2016/17
			Board Adopted Budget	YTD Amount 04/30/16 10 months	Over (Under) Budget	Year End Projection 05/18/16	Staff Draft 05/18/16
<b>Revenues</b>							
1 4100 · Residential	291,072	281,002	267,476	220,708	(46,768)	265,000	272,535
2 4110 · Commercial	219,761	214,530	217,287	174,729	(42,558)	210,000	214,310
3 4120 · System Reserve Fee	0	0	0		0	0	0
4 4125 · Employee Discts	0	0	0		0	0	0
5 4150 · Bulk Water Sales	48	0	0		0	0	0
6 Total Water Charges	510,881	495,533	484,763	395,437	(89,326)	475,000	486,845
7 4300 - Connection Fee	1,350	16,100	0	8,600	8,600	8,600	0
8 4650 · Late Charges	3,300	3,318	3,322	1,845	(1,477)	2,000	2,500
9 4700 · Other Operating Revenue	785	2,986	866	3,722	2,856	150	150
10 Total Water Revenues	516,316	517,936	488,951	409,604	(79,347)	485,750	489,495
<b>11 Expenses</b>							
12 Admin. & General							
13 5000 · Advertising	108	391	402	0	(402)	0	150
14 5005 · Bad Debts	2,989	2,708	2,774	1,500	(1,274)	1,800	2,500
15 5010 · Bank Charges					0		
16 5012 · Merchant Account Fees	308	489	487	594	107	730	750
17 5010 · Bank Charges - Other	900	322	279	425	146	450	500
18 5015 · Conservation		0	0		0	0	0
19 5020 · Directors Fees	788	650	670	475	(195)	600	900
20 5030 · Dues and memberships	825	1,562	1,609	1,275	(334)	1,609	1,600
21 5035 · Ed & Training	759	1,597	2,000	1,742	(258)	2,000	2,000
22 5036 · Ed & Training - B.O.D.	0	0	150	0	(150)	0	150
23 Insurance							
24 5040 · Liability	5,149	5,676	5,822	5,235	(587)	5,822	7,194
25 5050 · Workers' Comp	10,299	13,653	15,451	12,039	(3,412)	14,500	5,840
26 5055 · Health							
27 5037 - Employee Benefits	1,076	982	0		0	0	0
28 5055.1 · Empl. Portion	(3,891)	(4,097)	(5,790)	(5,254)	535	(5,790)	(7,178)
29 5055 · Health - Other	15,401	16,882	20,233	17,482	(2,751)	20,233	25,123
30 Total 5055 · Health	12,587	13,767	14,443	12,228	(2,215)	14,443	17,945
31 Total Insurance	28,036	33,096	35,716	29,501	(6,215)	35,716	30,979
32 5060 · Licenses, permits & fees	3,138	3,493	3,597	3,316	(281)	3,597	3,700
33 5065 · Auto	1,837	1,719	1,771	1,379	(392)	1,771	4,250
34 5070 · Miscellaneous	25	287	0	0	0	0	0
35 5080 · Office expense	1,912	2,821	3,185	2,611	(574)	3,185	2,000
36 5085 · Outside Services	3,505	6,176	6,361	3,206	(3,156)	4,500	5,000
37 5090 · Payroll taxes	10,491	11,309	11,648	12,325	676	14,800	13,747
38 5100 · Postage	1,206	1,158	1,193	1,268	75	1,600	1,200
39 5110 · Professional Fees	9,808	11,429	32,142	19,144	(12,998)	24,000	28,000
40 5120 · Property taxes	12	12	12	12	(0)	12	12
41 5125 - Repair and Maint.	174	0	0	134	134	130	0
42 5130 · Rents	5,410	5,400	5,400	4,740	(660)	5,610	5,610
43 5135 · Retirement	2,835	2,625	2,704	3,714	1,010	4,105	4,071
44 5137 · Supplies	448	233	225	1,025	800	1,350	1,350
45 5140 · Telephone	2,961	4,052	4,174	2,052	(2,122)	2,464	2,600
46 5145 · Tools	1,084	3,024	3,114	3,121	7	4,000	1,500
47 5150 · Travel & Meetings	561	371	1,000	789	(212)	900	800
48 5155 · Utilities	872	943	971	960	(11)	1,150	1,200
49 5160 · Wages	37,970	48,366	65,260	58,015	(7,245)	69,000	65,070

Statement of Revenues, Expenditures and Changes in Net Position from Operations  
Water Fund

Description	Audited FY 13/14 Actual	Audited FY 14/15 Actual	FY 2015/16				FY 2016/17
			Board Adopted Budget	YTD Amount 04/30/16 10 months	Over (Under) Budget	Year End Projection 05/18/16	Staff Draft 05/18/16
50 5165 - OT Wages	882	23	0	0	0	0	0
51 5170 - Vacation accrual adjustm	165	1,502	0	0	0	1,000	1,000
52							
<b>53 Total Admin. &amp; General</b>	<b>120,008</b>	<b>145,758</b>	<b>186,845</b>	<b>153,324</b>	<b>(33,521)</b>	<b>186,080</b>	<b>180,639</b>
54 Water Transmission & Distribution							
55 7075 - Fuel		2,192	2,258	2,425	167	2,910	3,050
56 7080 - Pumping		0	0	0	0	0	0
57 7090 - Repairs & Maint.	39,393	14,867	15,190	13,237	(1,953)	15,190	15,000
58 7100 - Supplies	6,004	10,257	10,564	1,885	(8,679)	2,300	4,000
59 7110 - Utilities	9,445	10,615	10,934	5,492	(5,442)	6,592	6,700
60 7120 - Wages	26,508	25,517	37,440	28,170	(9,270)	35,000	36,700
61 7125 - OT Wages	2,559	4,246	4,374	3,563	(811)	4,000	5,240
<b>62 Total Water Trans &amp; Distr</b>	<b>83,910</b>	<b>67,694</b>	<b>80,759</b>	<b>54,771</b>	<b>(25,988)</b>	<b>65,992</b>	<b>70,690</b>
63 Water Treatment							
64 7010 - Monitoring	2,338	2,705	2,786	2,710	(76)	3,000	3,000
65 7015 - Outside Services		0	0	0	0	0	0
66 7020 - Fuel		3,410	3,512	2,281	(1,232)	2,750	2,850
67 7030 - Repairs & Maint.	2,143	5,742	9,290	5,690	(3,600)	5,400	5,000
68 7040 - Supplies	11,546	16,382	16,874	9,560	(7,314)	12,000	11,000
69 7050 - Utilities	33,852	37,311	38,430	28,258	(10,172)	34,000	34,100
70 7060 - Wages	31,712	41,670	37,440	44,426	6,986	50,000	54,600
71 7065 - OT Wages	3,191	5,054	5,206	5,189	(17)	5,500	7,050
<b>72 Total Water Treatment</b>	<b>84,783</b>	<b>112,274</b>	<b>113,538</b>	<b>98,114</b>	<b>(15,425)</b>	<b>112,650</b>	<b>117,600</b>
<b>73 Total All Expenses</b>	<b>288,701</b>	<b>325,726</b>	<b>381,142</b>	<b>306,209</b>	<b>(74,934)</b>	<b>364,722</b>	<b>368,929</b>
<b>74 Net Operating Revenue</b>	<b>227,615</b>	<b>192,210</b>	<b>107,809</b>	<b>103,395</b>	<b>(4,413)</b>	<b>121,028</b>	<b>120,566</b>
75 Other Income/Expense							
76 Other Income							
77 Water Capital Grant Income	1,739,281	687,192	0	0	0	0	0
78 8060 - Interest Income	158	237	301	505	204	700	300
79 8070 - Other Non-Operating Revenue	708	0	0	0	0	0	0
80 Total Other Income	1,740,146	687,429	301	505	204	700	300
81 Other Expense							
82 9010 - Other Expenses	2,023	0	0	1,500	1,500	1,500	0
83 9040 - Depreciation (and loss o	70,957	165,767	52,608	264,388	211,780	300,000	317,500
84 9050 - Interest Expense	2	3,120	17,753	7,247	(10,506)	8,700	11,163
85 Total Other Expense	72,982	168,887	70,361	273,136	201,275	310,200	328,663
86 Net Other Income	1,667,164	518,542	(70,060)	(272,631)	(201,071)	(309,500)	(328,363)
<b>87 Net Gain (will match audit)</b>	<b>1,894,779</b>	<b>710,751</b>	<b>37,749</b>	<b>(169,235)</b>	<b>(205,484)</b>	<b>(188,472)</b>	<b>(207,796)</b>

Statement of Revenues, Expenditures and Changes in Net Position from Operations  
Wastewater Fund

Description	FY 13/14 Audited	FY 14/15 Audited	FY 2015/16				FY 2016/17
			Board Adopted Budget	YTD Amount 04/30/16 10 months	Over (Under) Budget	Year End Projection 05/18/16	Staff Draft 05/18/16
<b>Revenues</b>							
1 4200 · Sewer Charges	368,250	365,128	346,053	303,960	(42,093)	364,000	364,000
2 4300 - Connection Fees	150	22,500	0	6,000	6,000	6,000	0
3 4650 · Late Charges	3,300	3,318	3,090	1,875	(1,215)	2,000	2,500
4 4700 · Other Operating Revenue	20	70	100	147	47	100	50
<b>5 Total Sewer Revenues</b>	<b>371,720</b>	<b>391,015</b>	<b>349,243</b>	<b>311,982</b>	<b>(37,261)</b>	<b>372,100</b>	<b>366,550</b>
<b>6 Expense</b>							
7 Administrative & General							
8 5000 · Advertising	108	391	402	0	(402)	402	200
9 5005 · Bad Debts	1,785	3,385	3,471	1,500	(1,971)	2,000	3,000
10 5012 - Merchant Account Fees	308	489	487	594	107	730	750
11 5010 · Bank Charges	900	322	279	425	146	450	500
12 5020 · Directors Fees	788	650	670	475	(195)	670	900
13 5030 · Dues and memberships	825	1,250	1,288	1,275	(12)	1,288	1,300
14 5035 · Education & Training	634	1,238	1,275	1,056	(219)	1,275	1,275
15 5036 · Education & Training - B.O.D.		0	0	0	0	0	150
16 Insurance							
17 5040 · Liability	5,149	5,676	5,822	5,090	(732)	5,822	7,194
18 5050 · Workers' Comp	10,740	11,489	9,992	8,608	(1,384)	9,992	5,840
19 Health							
20 5037 - Employee Benefits	29	592	0	0	0	0	0
21 5055.1 · Employee Portion	(3,723)	(3,846)	(5,790)	(4,951)	839	(5,790)	(7,178)
22 5055 · Health	15,401	16,882	20,233	17,482	(2,751)	20,233	25,123
23 Total 5055 · Health	11,707	13,629	14,443	12,531	(1,912)	14,443	17,945
24 Total Insurance	27,597	30,793	30,257	26,229	(4,028)	30,257	30,979
25 5060 · Licenses, permits & fees	16,042	18,021	18,562	15,468	(3,094)	18,562	18,500
26 5065 · Auto	1,842	1,718	1,769	1,379	(390)	1,769	4,250
27 5070 · Miscellaneous	25	0	0	0	0	0	100
28 5080 · Office expense	1,911	2,605	2,963	2,631	(332)	2,963	2,000
29 5085 · Outside Services	3,505	3,322	3,422	3,150	(271)	3,422	3,500
30 5090 · Payroll taxes	8,448	8,076	10,065	8,701	(1,364)	10,065	9,553
31 5100 · Postage	1,206	1,158	1,193	1,261	68	1,600	1,200
32 5110 · Professional Fees	8,894	12,218	32,954	15,816	(17,138)	20,000	28,000
33 5120 · Property taxes	0	0	0		0	0	0
34 5125 · Repairs & Maintenance	174	24	0	134	134	130	0
35 5130 · Rents	4,810	4,800	4,800	4,140	(660)	5,010	5,010
36 5135 · Retirement	2,302	1,889	1,771	2,381	610	2,727	2,829
37 5137 · Supplies	448	233	225	1,037	812	1,350	1,350
38 5140 · Telephone	2,961	3,566	3,673	2,268	(1,405)	2,730	2,800
39 5145 · Tools	1,142	1,952	2,010	3,796	1,786	4,000	1,500
40 5150 · Travel & Meetings	435	298	307	464	157	800	800
41 5155 · Utilities	872	943	971	960	(11)	1,150	1,200
42 5160 · Wages	34,747	43,090	65,260	54,826	(10,434)	65,260	63,110
43 5165 - OT Wages	626	31	0		0	0	0
44 5170 · Vacation accrual adjustment	153	570	0		0	1,000	1,000
<b>45 Total Administrative &amp; General</b>	<b>123,488</b>	<b>143,033</b>	<b>188,074</b>	<b>149,967</b>	<b>(38,108)</b>	<b>179,611</b>	<b>185,756</b>
46 Wastewater Collection							

Statement of Revenues, Expenditures and Changes in Net Position from Operations  
Wastewater Fund

			FY 2015/16				FY 2016/17
Description	FY 13/14 Audited	FY 14/15 Audited	Board Adopted Budget	YTD Amount 04/30/16 10 months	Over (Under) Budget	Year End Projection 05/18/16	Staff Draft 05/18/16
47 6010 · Fuel	0	2,945	3,033	2,281	(752)	2,750	2,850
48 6030 · Repairs & Maintenance	24,078	27,756	28,588	4,346	(24,242)	15,000	15,000
49 6040 · Supplies	186	1,472	1,517	1,058	(458)	1,517	2,000
50 6050 · Utilities	4,886	5,131	5,285	3,692	(1,593)	4,430	4,500
51 6060 · Wages	16,210	14,497	37,440	14,560	(22,881)	19,000	18,700
52 6065 - OT Wages	1,331	1,484	0	1,049	1,049	1,500	1,075
<b>53 Total Wastewater Collection</b>	<b>46,691</b>	<b>53,285</b>	<b>75,863</b>	<b>26,985</b>	<b>(48,878)</b>	<b>44,197</b>	<b>44,125</b>
54 Wastewater Treatment							
55 6075 · Fuel		2,106	2,169	2,519	349	3,020	3,100
56 6080 · Monitoring	7,952	6,631	6,830	18,877	12,047	20,000	10,000
57 6085 · Outside Services		0	0		0	0	0
58 6100 · Repairs & Maintenance	4,349	12,175	12,540	10,556	(1,984)	12,540	12,500
59 6110 · Supplies	8,986	7,449	7,672	3,078	(4,594)	5,000	7,600
60 6120 · Utilities	8,729	9,058	9,330	9,694	364	11,650	11,800
61 6130 · Wages	40,055	29,867	24,960	28,626	3,666	33,520	34,580
62 6135 - OT Wages	2,922	3,120	0	606	606	1,000	770
<b>63 Total Wastewater Treatment</b>	<b>72,992</b>	<b>70,406</b>	<b>63,502</b>	<b>73,956</b>	<b>10,455</b>	<b>86,730</b>	<b>80,350</b>
<b>64 Total Expense</b>	<b>243,172</b>	<b>266,725</b>	<b>327,439</b>	<b>250,908</b>	<b>(76,531)</b>	<b>310,538</b>	<b>310,231</b>
<b>68 Net Operating Revenues</b>	<b>128,549</b>	<b>124,290</b>	<b>21,804</b>	<b>61,073</b>	<b>39,270</b>	<b>61,562</b>	<b>56,319</b>
69 Other Revenue/Expense							
72 Property Tax Revenue							
73 8010 · Secured	21,897	22,431	21,581	11,154	(10,427)	21,581	22,400
74 8020 · Unsecured	839	868	1,466	857	(609)	1,700	1,500
75 8025 · Prior Years	14	26	24	9	(15)	24	25
76 8030 · Supplemental - Curren	170	141	77	140	63	280	75
77 8035 · Supplemental - Prior Y	40	36	40	22	(18)	40	50
<b>78 Total Property Tax Revenue</b>	<b>22,960</b>	<b>23,502</b>	<b>23,188</b>	<b>12,183</b>	<b>(11,005)</b>	<b>23,625</b>	<b>24,050</b>
79							
80 8060 · Interest Income	1,673	2,379	2,635	2,129	(506)	2,500	1,500
82 9030 · Homeowners' Tax Relief	350	329	350	161	(189)	320	350
<b>83 Total Other Revenue</b>	<b>25,690</b>	<b>27,160</b>	<b>26,173</b>	<b>14,473</b>	<b>(11,700)</b>	<b>26,445</b>	<b>25,900</b>
84 Other Expense							
86 9040 - Depreciation	151,568	146,985	148,596	137,132	(11,464)	164,600	164,600
87 9050 · Interest Expense	6,855	5,755	5,702	4,591	(1,111)	5,500	4,843
<b>88 Total Other Expense</b>	<b>158,423</b>	<b>152,740</b>	<b>154,298</b>	<b>141,722</b>	<b>(12,576)</b>	<b>170,100</b>	<b>169,443</b>
<b>89 Net Other Revenue</b>	<b>(132,733)</b>	<b>(125,580)</b>	<b>(128,125)</b>	<b>(127,249)</b>	<b>876</b>	<b>(143,655)</b>	<b>(143,543)</b>
<b>90 Net Gain (will match audit)</b>	<b>(4,184)</b>	<b>(1,290)</b>	<b>(106,321)</b>	<b>(66,176)</b>	<b>40,145</b>	<b>(82,093)</b>	<b>(87,224)</b>



**GARBERVILLE SANITARY DISTRICT**  
**WATER RATES**  
**May 2016**

**Garberville Water Rates:**

Base Rate/Monthly-----\$60.22  
Tier 1 — under 5 units-----\$.70/unit  
Tier 2 --- over 5 units-----\$3.85/unit

**Meadows Water Rates:**

Base Rate/Monthly-----\$67.22  
Tier 1 --- under 5 units-----\$1.26/unit  
Tier 2 --- over 5 units----- \$4.41/unit

**Information**

424 customers

Unit=748 gallons

Average home uses: (150—250 gal/day) or (4,650---7,750 gal/month)

The majority of homes use 3-10 units per month—(72 gal/day --250 gal/day)

There are some customers during the summer which exceed 1,500 gal/day and this excessive usage was not reduced during last years' mandatory drought reduction.

**Third Tier Option**

If we use our current Bulk Water Ordinance Article 15: Section 15.6 as a starting point for discussion, we charge \$24 for first 1,000 gallons and \$12 for every additional 1,000 gallons.

**My proposal**

1. 3<sup>rd</sup> tier rate to be on monthly usage above 20 units (14,960 gallons)/month
2. Rate would be based on bulk water ordinance
3. \$24 for first 1,000 gallons per month----Includes \$67.22 Meadows base rate
4. \$12 for every additional 1,000 gallons used in a single month
5. Example 3<sup>rd</sup> tier: 21units (15,708 gallons) would cost \$259.22/month
6. Current Rates: 21 units (Meadows) would cost \$159.83/month
7. If a 3<sup>rd</sup> tier water rate is approved it could be adapted into current water rates and applicable always or be added into the Drought Contingency Plan

# **BOARD STUDY SESSION**

2016

Study sessions are a good way to collaborate in a relaxed atmosphere, while planning for those items which will benefit staff, the community and the Board.

I am proposing a study session which will be in a relaxed environment with food provided and a list of topics to discuss along with topics you may bring up at the study session.

This meeting will be agenized because we will have a quorum but there will be no action taken; only discussion and direction.

Please think of items you would like me to put on the agenda for this meeting and I will provide supporting information for the discussion.

Please let me know if any of the proposed dates work with your schedule and we will find a location for the study session?

Tuesday June 7

Monday June 20

Tuesday June 21

Tuesday July 5

Wednesday July 6

Thursday July 7

I will also need the best time for you but as for now, I am proposing any time between 3:30—7:00

## ARTICLE 12 PUBLIC FIRE PROTECTION

**Sec 12.1 Use of Fire Hydrants.** Fire hydrants are for use by the District or by organized fire protection agencies pursuant to a contract with the District. Other parties desiring to use fire hydrants for any purpose must first obtain a contract agreement and written permission from the **Board General Manager or designee** prior to use and shall operate the hydrant in accordance with instructions issued by the District. **Unauthorized use of hydrants will**

- a. Unless previously agreed, water taken from a fire hydrant will be metered, monitored and billed at the bulk water rate in Article 14, Section 14.3
- b. Applications and contract will be available at the GSD office
- c. A \$10,000 fine may be charged for every unauthorized use of a fire hydrant

**Sec. 12.2 Moving of Fire Hydrants.** **When a fire hydrant has been installed in the location specified by the proper authority, the District has fulfilled its obligation. If a property owner or other party desires a change in the size, type, or location of the hydrant, they shall bear all costs of such changes without refund. Prior to any change in the location of a fire hydrant must be approved by the Board of Directors.**

A fire hydrant may be installed or moved only if approved by the General Manager or designee, with direction from the local fire department. Any costs incurred for moving a fire hydrant will be at the expense of the petitioner and only upon District approval.



**Garberville Sanitary District**  
PO Box 211  
919 Redwood dr.  
Garberville, CA. 95542  
Office (707)923-9566 Fax(707)923-3130  
[admin@garbervillesd.org](mailto:admin@garbervillesd.org)

**FIRE HYDRANT USE APPLICATION**  
**CONTRACT**

**Name of person or agency:** \_\_\_\_\_

**Title or position of applicant:** \_\_\_\_\_

**Purpose of water use:** \_\_\_\_\_  
\_\_\_\_\_

**Dates of water use:** \_\_\_\_\_

**Where will water be used:** \_\_\_\_\_  
\_\_\_\_\_

**Contact person or persons:** \_\_\_\_\_

**Phone number including area code:** \_\_\_\_\_

**Physical address of person or agency:** \_\_\_\_\_

**Mailing address of person or agency:** \_\_\_\_\_

**E-Mail address:** \_\_\_\_\_

**Annual permits may be issued for public safety agencies including fire departments and Cal Fire**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CONTRACT**

**The undersigned agrees to the terms and conditions of this agreement and Article 12, Section 12.1 of the GSD water ordinance.**

- 1. If damage occurs to the fire hydrant, the applicant will be responsible for all costs to repair the hydrant.**
- 2. All water removed will be metered and paid for unless an agreement is made with the General Manager and that agreement must be described in this contract.**
- 3. If water is removed illegally or the meter is tampered with, the applicant may be fined \$10,000 per incident.**
- 4. This agreement is for water use from a specific fire hydrant or fire hydrants and may not be shared with other agencies or persons unless approved by the General Manager and described in this contract.**
- 5. This contract is only good for the dates listed above and any additional days will require an updated agreement and contract.**

**ADDITIONAL TERMS OR AGREEMENTS**

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**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved By:**

**General Manager Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**RESOLUTION 16-006**

**THIS RESOLUTION AUTHORIZES THE GARBERVILLE SANITARY DISTRICT TO  
CHANGE A WATER ORDINANCE ARTICLE 12: SECTION 12.1**

**USE OF FIRE HYDRANTS**

**A. WHEREAS,** The Use of Fire Hydrants Ordinance Article 12: Section 12.1 will address situations wherein a customer or fire protection agency has need of water through a fire hydrant.

**B. WHEREAS,** This Ordinance requires an application be filled out and then a contract will be issued if approved by General Manager or Designee.

**C. WHEREAS,** This Ordinance will require a case by case investigation by the General Manager or designee before authorized.

**D. WHEREAS,** The new Use of Fire Hydrants Ordinance, Article 12: Section 12.1 will state:

**E. WHEREAS,** A \$10,000 fine may be charged for every unauthorized use of fire hydrants.

**USE OF FIRE HYDRANTS.**

Fire hydrants are for use by the District or by organized fire protection agencies pursuant to a contract with the District. Other parties desiring to use fire hydrants for any purpose must first obtain a contract agreement and written permission from the General Manager or Designee prior to use and shall operate the hydrant in accordance with instructions issued by the District.

- a. Unless previously agreed, water taken from a fire hydrant will be metered, monitored and billed at the bulk water rate in Article 14, Section 14.3.
- b. Applications and contracts will be available at the GSD office.

**NOW, THEREFORE LET IT BE KNOWN THAT, THE BOARD OF DIRECTORS OF THE GARBERVILLE SANITARY DISTRICT APPROVES A CHANGE OF THE USE OF FIRE HYDRANT ORDINANCE, ARTICLE 12: SECTION 12.1**

**PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2016  
by the following roll call vote:**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**Linda Brodersen, Board President**

**ATTEST:**

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**Ralph Emerson, General Manager**