

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

October 24, 2017

5:00 p.m. – Closed Session

5:30 p.m. – Open Session

I. REGULAR MEETING CALLED TO ORDER

5:55p.m. the closed session ended.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson-Present
Linda Brodersen
Doug Bryan
Richard Thompson**

Gary Wellborn-Absent

III. APPROVAL OF AGENDA -

IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA

V. CLOSED SESSION

A. Conference with Legal Counsel-Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One Potential Case: The receipt of a written employment/labor law claim pursuant to the California Tort Claims Act dated August 11th, 2017, from Tina Stillwell. (California Government Code § 54956.9(e)(3).)

VI. OPEN SESSION (5:30 PM)—Reconvene and Report out of Closed Session

A. Board Report of action, if any, taken during closed session
There was no action taken during the closed session.

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Charlie Butterworth- Feels the district could be more transparent by getting the Board packet posted/emailed earlier than what we currently do.

**VIII. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS**

Operations Staff- The districts control unit for the operations at the wastewater plant shut down. Operations staff and the General Manager are working together with an electrician and engineer to prevent this from happening again.

Office Staff- 0

Board Members- Board response to meet with RCSD

SDRMA gave the district a ‘safety in the workplace’ certificate 2017/18.

General Manager—Ralph Emerson Pg. 4

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve July and August Financials

TABLE- Monthly Financials for July, August, September will be presented at the next board meeting.

- A.2 Approve 9/19/17 Regular Meeting Minutes - pg. 5-7

- A.3 Operations Safety Report- pg.8-9

Motion: Richard Thompson

Second: Rio Anderson

Vote: 4-0

B. GENERAL BUSINESS – *Action items*

- B.1 Rate Study Meeting - Update pg. 10
(information only)

The rate study comity is looking at all aspects to our rates.

- B.2 Water usage Comparison Treated vs Metered Update
(information only)

- B.3 Recognition of Gary Wellborn and his service to GSD pg. 11-12
(action required)

Motion: Richard Thomson

Second: Doug Bryan

Vote: 4-0

- B.4 Requested Relief of Service Charges Information at meeting
(discussion possible action)

Bring to the rate study meeting.

C. POLICY REVISION / ADOPTION

- C.1 Policy Manual updates-Section 7.2-7.3 Smoking, Alcohol and Drug Policy pg. 13-16
(discussion possible action) 2nd reading (Resolution # 17-011)

Bring Back.

Doug- Take out G. Employees need to be honest about any prescribed prescriptions for medical conditions. Especially if that medical condition/prescription effects your job performance or other staff members. Safety First!

- C.2 Water Use Ordinance—Section 15.9 pg.17-21
(discussion only) 1st reading

No districts around GSD are dealing with treated water for commercial agriculture. Having a separate commercial Ag meter installed for those going through the permit process, will help us keep better track of water used. When/if the river gets to low, we have to protect our residential customers first. Human consumption first. Bring Back.

X. ITEMS FOR NEXT BOARD MEETING

1. Connick Creek Contract
2. Agricultural Water Use Ordinance- Section 15.9
- 3.
4. **November 28th, 2017**

XI. ADJOURNMENT

