

**GARBERVILLE SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Date of Meeting: October 26<sup>th</sup>, 2021**

**5:00 p.m. – Open Public Session**

**I. REGULAR MEETING CALLED TO ORDER**

Doug started the meeting at 5:00 p.m.

**II. ESTABLISHMENT OF QUORUM**

Rio Anderson-Absent  
Doug Bryan-Present  
Julie Lyon- Present  
Dan Thomas- Present

**III. APPROVAL OF AGENDA**

Motion: Julie Lyon                      Second: Dan Thomas                      Vote: 3-0

**IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED**

**V. OPEN SESSION**

**VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

Kristen Vogal  
Steven Helliwell

**VII. ANNOUNCEMENTS AND COMMUNICATIONS  
REPORTS AND PRESENTATIONS**

Operations Staff- 0

Office Staff- At a Conference

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson Pg. 4

**VIII. REGULAR AGENDA ITEMS**

**A. CONSENT AGENDA**

A.1 Approve Financials Date PRELIMINARY June 2021 Handout at Meeting

A.2 Approve Date: September 28<sup>th</sup>, 2021 Regular Meeting Minutes - pg. 5-7

A.3 Operations Safety Report- pg. 8

Motion: Dan Thomas                      Second: Julie Lyon                      Vote: 3-0

**B. GENERAL BUSINESS**

B.1 Board Vacancy Position Update  
(discussion-no action)

pg. 9

**The election will be next year. The District Board at this time has four members to make a quorum.**

- B.2 Project and Funding Update pg. 10-11  
(discussion-possible action)

**Robertson/Hurlbutt/Wallan Tank Replacement Project**

There has been no change in the status of this project in regards to the DWSRF Planning Grant. This project has also been identified as potentially eligible for the Small Community Drought Relief Program funding. This application is underway and will move forward simultaneously with the SRF Planning Grant process. If the project is funded through the Drought Relief Program, then the DWSRF application will likely be withdrawn. There is also the possibility that the State will want to provide funding from both funding sources to complete the planning and construction phases of the project.

**Meadows Aerial Waterline Reroute Project**

There has been no change in the status of this project in regards to the DWSRF Planning Grant.

**Meadows Aerial Sewer line Project**

There has been no change on the status of this project.

- B.3 California Water and Wastewater Arrearage Payment Program pg. 12  
(discussion-possible action)

**It is anticipated at this point that the total paid out for the water portion of this program will be less than \$500 million, so the Program will likely have remaining funds available from the approximately \$1 billion, and the program will extend to wastewater residential and commercial arrearages starting February 2022. The amount of wastewater arrearages is anticipated to be less than the water arrearages. The District should receive a check in the amount of \$14,851.37 in the next few weeks, which will be applied to the various customer accounts' past due balances.**

- B.4 Community Services District Update pg. 13-15  
(discussion-possible action)

**With research Ralph found that it would be a costly and time consuming process to change to the District to a CSD.**

- B.5 Cal-Fire Easement  
(discussion-possible action) information at meeting  
**Jennie gave an update on this item. She will report what is needed from the Board when the time comes.**

- B.6 Water-Wastewater Treatment Security Concerns pg. 16-22  
(discussion—possible action)

- B.7 Micro-Hydro in-line electricity generator pg. 23-24  
(discussion—possible action)

**Bring back with more information.**

**C. POLICY REVISION / ADOPTION**

- C.1 Billing Ordinance-Senior Discount-Sec 9.5 pg. 25  
(discussion-no action) 1st reading

**Bring back for further discussion.**

- C.2 Water Ordinance-Section14.5, Drought Plan-Phases pg. 26-54

(discussion—no action) 2<sup>nd</sup> reading

**Bring back without a Resolution. The board wants more time to look over the language of each phase.**

**IX. CLOSED SESSION**

Pursuant to Government Code Section

**X. RETURN TO OPEN SESSION**

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Report of any actions taken in Closed Session

**XI. ITEMS FOR NEXT BOARD MEETING**

1. Billing Ordinance-Senior Discount Sec 9.5
2. Water Ordinance-Sec 14.5 Drought Plan (resolution)
- 3.
- 4.
- 5.

**XII. ADJOURNMENT**

**Doug called the meeting to an end at 6:13 p.m.**